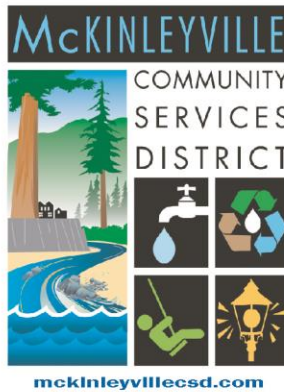


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**TO: MEMBERS, RECREATION ADVISORY COMMITTEE**

**FROM: LESLEY FRISBEE, RECREATION DIRECTOR**

**SUBJECT: STAFF NOTES FOR JULY 21, 2021 MEETING**

**AGENDA ITEM I- Introductions, Call to Order & Flag Salute**

**AGENDA ITEM II - Communications**

*Staff or members may communicate any pertinent information not already scheduled to be discussed on the agenda.*

**AGENDA ITEM III - Public Comment**

*Any person may address the Committee at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District.*

**AGENDA ITEM IV – Recreation Director Report**

Recreation Program Updates

The Kids Camp Summer Day Camp is serving 20 youth per week. We are currently taking registration for Tot-letics Soccer and the Co-ed Woodbat Softball League. We are still seeking part-time employees for drop-in programs, youth sport programs and playgroup. Lack of staff is contributing to our inability to resume pre-pandemic programming.

Park & Facility Maintenance Updates

Several open space zones received mowing, hedging and weeding maintenance and detention basins received clearing as part of the Open Space Maintenance Zone agreements. The Parks crew and NHES continue the routine schedule for maintenance on Central Ave. landscaping. Applying redwood bark mulch on Central Ave OSMZ is taking place during July and August. Three different homeless camps were cleaned out of various OSMZ's this month. Staff continues to keep up with daily/weekly routine facility and vehicle maintenance. Monthly inspections were conducted on all facilities and Open Spaces. At Hiller Sports Site sprinkler repairs were completed and fields were fertilized and aerated.

Other updates:

- The McKinleyville Chamber of Commerce has booked Pierson Park for several additional "Music in the Park" dates for Thursdays through mid-September.
- Staff is preparing for an ALL-District Employee Emergency Operations Training to be held in September.
- Staff compiled maintenance hours data of OSMZ's, parks and facilities for FY 20/21.
- Staff has provided the additional information requested by the California Dept. of Parks & Recreation for the Prop 68 grant applications and is preparing for site visits on July 28<sup>th</sup> and 29<sup>th</sup> for both project sites.

- Staff continues to provide support to other departments of the District; assisting with accounts payable, payroll, and facilitating professional development workshops.
- Staff facilitated the hanging and removal of the MHS Senior Banners on Central Ave.

*Action: Information*

#### **AGENDA ITEM V – BMX Track & Park Project**

The McK. BMX community hosted a drive thru dinner on July 10<sup>th</sup>. \$3,750 was raised. As the project is currently awaiting notification regarding grant funding, no other actions have taken place.

*Action: Information*

#### **AGENDA ITEM VI – Community Forest**

No actions regarding the community forest development have taken place since the last PARC meeting.

*Action: Information*

#### **AGENDA ITEM VII – Considerations and Process for Park & Recreation Development**

As discussed at the May meeting, it is desirable to develop a set of criteria and considerations to be researched in considering new park and recreation development. Establishing a formal list of criteria to be considered will help PARC members and community members to present well thought out ideas and projects to staff and the MCSD Board of Directors. Established criteria can create consistency and uniformity for both existing and future PARC members and staff.

A draft outline of considerations can be reviewed in **Attachment 1**. The lines in red/bold are the additions made by the General Manager.

PARC may recommend the suggested considerations be adopted and formed into a checklist that can be used by staff, committees and the public when proposing ideas.

*Action: Discussion/Action*

#### **AGENDA ITEM VIII – In Person Meeting Options**

Given that the size of the committee would not allow for us to meet at the District Office conference while being able to maintain social distance, the following locations could accommodate in person meetings and allow for social distancing:

- Azalea Hall Hewitt Room
- Teen Center Multi-purpose room

The MCSD Board of Directors is attempting hybrid meetings and staff are working out the logistics and details for making that a seamless and simple endeavor. At this time, the logistics are still in flux and given that the Parks & Rec dept. has budgeted for only one staff person to attend the PARC meetings, it does not seem feasible to conduct hybrid meetings.

*Action: Discussion/Action*

#### **AGENDA ITEM IX – Ad Hoc Committees Review of Need and Purpose**

Staff would like the PARC to review and clarify the need and purpose of the existing Ad Hoc Committees.

Currently two Ad Hoc Committees exist for properties that currently do not have any development plan and/or do not have any current activity moving the property toward development. The School Rd. and

Washington Ave. property committee overlaps or is redundant to the BMX Bike Track committee considering that the property is currently in consideration for the development of the BMX track.

*Action: Discussion/Action*

**AGENDA ITEM X – Report on Actions of MCSD Board**

July 7, 2021 MCSD Board Actions

All actions taken at the July 7, 2021 meeting are not official due to the fact that virtual attendees could not hear or understand the discussion of the Board. They will be re-heard at a Special Meeting of the Board on July 22<sup>nd</sup> at 5:30pm

**AGENDA ITEM XI – Ad Hoc Committee Reports**

Hewitt Ranch (John Kulstad)

Skate Park (Charlie Caldwell)

Property at School Road and Washington Ave (Chad Sefcik)

Riverfront property (Jeff Dunk)

Fischer Ranch Estuary Project (Johnny Calkins)

BMX Bike Track (Charlie Caldwell)

Community Garden (Ben Winker)

*Action: Information*

**AGENDA ITEM XII – Discuss Agenda Topics for Next Meeting**

*Action: Discussion*

**AGENDA ITEM XIII – Adjournment**