

**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY
FOREST TRAILS, INFRASTRUCTURE, SECURITY, AND CLEAN-UPS SUBCOMMITTEE HELD ON
TUESDAY, JANUARY 27, 2026 at 5:15 P.M.
IN PERSON AT THE MCSD OFFICE CONFERENCE ROOM – 1656 SUTTER ROAD,
MCKINLEYVILLE, CALIFORNIA
And Use ZOOM MEETING ID: 899 1001 6069 (<https://us02web.zoom.us/j/89910016069>)
or DIAL IN TOLL FREE: 1-888-788-0099 (No Password Required!)**

AGENDA ITEM A. CALL TO ORDER:

- 1.a Call to Order:** The meeting was called to order at 5:15 p.m. by Charlie Caldwell.
- 1.b Roll Call:** The following members and staff in attendance in person at the MCSD Conference Room:

Jens Andersen
Justin Brown
Tyler Brown
Ken Burton
Charlie Caldwell
Christopher Collier (arrived at approximately 5:17 p.m.)
James Henry
Nancy Morelli
Michele Stephens
Nicole West
Patrick Courtney
Shaun Fyfe

The following members were absent:
Phil Heidrick

Staff in Attendance:
Jess Elm

Patrick Courtney acted as a voting member for this meeting in his role as an alternate.

- 2. Flag Salute:** The Pledge of Allegiance was led by Charlie Caldwell.
- 3. Additions or Changes to the Agenda**

There were no changes to the agenda.

Christopher Collier arrived at 5:17 p.m.

4. Approval of the Agenda

Motion: It was moved to approve the agenda.

Motion by: Jens Andersen **Second:** Ken Burton

Roll Call: Ayes: Jens Andersen, Justin Brown, Tyler Brown, Ken Burton, Charlie Caldwell, Christopher Collier, James Henry, Nancy Morelli, Michele Stephens, Nicole West, Patrick Courtney

Nays: None Absent: Phil Heidrick

Motion Summary: Motion passed.

5. Public Comment and Written Communications

TICS members gave brief introductions to the public. A member of the public noted that the trail south of the main entrance is currently very slippery, causing people to avoid its use. It was suggested that gravel be applied to address this issue. The public member also mentioned that parasitic ticks have been abundant this year and asked if the TICS Subcommittee could do anything to resolve the issue.

6. Review and Approval of Minutes from November 25, 2025 Subcommittee Meeting

Motion: It was moved to approve the November 25, 2025 meeting minutes.

Motion by: Ken Burton **Second:** Nicole West

Roll Call: Ayes: Jens Andersen, Justin Brown, Tyler Brown, Ken Burton, Charlie Caldwell, Christopher Collier, James Henry, Nancy Morelli, Michele Stephens, Nicole West, Patrick Courtney

Nays: None Absent: Phil Heidrick

Motion Summary: Motion passed.

7. Discuss and Consider Selection of Subcommittee Chairperson, Vice-Chairperson, and Secretary

Item presented by James Henry, MCSD Operations Director. He let the Subcommittee members discuss who they would like to nominate for these positions.

The Subcommittee commented, discussed, and asked clarifying questions.

There was no public comment.

Motion: It was moved to approve Michele Stephens to serve as the Chairperson for this term.

Motion by: Nancy Morelli; seconded by: Jens Andersen

Roll Call: Ayes: Jens Andersen, Justin Brown, Tyler Brown, Ken Burton, Charlie Caldwell, Christopher Collier, James Henry, Nancy Morelli, Michele Stephens, Nicole West, Patrick Courtney

Nays: None Absent: Phil Heidrick

Motion Summary: Motion passed.

Motion: It was moved to approve Ken Burton to serve as the Vice-Chairperson for this term.

Motion by: Tyler Brown; seconded by: Justin Brown

Roll Call: Ayes: Jens Andersen, Justin Brown, Tyler Brown, Ken Burton, Charlie Caldwell, Christopher Collier, James Henry, Nancy Morelli, Michele Stephens, Nicole West, Patrick Courtney

Nays: None Absent: Phil Heidrick

Motion Summary: Motion passed.

Motion: It was moved to approve Tyler Brown to serve as the Secretary for this term.

Motion by: Michele Stephens; seconded by: Ken Burton

Roll Call: Ayes: Jens Andersen, Justin Brown, Tyler Brown, Ken Burton, Charlie Caldwell, Christopher Collier, James Henry, Nancy Morelli, Michele Stephens, Nicole West, Patrick Courtney

Nays: None Absent: Phil Heidrick

Motion Summary: Motion passed.

8. Cyclists and Dirt Boarders User Group Individual Meeting

Item presented by Jess Elm, MCSD Environmental Programs Coordinator. The TICS Subcommittee took public comment from the Cyclist and Dirt Boarders user group about measures to be implemented into the Trail Plan.

- Charlie Caldwell representing dirt boarders, noted that trails may eventually be developed specifically for this group.
- Public comment from the National Interscholastic Cycling Association (NICA) expressed a desire for more trail development to meet a community need.
- Public comment discussed the need for better protection against illegal dirt bike and motorcycle (Sur-ron type) use, which causes trail destruction.
- A board member from the Redwood Coast Mountain Bike Association (RCMBA) suggested clearer signage between different land owners.
- A public member commented that adaptive trails don't need to be 'dumbed down'. There are a range of adaptive trails designs for users of different abilities.
- There was a public comment expressing support for the trail that parallels Murray Road
- There was a public comment suggesting improved signage to direct traffic flow along certain trails or identify specific user groups.

This was an information only item. No action was taken.

At this point in the meeting Michele Stephens took over as acting Chair.

9. 1 Million Dollar Announcement

Item presented by Jess Elm, MCSD Environmental Programs Coordinator. Subcommittee reviewed the proposed uses for the \$1M earmark secured by Jared Huffman.

The Subcommittee commented, discussed, and asked clarifying questions.

Public comment from a member attending through Zoom suggested that some of the earmark money be used to inventory and fix erosion problems that exist throughout the McKinleyville Community Forest.

This was an information only item. No action was taken.

10. Review of Draft Trail Plan v 1_21_2026.

Item presented by Nicole West. Subcommittee continued reviewing and updating the Draft Trail Plan. The deadline to submit proposed additions and revisions for the next TICS meeting is February 13, 2026.

Shaun Fyfe, Charlie Caldwell, Christopher Collier, Nicole West, and Justin Brown agreed to form a working group to focus on Chapter 4 of the Draft Trail Plan. The working group will continue to write and revise Chapter 4 of the draft and bring proposed edits back before the TICS Subcommittee.


Public comment from Dennis Mayo, MCSD Board member.

This was an information only item. No action was taken.

11. Committee Member Announcements and Future Agenda Items

- Jess Elm, MCSD Environmental Programs Coordinator, gave a report on Volunteer Trail Stewards Workday Recap.
- Shaun Fyfe, Mountain Bike Tribal Trail Alliance (MBTTA) founder, gave a report on MBTTA Workday Recap
- Jess Elm, MCSD Environmental Programs Coordinator announced that MCSD received the CAL FIRE Wildfire Prevention Grant.
- Jess Elm, MCSD Environmental Programs Coordinator, announced that there will be a presentation to discuss the Lindsay Creek Conservation Easement at the April 21st MCFC meeting. She also mentioned that Green Diamond will be logging near the McKinleyville Community Forest this summer and will give updates as they come.
- Next TICS Subcommittee Meeting: February 24, 2026 at 5:15 p.m.
- Next FMP Subcommittee Meeting: February 3, 2026 at 4:30 p.m.
- Next MCF Committee Meeting: February 17, 2026 at 5:30 p.m.

The meeting was adjourned at 7:10 p.m.



Tyler Brown, Secretary