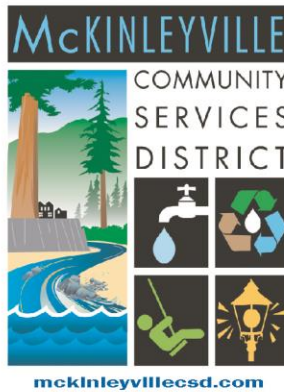


**PHYSICAL ADDRESS:**

1656 SUTTER ROAD  
McKINLEYVILLE, CA 95519

**MAILING ADDRESS:**

P.O. BOX 2037  
McKINLEYVILLE, CA 95519



**MAIN OFFICE:**

PHONE: (707) 839-3251  
FAX: (707) 839-8456

**PARKS & RECREATION OFFICE:**

PHONE: (707) 839-9003  
FAX: (707) 839-5964

**TO: MEMBERS, RECREATION ADVISORY COMMITTEE**

**FROM: LESLEY FRISBEE, RECREATION DIRECTOR**

**SUBJECT: STAFF NOTES FOR OCTOBER 21, 2021 MEETING**

**AGENDA ITEM I- Introductions, Call to Order & Flag Salute**

**AGENDA ITEM II - Communications**

*Staff or members may communicate any pertinent information not already scheduled to be discussed on the agenda.*

**AGENDA ITEM III - Public Comment**

*Any person may address the Committee at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District.*

**AGENDA ITEM IV – PARC Member Applications**

We have received two applications for the PARC. Heidi Conzelmann submitted an application on September 24<sup>th</sup> and Corey Mascio submitted an application on October 14<sup>th</sup>. Both applications can be reviewed in **Attachment 1**.

Staff requests the committee review the applications and submit a recommendation to the MCSD Board as to the appointment of the applicants.

**AGENDA ITEM V – Recreation Director Report**

Recreation Program Updates

- Drop-in Pickleball is running on Friday evenings 6:30pm-8:30pm. Masks are required to play.
- Tot-letics Basketball began on October 17<sup>th</sup>. The Program is full with a waiting list.
- Youth 3 on 3 Basketball After School began on October 5<sup>th</sup>. The 2<sup>nd</sup>-3<sup>rd</sup> grade division is full at 30 participants and the 4<sup>th</sup>-5<sup>th</sup> grade division is almost full at 28 participants. This is a new program created to fill the gap in youth sport programming left by the COVID-19 virus and subsequent safety requirements. Youth meet one afternoon a week at the Activity Center where staff lead them through skill drills and a facilitated scrimmage.
  - The future of a modified Youth Basketball League is still under discussion by staff. Staffing is an obstacle as we are having a difficult time finding applicants for part-time positions.

Park & Facility Maintenance Updates

Several open space zones received mowing, hedging and weeding maintenance and detention basins received clearing as part of the Open Space Maintenance Zone agreements. The Parks crew and NHES continue the routine schedule for maintenance on Central Ave. landscaping. Redwood mulch continues to be placed along Central. Gopher trapping, mowing, and hole filling continues at Hiller Sport Site. Staff continues to keep up with daily/weekly routine facility and vehicle maintenance. Monthly inspections were conducted on all facilities and Open Spaces.

### Community Forest Updates

BBW & Associates will be presenting the DRAFT Community Forest Framework report to the MCSD Board on November 3<sup>rd</sup>. This is a framework plan that will be used to guide MCSD in the development of a comprehensive Community Forest Management Plan. It is not a management plan as it is.

The MOU between Trust for Public Lands and MCSD was approved by the MCSD Board of Directors on October 6<sup>th</sup>.

### Hewitt Ranch Property Updates

No updates at this time.

### North Bank River Property Updates

No updates at this time.

### Other updates:

- Staff is working on grant applications for both the BMX track and the Skatepark through the Rural Recreation and Tourism grant program from the California Dept. of Parks and Recreation
- Ballots to renew the Central Ave. OSMZ through the 218 process were mailed to all Central Ave. property owners. The Central Ave. OSMZ sunsets every 5 years and must go through the renewal process. The public hearing will take place at the December 1<sup>st</sup> MCSD Board meeting.
- ALL-District Employee Emergency Operations Training will be held on October 20<sup>th</sup>.
- Staff continues to provide support to other departments of the District; assisting with accounts payable, payroll, and facilitating professional development workshops.

*Action: Information*

### **AGENDA ITEM VI – BMX Track & Park Project**

Staff filed the Notice of Exemption for CEQA compliance for the BMX track and park project on October 7<sup>th</sup>, after the MCSD Board approved the intent to file. The filing notification was forwarded to the California Office of Grants and Local Services to be included in the Prop 68 Statewide Park Development grant application for the BMX Track and Park project.

Mad River Rotary donated \$4,500 toward the cost of completing the environmental assessments required for the Categorical Exemption filing.

*Action: Information*

### **AGENDA ITEM VII – Intermodal Transportation Committee Report**

Ben Winker to report on work of County Intermodal Transportation Committee.

*Action: Information*

### **AGENDA ITEM VIII – Report on Actions of MCSD Board**

#### *AGENDA ITEM D. CONSENT CALENDAR:*

*D.6 Approve Resolutions 2021-25 & 2021-26 Authorizing the Applications for the Rural Recreation & Tourism Grant Applications for BMX Project and Skate Park Project*

*D.7 Review the McKinleyville Skate Park Quarterly Project Status Updated Presented by the Humboldt Skatepark Collective (HSC)*

*Director Orsini pulled item D.5 from the Consent Calendar.*

***Motion:*** *It was moved to approve the Consent Calendar excluding item D.5*

**Motion by:** Director Orsini; **Second:** Director Clark-Peterson

*There were no comments from the Board or public.*

**Roll Call:** Ayes: Binder, Clark-Peterson, Couch, Orsini, and Mayo Nays: None Absent: None

**Motion Summary:** Motion Passed

D.5 Approve Resolution 2021-24 Authorizing the Application for California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for all Act of 2018 Per Capita Grant Program

*Director Orsini would like to ask staff to have a strong consideration of replacing infrastructure instead of purchasing new items.*

**Motion:** *It was moved to approve Consent Calendar item D.5*

**Motion by:** Director Orsini; **Second:** Director Binder

*There were no comments from the public.*

**Roll Call:** Ayes: Binder, Clark-Peterson, Couch, Orsini, and Mayo Nays: None Absent: None

**Motion Summary:** Motion Passed

### **AGENDA ITEM IX – Ad Hoc Committee Reports**

Skate Park (Charlie Caldwell): *Quarterly Report*

Fischer Ranch Estuary Project (Johnny Calkins)

BMX Bike Track & Park at School/Washington (Charlie Caldwell)

Community Garden (Ben Winker)

*Action: Information*

### **AGENDA ITEM X – Discuss Agenda Topics for Next Meeting**

*Action: Discussion*

### **AGENDA ITEM XI – Adjournment**