

**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY
FOREST MANAGEMENT PLAN, FUNDING, AND BUDGET SUBCOMMITTEE HELD ON TUESDAY,
MARCH 3, 2026 at 4:30 P.M.
IN PERSON AT THE MCSD OFFICE CONFERENCE ROOM – 1656 SUTTER ROAD,
MCKINLEYVILLE, CALIFORNIA
and
TELECONFERENCE Via ZOOM & TELEPHONE:
Use ZOOM MEETING ID: 843 3939 9410 (<https://us02web.zoom.us/j/84339399410>)
or DIAL IN TOLL FREE: 1-888-788-0099 (No Password Required!)**

AGENDA ITEM A. CALL TO ORDER:

- 1.a Call to Order:** The meeting was called to order at 4:30 p.m. by Kevin Creed.
- 1.b Roll Call:** The following members and staff in attendance in person at the MCSD Conference Room:

Maya Conrad, Subcommittee Vice Chair (arrived at approximately 4:32 p.m.)
Kirsten Messmer, MCSD Parks and Recreation Director
Kevin Creed, Subcommittee Chair
Jennifer Ortega, Committee Member
Joel Rink, Committee Member

Members Absent:
Patrick Kaspari, MCSD General Manager

Staff in Attendance:
Jess Elm, MCSD Environmental Programs Coordinator

- 2. Pledge of Allegiance:** The Pledge of Allegiance was led by Kevin Creed.
- 3. Additions or Changes to the Agenda**

There were no additions or changes to the agenda.

4. Approval of Agenda

Motion: It was moved to approve the agenda.

Motion by: Jennifer Ortega **Second:** Joel Rink

Roll Call: Ayes: Maya Conrad, Kirsten Messmer, Kevin Creed, Jennifer Ortega,
Joel Rink

Nays: None

Absent: Patrick Kaspari

Motion Summary: Motion passed.

Maya Conrad arrived at 4:32 p.m.

5. Public Comment and Written Communications

There was Public comment from Santiago Espinosa, a member of the local disc golf club Par Infinity, saying that he was in favor of a disc golf course being included to the McKinleyville Community Forest.

6. Review and Approval of Minutes from February 3, 2026 Subcommittee Meeting

Motion: It was moved to approve the February 3, 2026 meeting minutes.

Motion by: Kirsten Messmer **Second:** Jennifer Ortega

Roll Call: Ayes: Maya Conrad, Kirsten Messmer, Kevin Creed, Jennifer Ortega, Joel Rink

Nays: None

Absent: Patrick Kaspari

Motion Summary: Motion passed.

7. Review of Draft Community Forest Management Plan v. 2026_02_03

Item presented by Kevin Creed. The Subcommittee edited the most recent version of the Draft Forest Management Plan (FMP) in real time and discussion ensued. Edits began at the *Community Involvement* section and the Subcommittee members discussed Kevin Creed's "Project Pathway" document. Now that the Subcommittee officially finished their edits to the Draft FMP, it will be sent to the McKinleyville Community Forest Committee (MCFC) by March 6, 2026. Any comments and edits made by the MCFC will be sent to Jess Elm by March 27, 2026 so she can compile all edits into one document. If there are major edits, it will be brought back to the FMP Subcommittee for review at their April 7, 2026 meeting. The MCFC will review the compiled Draft FMP document together during the MCFC meeting on April 21, 2026.

There was no public comment.

Motion: It was moved to approve the final edits to the Draft FMP and bring the document to the MCFC for their review.

Motion by: Maya Conrad **Second:** Joel Rink

Roll Call: Ayes: Maya Conrad, Kirsten Messmer, Kevin Creed, Jennifer Ortega, Joel Rink

Nays: None

Absent: Patrick Kaspari

Motion Summary: Motion passed.

There was Public comment from Dennis Mayo, MCSD Board Chair.

8. Committee Member Announcements and Future Agenda Items

- Next FMP Subcommittee Meeting: April 7, 2026 @ 4:30pm
- Next MCF Committee Meeting: March 17, 2026 @ 5:30pm
- Next TICS Subcommittee Meeting: March 24, 2026 @ 5:15pm
- Possible review of CFIP grant projects

9. Adjournment

Meeting Adjourned at 6:12 p.m.



Jess Elm, Environmental Programs Coordinator