



Mission statement of McKinleyville Community Services District:
“Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, library services, and other appropriate services for an urban community in an environmentally and fiscally responsible manner.”

**NOTICE IS HEREBY GIVEN THAT A *REGULAR* MEETING OF THE
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
WILL BE HELD
WEDNESDAY, AUGUST 4, 2021 AT 7:00pm**

**LOCATION: AZALEA HALL
1620 Pickett Road
McKinleyville, California**

Or

**TELECONFERENCE Via ZOOM & TELEPHONE:
Use ZOOM MEETING ID: 858 4010 5980 (<https://us02web.zoom.us/j/85840105980>) or DIAL
IN TOLL FREE: 1-888-788-0099 (No Password Required!)**

Participation information

To participate in person, please come to Azalea Hall. Masks will be required for those who are unvaccinated.

To participate via teleconference, please use the toll-free number listed above, or join through the internet at the Zoom App with weblink and ID number listed above.

The public may also submit written comments to the Board Secretary at:
comments@mckinleyvillecsd.com up until 4:30 p.m. on Tuesday, August 3, 2021.

All Public Comment received before the above deadline will be provided to the Board at 9 a.m. on Wednesday, August 4, 2021 in a supplemental packet information that will also be posted on the website for public viewing.

Please note that the quality of the Zoom meeting cannot be guaranteed either because of internet issues on the side of the MCSD or your own connectivity issues. Therefore, MCSD cannot guarantee that the Public will be able to actively participate in the Board Meeting via Zoom. **If you have Public input to provide on an agenda item, it is highly recommended you attend in person at Azalea Hall or submit written comments as outlined above.**

AGENDA

7:00 p.m.

A. CALL TO ORDER

A.1 Roll Call

A.2 Pledge of Allegiance

A.3 Additions to the Agenda

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.

A.4 Approval of the Agenda

A.5 Closed Session Discussion

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

NO CLOSED SESSION SCHEDULED

B. PUBLIC HEARINGS

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

B.1 Take Public Comment on the 2020 Urban Water Management Plan and Adopt Resolution 2021-19 Approving the Plan for Submittal

Attachment 1 – Draft Urban Water Management Plan (UMWP)

Attachment 2 – Resolution 2021-19

Attachment 3 – Press Release for Urban Water Management Plan

C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

D. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

D.1 Consider Approval of the Minutes of the Board of Directors

Attachment 1 – Draft Minutes from July 7, 2021 – Regular Meeting

Attachment 2 – Draft Minutes from July 22, 2021 – Special Meeting

- D.2 Consider Approval of June DRAFT 2021 Treasurer's Report
- D.3 Compliance with State Double Check Valve (DCV) Law
- D.4 Consider Approval of Resolution No. 2021-20 Providing Support to Orange County Water District (OCWD) First Vice President Cathy Green as a Candidate for the Office of ACWA Vice President
 - Attachment 1 – Resolution No. 2021-20
 - Attachment 2 – Statement of Qualifications Flyer
- D.5 Consider Approval to Declare 2006 Ford F-250 Truck Surplus

E. CONTINUED AND NEW BUSINESS

- E.1 Recognition of Staff Accomplishments from 2020-21 and Introduction of New District Staff Members
- E.2 Consider Second Reading and Adoption of Ordinance No. 2021-06 Adding Article VII: Water Conservation Establishing Rules and Regulations for Rationing Water During a Water Shortage Emergency and Establishing Penalties for Violations Thereof (Action)
 - Attachment 1 – Ordinance No. 2021-06
 - Attachment 1a – Exhibit A to Ordinance No. 2021-06
- E.3 Consider Approval of Resolution 2021- 21 Initiating the Formation of Avelar/Imeson Subdivision Open Space Maintenance Zone (OSMZ) #28 (Action)
 - Attachment 1 – Resolution 2021-21
 - Attachment 2 – Avelar/Imeson Subdivision Engineer's Report
- E.4 Consider Changes to Board of Directors Future Meetings: Continuation of Hybrid versus In-Person Meetings, September 2021 Board Meeting Date Change, and Review Board Meeting Dates, Times, and Location for 2022 Calendar Year
 - Attachment 1 – Proposed 2022 MCSD Regular Board Meeting Schedule
- E.5 Review and Discuss Annual Board Self-Evaluation (Information/Discussion)
 - Attachment 1 – Summary of Board Self-Evaluation Worksheets

F. REPORTS

No specific action is required on these items, but the Board may discuss any particular item as required.

F.1 ACTIVE COMMITTEE REPORTS

- a. Parks and Recreation Committee (Binder/Clark-Peterson)
- b. Area Fund (John Kulstad/Clark-Peterson)
- c. Redwood Region Economic Development Commission (Clark-Peterson/Binder)
- d. McKinleyville Senior Center Board Liaison (Clark-Peterson/Binder)
- e. Audit (Orsini/Couch)
- f. Employee Negotiations (Couch)
- g. McKinleyville Municipal Advisory Committee (Orsini)

- h. Humboldt Local Agency Formation Commission (Couch)
- i. Environmental Matters Committee (Couch/Clark-Peterson)
- j. AdHoc Committee – Community Forest (Mayo/Orsini)
- k. AdHoc Committee – Latent Powers (Couch/Orsini)

F.2 LEGISLATIVE AND REGULATORY REPORTS

F.3 STAFF REPORTS

- a. Support Services Department (Colleen M.R. Trask)
- b. Operations Department (James Henry)
- c. Parks & Recreation Department (Lesley Frisbee)
- d. General Manager (Pat Kaspari)
Attachment 1 – WWMF Monthly Self-Monitoring Report

F.4 PRESIDENT’S REPORT

F.5 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEMS REQUESTS

G. ADJOURNMENT

Posted 5:00 pm on July 30, 2021

Pursuant to California Government Code Section 54957.5. this agenda and complete Board packet are available for public inspection on the web at McKinleyvillecsd.com/minutes or upon request at the MCSD office, 1656 Sutter Road, McKinleyville. A complete packet is also available for viewing at the McKinleyville Library at 1606 Pickett Road, McKinleyville. If you would like to receive the complete packet via email, free of charge, contact the Board Secretary at (707)839-3251 to be added to the mailing list.

McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.