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TO: MEMBERS, RECREATION ADVISORY COMMITTEE
FROM: LESLEY FRISBEE, RECREATION DIRECTOR
SUBJECT: STAFF NOTES FOR SEPTEMBER 17, 2020 MEETING
CC: MCSD BOARD MEMBERS
PAT KASPARI
JAMES HENRY
KIRSTEN MESSMER
JENS ANDERSEN
BRAD HAYMAN
JACK DURHAM, MAD RIVER UNION

Attached, is a copy of the agenda and meeting information for the upcoming Recreation Advisory Committee meeting to be held:

Thursday, September 17, 2020
ZOOM Video Conference
Meeting ID: **996 3130 6286**

Members:

Chair- John Calkins
Scott Binder-Vice Chair
David Couch-MCSD Board Director (non-voting member)
John Kulstad
Charlie Caldwell
Jeff Dunk
Chad Sefcik
David Coelho
Laura Bridy
Beth Frink
Ben Winker
Joshua Zender

Please contact the Parks & Recreation office at 839-9003 if you have any questions and/or if you are unable to attend.

Thank you.

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Recreation Advisory Committee

MEETING DATE

Thursday, September 17, 2020
6:30 p.m.

Location

ZOOM Video Conference
Meeting ID: **996 3130 6286**

MEETING Agenda

- I. Introductions, Call to Order & Flag Salute
- II. Communications
- III. Public Comment
- IV. Recreation Director Report
- V. Rename of the Recreation Advisory Committee
- VI. BMX Proposal for Washington and School Property
- VII. Community Garden
- VIII. Community Forest
- IX. Virtual Tour Project for MCSD Parks Properties
- X. Dedication in Memory of George Wheeler
- XI. Report on Actions of MCSD Board
- XII. Ad Hoc Committee Reports
- XIII. Discuss agenda topics for next meeting
- XIV. Adjournment (Estimated 8:00 pm)

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TO: MEMBERS, RECREATION ADVISORY COMMITTEE

FROM: LESLEY FRISBEE, RECREATION DIRECTOR

SUBJECT: STAFF NOTES FOR SEPTEMBER 17, 2020 MEETING

AGENDA ITEM I- Introductions, Call to Order & Flag Salute

AGENDA ITEM II - Communications

Staff or members may communicate any pertinent information not already scheduled to be discussed on the agenda.

AGENDA ITEM III - Public Comment

Any person may address the Committee at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District.

AGENDA ITEM IV – Recreation Director Report

We began a Recreational Afternoon Program this month serving elementary school children in the afternoon. Program activities are focused on social and emotional skills, art, and physical movement. Staff continue planning for alternative youth sports activities to be offered this winter and spring.

New Heart Community Church intends to resume use of the Activity Center for Sunday services beginning October 4th. The McKinleyville Senior Center is working on their plan to submit to the County Public Health Dept. in order to get approval to reopen the Senior Center at Azalea Hall.

Staff is working to update the cost estimates for the Pierson Park Expansion and Renovation project for the Statewide Park Development and Revitalization Grant application due in December.

As of the writing of these notes the County Public Health Dept. did not have an estimated date or timeline for re-opening picnic areas, playgrounds and community centers.

Action: Information

AGENDA ITEM V – Re-Name of the Recreation Advisory Committee

As discussed at the August meeting, the MCSD Board Chair has requested that the Recreation and Park Advisory Committee consider renaming the committee to communicate the broader scope of advisory jurisdiction to include open spaces and natural resources that are under the management authority of the MCSD.

Committee members were asked to submit potential names to staff prior to the September 17th meeting. As of the writing of these notes no additional submissions had been received. At the August 20th RAC meeting noted suggestions were:

- Parks, Recreation and Open Space Advisory Committee (PROSAC)
- Open Space, Parks and Recreation Committee (OSPARC)

Action: Discussion/Recommendation to the Board of Directors

AGENDA ITEM VI – BMX Proposal Washington and School Property

Review feedback received from the MCSD Board of Directors at the September 2nd Board meeting in terms of next steps toward requesting a Right of Entry Agreement. The notes drafted from the comments and feedback received from the MCSD Board of Directors can be reviewed in **Attachment 1**.

Action: Discussion

AGENDA ITEM VII – Community Garden

Currently 20 out of 23 plots are rented. Ben Winker to report on recent conversations with community members and garden users

Action: Discussion/Recommendation

AGENDA ITEM VIII –Community Forest

The Trust for Public Lands (TPL) has applied for grant funding for the purchase of 550 acres of Green Diamond Resource Company property along the eastern border of McKinleyville. The grant application has made it through 2 rounds of review and is currently in the third and final round. Should the funding be awarded to TPL, the property will be purchased by TPL and then deeded to MCSD to manage and develop as a community forest.

Staff have begun preparing for the possibility of acquiring a community forest property.

Action: Discussion

AGENDA ITEM IX – Virtual Tour Project for MCSD Parks Properties

In August, Beth Frink offered to take on the task of working on this project and was going to try to connect with HSU students to see about the feasibility of making this a student project.

Action: Discussion

AGENDA ITEM X – Dedication In Memory of George Wheeler

This has been an agenda item for several months. Staff met with the Committee Chair and Vice-Chair to discuss whether or not this item is actually a committee item, given the purpose of the committee is to provide recommendations to the MCSD Board on Parks and Recreation developments and services.

It is the opinion of staff that this item, is not committee business as it is not something that requires MCSD board action or approval. Committee members are welcome to (as are all members of the community) collectively or individually make a park amenity purchase and dedicate it to the memory of George Wheeler. Such an action does not require MCSD Board approval. It requires only that the people interested in dedicating a park amenity, work with Parks & Rec staff for the placement and installation of the donated amenity.

Action: Discussion

AGENDA ITEM XI – Report on Actions of MCSD Board

E.3 Consider Approval of a Temporary 50% Reduction in Facility Use Fees for the McKinleyville Senior Center at Azalea Hall

After a brief review of the item by Recreation Director Lesley Frisbee, the Board was given the opportunity to ask questions. Greg Orsini, McKinleyville Resident, asked a clarifying question regarding the reduction.

Motion: Approve a temporary 50% reduction in facility use fees for the McKinleyville Senior Center at Azalea Hall.

Motion by: Director Mayo; **Second:** Director Couch

Roll Call: Ayes: Corbett, Couch, Mayo and Burke Nays: None Absent: Barsanti

Motion Summary: Motion Passed

E.9 Letter of Commitment from MCSD to Accept Community Forest Land and Commitment to Operation and Maintenance Cost

An overview of this additional item was given by General Manager Kaspari. It was reviewed that MCSD heard from Trust for Public Lands about making it through to the next round for funding consideration, and there were specific documents needed. One of these documents is a letter from MCSD committing to accepting the land and maintenance of the land as well as accepting any deed restrictions on the land. Mr. Kaspari read the draft letter. Board and the Public discussed the deed restrictions and concerns regarding carbon credits.

Motion: Approve the draft letter to be sent to express a commitment from MCSD to accept the Community Forest Land and operation and maintenance cost.

Motion by: Corbett; **Second:** Director Couch

Roll Call: Ayes: Corbett, Couch, Mayo and Burke Nays: None Absent: Barsanti

Motion Summary: Motion Passed

Action: Discussion

AGENDA ITEM XII – Ad Hoc Committee Reports

Hewitt Ranch (John Kulstad)

Skate Park (Charlie Caldwell)

Property at School Road and Washington Ave (Chad Sefcik)

Riverfront property (Jeff Dunk)

Fischer Ranch Estuary Project (Johnny Calkins)

BMX Bike Track (Charlie Caldwell)

Action: Information

AGENDA ITEM XIII – Discuss Agenda Topics for Next Meeting

AGENDA ITEM XIV – Adjournment

BMX Track Development Notes from 9-2-20 MCSD Board of Directors Meeting

Questions aired:

- If HSPC-BMX charges for races, will a percent of revenue be earmarked to go to MCSD to support maintenance of landscaping and playground?
- How would governance/management of the track be established by HSPC-BMX?
- What kind of landscaping barriers be placed along the property lines adjacent to residences?
- Who will be responsible for maintenance of playground and landscaping?
- Is the property zoned for recreation?

Commented [LF1]: Yes it is. Zoned "Public Facility" and is principally permitted for recreational use.

Comments aired:

- CEQA and an Environmental study will be required before development
- District doesn't want to tie up the property indefinitely while HSPC-BMX is raising development funds
- Board would like to see a DRAFT Operations Agreement between HSPC-BMX and MCSD before granting a Right of Entry Agreement
- MCSD Board and Staff would like an accurate cost estimate for construction from certified engineers.
- Adjacent residents prefer development to occur in a single phase as opposed to multi-phase approach to limit the length of time that dust is increased

Commented [LF2]: Include a development time limit clause in the Right of Entry Agreement with language that allows for the time limit to be extended by approval of the MCSD Board.