

MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY
FOREST MANAGEMENT PLAN, FUNDING, AND BUDGET SUBCOMMITTEE HELD ON TUESDAY,
JUNE 2, 2026 at 4:30 P.M.

IN PERSON AT THE MCSD OFFICE CONFERENCE ROOM – 1656 SUTTER ROAD,
MCKINLEYVILLE, CALIFORNIA

and

TELECONFERENCE Via ZOOM & TELEPHONE:

Use ZOOM MEETING ID: 843 3939 9410 (<https://us02web.zoom.us/j/84339399410>)

or DIAL IN TOLL FREE: 1-888-788-0099 (No Password Required!)

AGENDA ITEM A. CALL TO ORDER:

1.a Call to Order: The meeting was called to order at 4:30 p.m. by Kevin Creed.

1.b Roll Call: The following members and staff in attendance in person at the MCSD Conference Room:

Maya Conrad, Subcommittee Vice Chair
Kevin Creed, Subcommittee Chair
Kirsten Messmer, MCSD Parks and Recreation Director
Joel Rink, Committee Member

Subcommittee members absent:
Jennifer Ortega, Committee Member

Subcommittee members attending remotely via Zoom under the just-cause provision of G.C. 54953:
Patrick Kaspari, MCSD General Manager

Staff in attendance:
Jess Elm, MCSD Environmental Programs Coordinator

2. Pledge of Allegiance: The Pledge of Allegiance was led by Kevin Creed.

3. Additions or Changes to the Agenda

There were no additions or changes to the agenda.

4. Approval of Agenda

Motion: It was moved to approve the agenda.

Motion by: Maya Conrad **Second:** Kirsten Messmer

Roll Call: Ayes: Maya Conrad, Kevin Creed, Patrick Kaspari, Kirsten Messmer, Joel Rink

Nays: None

Absent: Jennifer Ortega

Motion Summary: Motion passed.

5. Public Comment and Written Communications

There was no public comment.

6. Review and Approval of Minutes from May 5, 2026 Subcommittee Meeting

Motion: It was moved to approve the May 5, 2026 meeting minutes.

Motion by: Kirsten Messmer **Second:** Joel Rink

Roll Call: Ayes: Maya Conrad, Kevin Creed, Patrick Kaspari, Kirsten Messmer, Joel Rink

Nays: None

Absent: Jennifer Ortega

Motion Summary: Motion passed.

7. Discussion of Potential Memorial Grove Program in the McKinleyville Community Forest

Item presented by Kirsten Messmer, MCSD Parks and Recreation Director. She recommended that the Forest Management Plan (FMP) Subcommittee review the Rough Draft created for the potential establishment of the Memorial Grove Program within the McKinleyville Community Forest (MCF). Subcommittee members reviewed the Rough Draft, discussed logistics, and provided suggested edits to the document.

The Subcommittee commented, discussed, and asked clarifying questions.

There was no public comment.

Motion: It was moved to have Staff make the changes suggested by the FMP Subcommittee and bring the Rough Draft Memorial Grove Program to the McKinleyville Community Forest Committee meeting for review at their June 16, 2026 meeting.

Motion by: Maya Conrad **Second:** Joel Rink

Roll Call: Ayes: Maya Conrad, Kevin Creed, Patrick Kaspari, Kirsten Messmer, Joel Rink

Nays: None

Absent: Jennifer Ortega

Motion Summary: Motion passed.

8. Committee Member Announcements and Future Agenda Items

- CAL FIRE Forest Health Program Grant Update
- Huffman Appropriation Update
- Next FMP Subcommittee Meeting: August 4, 2026 @ 4:30pm
(July 7, 2026 meeting canceled)
- Next MCF Committee Meeting: June 16, 2026 @ 5:30pm
- Next TICS Subcommittee Meeting: June 23, 2026 @ 5:15pm

9. Adjournment

Meeting Adjourned at 5:40 p.m.



Jess Elm, Environmental Programs Coordinator