



July 1, 2026 Regular Meeting of the McKinleyville Community Services District Board of Directors

Time: 6:00 p.m.

Location: Azalea Hall, 1620 Picket Road, McKinleyville, California

Or

Teleconference via ZOOM or Telephone

Use ZOOM MEETING ID: 859 4543 6653 (<https://us02web.zoom.us/j/85945436653>)

or DIAL IN TOLL FREE: 1-888-788-0099 (No Password Required!)

To participate by teleconference, please use the toll free number listed above, or join through the internet at the Zoom App with weblink and ID number listed above, or the public may submit written comments to the Board Secretary at: comments@mckinleyvillecsd.com up until 4:30 p.m. on Tuesday, June 30.

All Public Comment received before the above deadline may be provided to the Board at 9 a.m. on Wednesday, July 1 in a supplemental packet that will also be posted on the website for public viewing.

Agenda

A. Call to order

- 1 Roll Call**
- 2 Report Out of June 3, 2026 Closed Session**
- 3 Pledge of Allegiance**

4 Additions or Changes to the Agenda

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.

5 Approval of the Agenda

6 Closed Session Discussion

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

There is no closed session scheduled.

B. Public Hearings

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

There is no public hearing scheduled.

C. Public Comment and Written Communications

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. Comments are limited to 3 minutes. Letters should be used for complex issues.

D. Consent Calendar

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

1 Consider Approval of Draft Minutes of the Board of Directors Regular Meeting on June 3, 2026 (Pg. 7)

Attachment 1 – Draft Minutes from June 3, 2026 (Pg. 9)

2 Consider Approval of May 31, 2026 Treasurer’s Report (Pg. 17)

Attachment 1 – May 31, 2026 Treasurer’s Report (Pg. 19)

3 Compliance With State Double Check Valve (DCV) Law (Pg. 33)

4 Consider Adoption of a Notice of Exemption for the Geotechnical Borings Required for the Design of the Mad River Watermain Crossing Project (Pg. 35)

Attachment 1 – Notice of Exemption for Project (Pg. 37)

5 Consider Annual Update of Authorized Signers with County of Humboldt (Pg. 39)

Attachment 1 – County of Humboldt Authorized Signers Form (Pg. 41)

E. Continued and New Business

1 Discussion of Potential Memorial Grove Program in the McKinleyville Community Forest (Pg. 43)

Attachment 1 – McKinleyville Community Forest Memorial Grove Program Draft (Pg. 45)

Attachment 2 – McKinleyville Community Forest Fund Donor Recognition Program (Pg. 47)

2 Consider Adoption of Resolution 2026-23 Dissolving Knox Open Space Maintenance Zone #23 (Pg. 49)

Attachment 1 – Resolution 2026-23 (Pg. 53)

Attachment 2 – Ordinance 42 (Pg. 55)

Attachment 3 – April 20, 2006 Staff Note and Resolution 2006-10 (Pg. 61)

3 Biennial Review of MCSD Conflict of Interest Code (Pg. 65)

Attachment 1 – Conflict of Interest Code Revised 2024 (Pg. 67)

Attachment 2 – Resolution 2026-25 with Exhibit A –MCSD Conflict of Interest Code Revised 2026 (Pg. 71)

Attachment 3 – Letter from County Office of Elections Dated May 7, 2026 (Pg. 77)

4 Consider Topics and Dates for Joint McKinleyville Municipal Advisory Committee (MMAC) and MCSD Board Meeting (Pg. 81)

5 Consider Adoption of Resolution 2026-24 Supporting Association of California Water Agency’s “Vision for Our Water Future” Initiative (Pg. 83)

Attachment 1 – Vision For Our Water Future Policy Framework (Pg. 85)

Attachment 2 – Resolution 2026-24 (Pg. 89)

6 Distribution of Annual Board Self Evaluation (Pg. 91)

Attachment 1 – Board Self Evaluation Worksheet (Pg. 93)

7 Consider Adoption of Resolution 2026-26 Electing to Collect Delinquent Service Charges on County Tax Roll in FY2026-27; Ordering the Preparation and Filing of a Report, and Setting the Public Hearing at Azalea Hall on August 5, 2026 at 6:00 p.m. (Pg. 97)

Attachment 1 – Resolution 2026-26 (Pg. 99)

Attachment 2 – MCSD Fiscal Year 2026/2027 Delinquent Service Charge Report (Pg. 103)

Attachment 3 – MCSD Notice Letter Template (Pg. 107)

8 Consider Selecting a Candidate for the California Special Districts Association (CSDA) Board of Directors for the 2026 Election for the Northern Network, Seat C Position and the Authorize General Manager to Execute the Official 2026 Election Ballot (Pg. 109)

Attachment 1 – Candidate Statements (Pg. 111)

9 Consider Appointment of Phil Heidrick to the Vacant Alternate Member Seat on the McKinleyville Community Forest Committee (Pg. 115)

Attachment 1 – Phil Heidrick Committee Application (Pg. 117)

Attachment 2 – Ben Marschke Committee Application (Pg. 123)

F. Reports

No specific action is required on these items, but the Board may discuss any particular item as required.

1 Active Committee Reports

a. Standing Committees

1. Parks and Recreation Committee (Binder/Biteman)
2. Audit and Finance Committee (Orsini/Biteman)
3. Employee Negotiations Committee (Couch/Mayo)
4. McKinleyville Community Forest Committee (Orsini/Biteman)

b. Ad-Hoc Committees

1. Cyber Security Governance Ad-Hoc Committee (Binder/Orsini)

c. Board Liasons

1. McKinleyville Area Fund (John Kulstad/Binder)
2. Redwood Region Economic Development Commission (Biteman/Mayo)
3. McKinleyville Municipal Advisory Committee (Binder/Orsini)
4. McKinleyville Senior Center (Binder/Couch)

2 Legislative and Regulatory Reports

3 Staff Reports

a. Finance & Administration Department (Samantha Howard) (Pg. 147)

b. Operations Department (James Henry) (Pg. 149)

c. Parks & Recreation Department (Kirsten Messmer) (Pg. 155)

Attachment 1 – McKinleyville Community Forest Committee Approved Meeting Minutes from May 19, 2026 (Pg. 159)

d. General Manager (Pat Kaspari) (Pg. 163)

Attachment 1 – WWMF Monthly Self-Monitoring Report (Pg. 171)

4. President's Report

5. Board Member Comments, Announcements, Reports and Agenda Item Requests

G. Adjournment

Posted 5:00 p.m. on June 26, 2026

Pursuant to California Government Code Section 54957.5. this agenda and complete packet are available for public inspection upon request at the MCSD office, 1656 Sutter Road, McKinleyville. A complete packet is also available for viewing at the McKinleyville Library at 1606 Pickett Road, McKinleyville. If you would like to receive the complete packet via email, free of charge, contact the Board Secretary at (707)839-3251 to be added to the mailing list.

McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.

McKinleyville Community Services District

BOARD OF DIRECTORS

July 1, 2026

TYPE OF ITEM: **ACTION**

ITEM: D.1 **Consider Approval of Draft Minutes of the Board of Directors Regular Meeting on June 3, 2026**

PRESENTED BY: **Joey Blaine, Board Secretary**

TYPE OF ACTION: **Roll Call Vote – Consent Calendar**

Recommendation:

Staff recommends the approval of the Draft Minutes of the Board of Directors Regular Meeting on June 3, 2026

The Draft minutes are attached for the above listed meeting(s). A reminder that the minutes are approved by the legislative body that is the Board of Directors, not individual members of the Board who were present at a meeting.

Alternatives:

Staff analysis consists of the following potential alternative

- Take No Action

Fiscal Analysis:

Not applicable

Environmental Requirements:

Not applicable

Exhibits/Attachments:

- Attachment 1 – Draft Minutes from June 3, 2026

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**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY
SERVICES DISTRICT HELD ON WEDNESDAY, JUNE 3, 2026 at 6:00 P.M.
IN PERSON AT AZALEA HALL – 1620 PICKETT ROAD, MCKINLEYVILLE, CALIFORNIA
and
TELECONFERENCE Via ZOOM & TELEPHONE:
ZOOM MEETING ID: 859 4543 6653 (<https://us02web.zoom.us/j/85945436653>) and
TOLL FREE: 1-888-788-0099**

Items are listed in the order in which they were considered.

AGENDA ITEM A. CALL TO ORDER:

A.1 Roll Call: The meeting was called to order at 6:00 p.m. with following Directors and Staff in attendance in person at Azalea Hall:

Scott Binder, Director
James Biteman, Director
Dennis Mayo, President
Greg Orsini, Director

Pat Kaspari, General Manager
Joey Blaine, Board Secretary
James Henry, Operations Director
Samantha Howard, Finance Director
Kirsten Messmer, Parks & Recreation Director
Lesley Frisbee, Human Resources Director

Director David Couch was absent.

Samantha Howard, Finance Director, attending the meeting via Zoom.

A.2 Pledge of Allegiance: The Pledge of Allegiance was led by Director Orsini.

A.3 Additions to the Agenda: General Manager Kaspari requested to move Item A.5, Closed Session Discussion, to the end of the agenda.

A.4 Approval of the Agenda:

Motion: It was moved to approve the agenda with moving Item A.5 to the end of the agenda.

Motion by: Director Binder; **Second:** Director Orsini

There were no comments from the Board or public.

Roll Call: Ayes: Binder, Biteman, Mayo, and Orsini Nays: None Absent: Couch

Motion Summary: Motion passed.

AGENDA ITEM B. PUBLIC HEARINGS:

B.1 Conduct Public Hearing to Present Information Regarding Job Vacancies, Recruitment and Retention Strategies in FY 25/26 in Accordance with Requirements Set Forth in AB 2561

President Mayo opened the public hearing at 6:05 p.m.

Human Resources Director Frisbee presented the item.

Directors discussed the success of recruitment and retention for the District.

There was no public comment or testimony.

President Mayo closed the public hearing at 6:12 p.m.

This was an information only item. No action was taken.

B.2 Conduct Public Hearing for the 2025 Urban Water Management Plan (UWMP), Approve Plan for Submittal and Adopt Resolution 2026-20

President Mayo opened the public hearing at 6:15 p.m.

Operations Director Henry presented the item.

Directors asked clarifying questions.

Elaine Weinreb, member of the Public, gave public comment inquiring about the water impact of the proposed Amazon facility.

President Mayo closed the public hearing at 6:23 p.m.

Motion: It was moved to adopt Resolution 2026-20.

Motion by: Director Orsini **Second:** Director Binder

There were no comments from the Board or public.

Roll Call: Ayes: Binder, Biteman, Mayo and Orsini Nays: None Absent: Couch

Motion Summary: Motion passed.

AGENDA ITEM C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS:

There was no public comment.

AGENDA ITEM D. CONSENT CALENDAR:

D.1 Consider Approval of Draft Minutes of the Board of Directors Regular Meeting on May 6, 2026

D.2 Consider Approval of April 30, 2026 Treasurer's Report

D.3 Compliance With State Double Check Valve (DCV) Law

D.4 Consider Approval of Hiller Sports Complex Facility Use Agreement Contracts Between MCSD and the Mad River Youth Soccer League (MRYSL)

D.5 Consider Approval of Memorandum of Understanding (MOU) Between McKinleyville Community Services District (MCSD) and the McKinleyville Chamber of Commerce (Chamber) for Beautification and Decoration within the County Right of Way Along Central Avenue in McKinleyville, CA

D.6 Consider Humboldt Local Agency Formation Commission (LAFCo) Official Ballot Selection

Motion: It was moved to approve the Consent Calendar.

Motion by: Director Orsini **Second:** Director Biteman

There were no comments from the Board or public.

Roll Call: Ayes: Binder, Biteman, Mayo and Orsini Nays: None Absent: Couch

Motion Summary: Motion passed.

AGENDA ITEM E. CONTINUED AND NEW BUSINESS:

E.1 Consider and Adopt Resolution 2026-19 Recognizing, Honoring and Commending Seth Meynell for Fifteen (15) Years of Service

Human Resources Director Frisbee presented the item and read Resolution 2026-19 into the record.

Directors and Staff commended Mr. Meynell on 15 years of service with the District.

There was no public comment.

Motion: It was moved to adopt Resolution 2026-19.

Motion by: Director Orsini **Second:** Director Binder

There were no comments from the Board or public.

Roll Call: Ayes: Binder, Biteman, Mayo and Orsini Nays: None Absent: Couch

Motion Summary: Motion passed.

E.2 Consider Adoption of Resolution 2026-21 Approving Installment Purchase Contracts, Trust Agreements, a Certificate Purchase Agreements, a Continuing Disclosure Certificate and an Official Statement; Making Certain Determinations Relating thereto; and Authorizing Certain Other Actions in Connection therewith

Finance Director Howard presented the item.

Rick Brandis, Managing Director of Oppenheimer & Co. Inc., gave a summary of the bond process.

Directors asked clarifying questions of Mr. Brandis.

Director Orsini gave a brief summary of the Audit and Finance Committee's part in the bond process and commended staff for their efforts.

There was no public comment.

Motion: It was moved to adopt Resolution 2026-21.

Motion by: Director Orsini **Second:** Director Biteman

There were no comments from the Board or public.

Roll Call: Ayes: Binder, Biteman, Mayo and Orsini Nays: None Absent: Couch

Motion Summary: Motion passed.

E.3 Consider Letter of Support for Assembly Bill (AB) 1821 (Pacheco) California Public Records Act: agency response time.

Board Secretary Blaine presented the item.

Directors discussed and asked clarifying questions.

Motion: It was moved to support AB 1821 and authorize the Board President and General Manager to sign a letter of support.

Motion by: Director Orsini **Second:** Director Binder

There were no comments from the Board or public.

Roll Call: Ayes: Binder, Biteman, Mayo and Orsini Nays: None Absent: Couch

Motion Summary: Motion passed.

E.4 Consider Attendance of the California Special Districts Association (CSDA) 2026 Annual Conference, August 24-27, 2026 in Palm Desert, CA

Board Secretary Blaine presented the item.

Directors held a brief discussion.

There was no public comment.

Motion: It was moved to authorize interested Board Members to attend the 2026 CSDA Annual Conference.

Motion by: Director Orsini **Second:** Director Binder

There were no comments from the Board or public.

Roll Call: Ayes: Binder, Biteman, Mayo and Orsini Nays: None Absent: Couch

Motion Summary: Motion passed.

E.5 Consider Approval of the FY2026-27 Budget and Approve Resolution 2026-22 Establishing Appropriations Limits for FY2026-27

Finance Director Howard presented the item.

Directors discussed, asked clarifying questions, and commended Finance Director Howard on her effort.

There was no public comment

Motion: It was moved to approve the FY2026-27 Budget and adopt Resolution 2026-22 establishing Gann Limits for FY2026-27.

Motion by: Director Binder **Second:** Director Orsini

There were no comments from the Board or public.

Roll Call: Ayes: Binder, Biteman, Mayo and Orsini Nays: None Absent: Couch

Motion Summary: Motion passed.

E.6 Consider Second Reading of Ordinance 2026-03 Amending the District's Rules and Regulations Generalizing Specific Fees to Reference Appendix A: Current Special Fee Schedule and Appendix B: Facility & Park Rental Fee Schedule

Board Secretary Blaine presented the item.

Directors briefly commented in support of the Ordinance.

There was no public comment.

Motion: It was moved to approve the second reading and adoption of Ordinance 2026-03 by title only.

Motion by: Director Biteman **Second:** Director Orsini

There were no comments from the Board or public.

Roll Call: Ayes: Binder, Biteman, Mayo and Orsini Nays: None Absent: Couch

Motion Summary: Motion passed.

E.7 Consider Second Reading of Ordinance 2026-04 Amending the District’s Rules and Regulations, Rule 7.07 Cross-Connections

Operations Director Henry presented the item.

Directors briefly discussed the item.

There was no public comment.

Motion: It was moved to approve the second reading and adoption of Ordinance 2026-04 by title only.

Motion by: Director Biteman **Second:** Director Orsini

There were no comments from the Board or public.

Roll Call: Ayes: Binder, Biteman, Mayo and Orsini Nays: None Absent: Couch

Motion Summary: Motion passed.

E.8 Consider and Approve the MCSD Parks & Recreation Public Art in Our Parks Program

Parks and Recreation Director Messmer presented the item.

Directors commented and asked clarifying questions.

Elaine Weinreb, member of the Public, commented in support of the proposed program.

Motion: It was moved to approve the MCSD Parks and Recreation Public Art in Our Parks Program and associated Public Art in Our Parks Program Application.

Motion by: Director Biteman ; **Second:** Director Binder

There were no comments from the Board or public.

Roll Call: Ayes: Binder, Biteman, Mayo and Orsini Nays: None Absent: Couch

Motion Summary: Motion passed.

AGENDA ITEM F. REPORTS

F.1 ACTIVE COMMITTEE REPORTS

a. Standing Committees

- 1. Parks and Recreation Committee (Binder/Biteman)** Did not meet.
- 2. Audit and Finance Committee (Orsini/Biteman)** Director Orsini gave a summary of the Audit and Finance Committee’s activities for the month of May contributing to the bond process.
- 3. Employee Negotiations Committee (Couch/Mayo)** Did not meet.
- 4. McKinleyville Community Forest Committee (Orsini/Biteman)** Director Orsini gave a brief report of the May 20, 2026 meeting.

b. Ad-Hoc Committees

1. Cyber Security Governance Ad-Hoc Committee (Binder/Orsini) Director Binder gave a report out of the May 26, 2026 meeting.

c. Board Liasons

1. McKinleyville Area Fund (John Kulstad/Binder) Director Binder reported that the McKinleyville Area Fund rewarded scholarships to eight high school students.

2. Redwood Region Economic Development Commission (Biteman/Mayo) Did not meet.

3. McKinleyville Municipal Advisory Committee (Binder/Orsini) Director Binder gave a brief report of the May 27, 2026 meeting.

4. McKinleyville Senior Center (Binder/Couch) Director Binder gave a report on the ongoing activities of the Senior Center.

F.2 LEGISLATIVE AND REGULATORY REPORTS

President Mayo gave a report of his attendance at the Humboldt Trails Summit on May 30 and the Association for California Water Agencies' (ACWA) "Vision for Our Water Future" initiative.

F.3 STAFF REPORTS

- a. Finance and Administration Department:** Finance Director Howard had nothing further to add to her written report.
- b. Operations Department (James Henry):** Operations Director Henry had nothing further to add to his report.
- c. Parks & Recreation Department (Kirsten Messmer):** Parks and Recreation Director Messmer gave an announcement of the Pints for Non-Profits Fundraiser for the BMX Park restrooms on May 14 at Six Rivers Brewery.
- d. General Manager (Patrick Kaspari):** General Manager Kaspari had nothing further to add to his report.

F.4 PRESIDENT'S REPORT

President Mayo had nothing further to add.

F.5 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEM REQUESTS

Director Orsini announced the Pony Express Days Chili Cook Off and Parade.

A.5 Closed Session Discussion

The Board adjourned to closed session at 8:18 p.m. and reconvened at 9:30 p.m.

Nothing was reported out of closed session

G. Meeting Adjourned at 9:32

Joseph Blaine, CMC, Board Secretary

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McKinleyville Community Services District

BOARD OF DIRECTORS

July 1, 2026

TYPE OF ITEM: **ACTION**

ITEM: D.2 **Consider Approval of May 31, 2026 Treasurer's Report**

PRESENTED BY: **Samantha Howard, Finance Director**

TYPE OF ACTION: **Roll Call Vote- Consent Calendar**

Recommendation

Staff recommends the Board review and approves the May 31, 2026 Treasurer's Report.

Discussion

The May Treasurer's report is the Simple Report providing an update of Budget to Actuals with Graphs and May's Cash Disbursement Report.

Some highlights from the May 2026 report are as follows:

- Days of Cash on Hand is showing 179 days however this number only considers the funds held at Columbia Bank and does not include the additional \$25,775,878 held with California Class.
- Parks received \$403,517 in property tax revenue and Measure B received \$279,564.11 in assessment revenue.
- Parks also received \$247,608 in grant revenue for the BMX Track and Park reimbursement and \$78,721 in program revenue primarily due to payment from the afterschool program.

Alternatives:

Staff's analysis consists of the following potential alternative

- Take No Action

Fiscal Analysis:

Exhibits/Attachments

Attachment 1- May 31, 2026 Treasurer's Report

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**McKinleyville Community Services District
Treasurer's Report
May 31, 2026**

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Page 2	Activity Summary by Fund with Selected Graphic Comparisons
Page 9	May 2026 Cash Disbursement Report

Ratios

as of May 31, 2026

- Utility Accounts Receivable Turnover Days	13
- YTD Breakeven Revenue, Enterprise Funds:	\$ 7,546,061
- YTD Actual Enterprise Operating Revenue:	\$ 8,632,297
- Days of Cash on Hand-Operations Checking/MM	179

McKinleyville Community Services District
 Activity Summary by Fund, Approved Budget
 May 31, 2026

Department Summaries	July	August	September	October	November	December	January	February	March	April	May	% of Year 91.67% YTD	Approved YTD Budget	Over (Under) YTD Budget	Over (Under) YTD Budget %	% Year Remaining: 8.33%		Notes	
																REVISED Total Budget	Remaining Budget		Budget %
Water																			
Water Sales	481,406	420,625	428,380	423,499	349,298	345,035	382,925	359,853	354,291	409,074	360,986	4,315,370	4,088,333	227,037	5.55%	4,460,000	144,630	3.24%	
Other Revenues	21,621	21,242	19,722	18,341	37,386	7,090	5,627	13,919	10,864	7,109	8,627	171,548	212,589	(41,041)	-19.31%	231,915	60,367	26.03%	
Total Operating Revenues	503,027	441,866	448,102	441,840	386,684	352,125	388,553	373,771	365,155	416,183	369,613	4,486,917	4,300,922	185,995	4.32%	4,691,915	204,998	4.37%	
Salaries & Benefits	234,052	96,039	105,340	128,169	106,782	113,259	127,091	112,254	125,523	123,938	135,309	1,407,755	1,505,864	(98,109)	-6.52%	1,642,761	235,006	14.31%	
Water Purchased	109,472	115,631	114,415	114,948	112,288	110,500	109,998	109,766	112,078	105,305	111,262	1,225,662	1,269,698	(44,036)	-3.47%	1,385,125	159,463	11.51%	
Other Expenses	148,833	41,449	60,728	53,763	87,825	80,713	59,603	56,594	57,302	52,117	78,839	777,766	870,294	(92,528)	-10.63%	949,412	171,646	18.08%	Other Expenses high in July due to Section 115 Contribution
Depreciation	38,083	38,083	38,083	38,083	38,083	38,083	38,083	38,083	38,083	38,083	38,083	418,916	418,917	(1)	0.00%	457,000	38,084	8.33%	
Total Operating Expenses	530,440	291,202	318,565	334,963	344,978	342,555	334,776	316,697	332,986	319,444	363,493	3,830,099	4,064,773	(234,674)	-5.77%	4,434,298	604,199	13.63%	
Net Operating Income	(27,414)	150,664	129,536	106,877	41,706	9,570	53,777	57,075	32,168	96,739	6,120	656,819	236,149	420,670		257,617	(399,202)		
Grants	-	510	-	85,462	-	623,783	-	-	108,176	-	-	817,930	802,665	15,265		875,635	57,705	6.59%	
Interest Income	25,619	25,649	24,100	24,501	22,876	23,005	21,597	20,233	21,648	21,763	21,714	252,705	183,333	69,372	37.84%	200,000	(52,705)	-26.35%	
Loss(Gain) on Disposal	-	-	-	-	-	(56,576)	-	-	-	-	-	(56,576)	(51,861)	(4,715)		(56,576)	(0)	0.00%	Disposal of all assets below allowable threshold or no longer in existence.
Interest Expense	13,857	-	-	-	93	11,227	75,115	-	-	62	9,780	110,133	176,497	(66,364)	37.60%	192,542	82,409	42.80%	
Total Non-Operating Income	11,762	26,159	24,100	109,962	22,784	578,985	(53,518)	20,233	129,824	21,701	11,934	903,926	757,640	146,286		826,517	(77,409)		
Net Income (Loss)	(15,652)	176,823	153,637	216,840	64,489	588,555	259	77,308	161,992	118,440	18,054	1,560,744	993,789	566,955		1,084,134	(476,610)		
Wastewater																			
Wastewater Service Charges	415,455	390,131	392,804	401,657	385,853	370,967	387,760	386,981	384,404	414,657	386,260	4,316,927	4,079,167	237,760	5.83%	4,450,000	133,073	2.99%	
Other Revenues	24,379	28,618	38,564	27,476	91,196	29,226	11,041	26,062	14,541	10,154	11,236	312,495	370,118	(57,623)	-15.57%	403,765	91,270	22.80%	
Total Operating Revenues	439,834	418,749	431,367	429,133	477,049	400,194	398,801	413,043	398,945	424,812	397,496	4,629,422	4,449,285	180,137	4.05%	4,853,765	224,343	4.62%	
Salaries & Benefits	251,183	120,551	132,187	124,600	119,079	134,472	134,105	118,848	120,237	118,665	156,899	1,530,826	1,642,775	(111,949)	-6.81%	1,792,118	261,292	14.58%	July expense is higher than normal due to large one-time annual payments such as prepaid health insurance and UAL payment.
Other Expenses	155,264	41,421	74,169	58,741	145,404	87,482	67,929	67,378	79,260	67,456	74,029	918,533	1,255,991	(337,458)	-26.87%	1,370,172	451,639	32.96%	
Depreciation	129,167	129,167	129,167	129,167	129,167	129,167	129,167	129,167	129,167	129,167	129,167	1,420,834	1,420,833	1	0.00%	1,550,000	129,166	8.33%	
Total Operating Expenses	535,614	291,139	335,523	312,508	393,649	351,120	331,200	315,393	328,664	315,288	360,095	3,870,192	4,319,599	(449,407)	-10.40%	4,712,290	842,098	17.87%	
Net Operating Income	(95,780)	127,611	95,844	116,625	83,400	49,073	67,601	97,650	70,281	109,524	37,401	759,229	129,686	629,543		141,475	(617,754)		
Grants	(2,755)	510	-	26,310	-	154,852	-	-	171,888	-	-	350,604	320,920	29,684	9.25%	350,094	(510)	-0.15%	Receipt of grant revenue is less than anticipated at this point in the fiscal year.
Interest Income	49,647	51,373	48,559	50,393	45,851	45,559	42,642	39,302	211,547	48,959	48,400	682,231	655,417	26,814	4.09%	715,000	32,769	4.58%	Microgrid Rebate earned \$165,000 in interest revenue while with the IRS.
Loss(Gain) on Disposal	-	-	-	-	-	(145,813)	-	-	-	-	-	(145,813)	(133,862)	(12,151)		(145,813)	(0)	0.00%	Disposal of all assets below allowable threshold or no longer in existence.
Interest Expense	(223,797)	269,011	-	-	42,661	-	-	38,590	25,966	-	-	152,432	344,877	(192,445)	55.80%	376,229	223,797	59.48%	
Total Non-Operating Income	270,689	(217,128)	48,559	76,703	3,189	54,598	42,642	713	357,269	48,959	48,400	734,591	497,798	236,793		543,052	(191,539)	-35.27%	
Net Income (Loss)	174,909	(89,517)	144,403	193,328	86,589	103,671	110,242	98,362	427,550	158,483	85,801	1,493,820	627,484	866,336		684,527	(809,293)		
Enterprise Funds Net Income (Loss)	159,256	87,305	298,040	410,167	151,078	692,226	110,501	175,670	589,543	276,922	103,855	3,054,565	1,621,273	1,433,292		1,768,661	(1,285,903)		

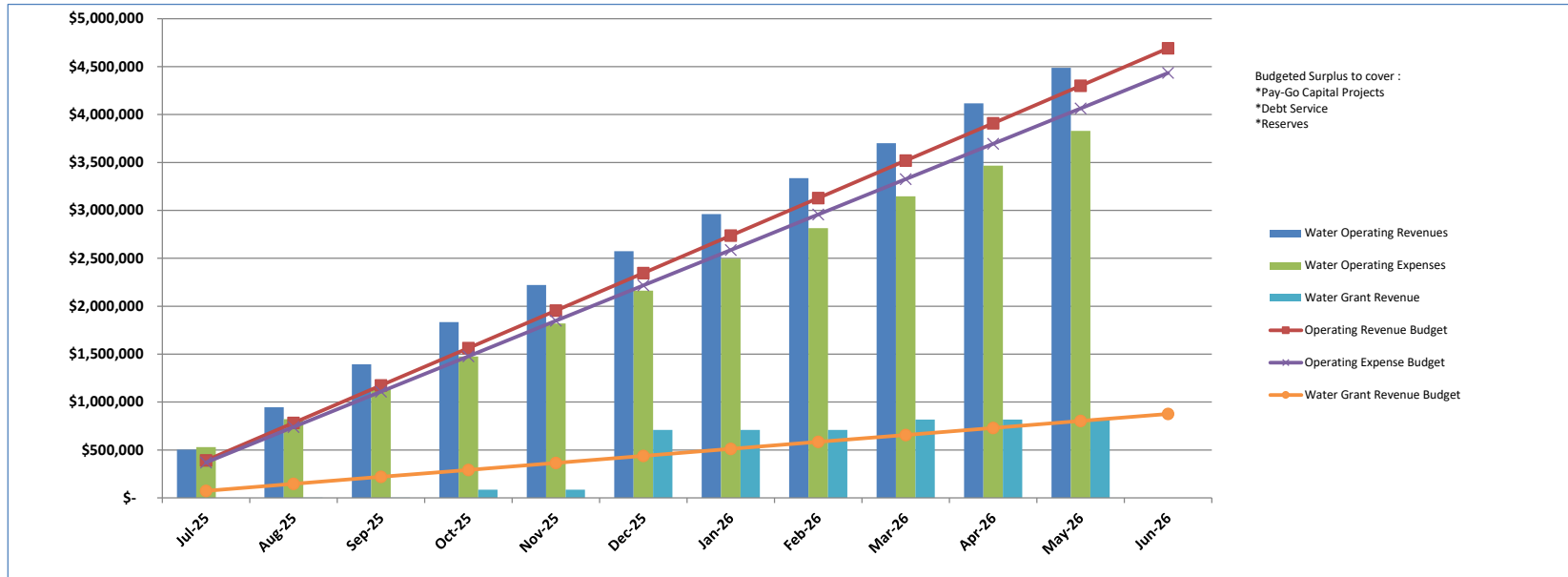
McKinleyville Community Services District
 Activity Summary by Fund, Approved Budget
 May 31, 2026

Department Summaries	July	August	September	October	November	December	January	February	March	April	May	% of Year 91.67% YTD	Approved YTD Budget	Over (Under) YTD Budget	Over (Under) YTD Budget %	% Year Remaining: 8.33%			Notes	
																REVISED Total Budget	Remaining Budget	Budget %		
*Parks & Recreation																				
Program Fees	44,212	62,265	112,740	11,858	109,222	56,945	68,165	13,685	45,769	4,125	78,721	607,707	608,331	(624)	-0.10%	663,634	55,927	8.43%	Kids Club Revenue Received in May	
Rents & Facility Related Fees	2,971	8,197	8,975	5,575	6,824	3,233	25,652	7,792	7,458	4,999	13,130	94,807	97,625	(2,818)	-2.89%	106,500	11,693	10.98%		
Property Taxes	-	-	-	-	-	456,939	-	-	-	-	403,517	860,456	797,500	62,956	7.89%	870,000	9,544	1.10%	Property Tax Received in May	
Other Revenues	22,220	12,795	15,912	12,899	13,277	13,867	13,003	13,561	12,115	23,471	13,688	166,809	176,956	(10,147)	-5.73%	193,043	26,234	13.59%	Budget spread evenly across 12 months, but actuals vary by schedule	
Interest Income	13,635	16,769	16,085	16,357	15,276	18,791	14,673	13,408	14,358	14,476	22,076	175,904	160,417	15,487	9.65%	175,000	(904)	-0.52%		
Total Revenues	83,038	100,026	153,712	46,689	144,600	549,774	121,493	48,447	79,700	47,071	531,131	1,905,683	1,840,829	64,854	3.52%	2,008,177	102,494	5.10%		
Salaries & Benefits	217,225	120,857	109,402	95,697	100,781	104,565	112,300	103,581	112,816	114,403	115,437	1,307,063	1,360,022	(52,960)	-3.89%	1,483,660	176,598	11.90%	Budget revised to capture ELP revenues and expenses.	
Other Expenditures	54,741	18,967	23,932	19,930	27,262	31,890	22,403	17,711	28,079	12,725	29,466	287,105	290,003	(2,898)	-1.00%	316,367	29,262	9.25%	Other Expenses high in July due to Section 115 Contribution	
Total Expenditures	271,966	139,824	133,334	115,626	128,043	136,455	134,703	121,292	140,895	127,128	144,903	1,594,167	1,650,025	(55,858)	-3.39%	1,800,027	205,860	11.44%	Budget spread evenly across 12 months, but actuals vary by project schedule	
Other Financing Sources:	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Capital Contributions	103	147	147	184	2,874	158	92	139	142	104	627	4,717	1,375	3,342	243.08%	1,500	(3,217)	-214.49%		
Grant Revenues	-	-	-	-	8,496	839,285	-	6,865	-	-	247,608	1,102,254	1,283,333	(181,079)	-14.11%	1,400,000	297,746	21.27%	BMX Grant Reimbursement Request #8	
Capital Expenditures	5,951	253,111	6,173	203,107	18,901	209,092	15,415	144,549	109,890	7,011	218,242	1,191,442	1,845,800	(654,358)	-35.45%	2,013,600	822,158	40.83%	Budget spread evenly across 12 months, but actuals vary by project schedule	
Excess (Deficit)	(194,776)	(292,761)	14,352	(271,860)	9,026	1,043,671	(28,532)	(210,391)	(170,943)	(86,964)	416,223	227,045	(370,288)	597,333		(403,950)				
*Measure B Assessment																				
Total Revenues	2,098	4,738	4,572	4,773	4,345	419,519	4,477	3,813	3,601	4,087	289,143	745,167	672,149	73,018	10.86%	733,253	(11,914)	-1.62%	Assessment Revenue Received in May	
Salaries & Benefits	12,534	17,136	12,862	38,596	16,871	17,797	22,962	22,556	24,572	18,546	17,903	222,336	193,463	28,873	14.92%	211,050	(11,286)	-5.35%		
Other Expenditures	14,253	11,662	13,234	24,588	8,081	10,047	10,821	9,860	9,410	9,286	8,963	130,204	88,416	41,788	47.26%	96,454	(33,750)	-34.99%		
Capital Expenditures/Loan Repayment	4,003	-	1,971	53,917	3,983	1,743	12,555	9,735	-	64,936	-	152,843	249,333	(96,490)	-38.70%	272,000	119,157	43.81%	Teen Center Paid in April	
Total Expenditures	30,790	28,798	28,068	117,101	28,935	29,587	46,339	42,151	33,982	92,767	26,866	505,383	531,212	(25,829)	-4.86%	579,504	74,121	12.79%		
Excess (Deficit)	(28,692)	(24,060)	(23,495)	(112,328)	(24,589)	389,932	(41,861)	(38,338)	(30,382)	(88,679)	262,277	239,783	140,937	98,846		153,749	(86,034)			
*Street Lights																				
Total Revenues	12,677	12,481	12,501	12,699	12,403	12,473	12,451	13,100	13,191	13,249	13,209	140,433	134,521	5,912	4.39%	146,750	6,317	4.30%		
Salaries & Benefits	7,492	3,411	3,540	3,789	3,712	5,003	4,559	3,834	4,361	3,827	4,093	47,622	51,950	(4,328)	-8.33%	56,673	9,051	15.97%		
Other Expenditures	14,941	4,593	5,223	4,626	6,805	6,582	7,558	5,642	4,407	4,301	4,843	69,521	75,799	(6,278)	-8.28%	82,690	13,169	15.93%		
Capital Expenditures/Loan Repayment	-	-	-	-	-	-	-	1,581	-	-	-	1,581	4,583	(3,002)	-65.50%	5,000	3,419	68.38%		
Total Expenditures	22,434	8,004	8,763	8,415	10,517	11,586	12,117	11,057	8,769	8,127	8,936	118,725	132,332	(13,607)	-10.28%	144,363	25,638	17.76%		
Excess (Deficit)	(9,757)	4,477	3,738	4,284	1,886	887	334	2,043	4,422	5,122	4,273	21,708	2,189	19,519		2,387	(19,321)			
Governmental Funds Excess (Deficit)	(233,225)	(312,343)	(5,406)	(379,904)	(13,677)	1,434,490	(70,059)	(246,686)	(196,902)	(170,522)	682,772	488,537	(227,162)	715,699		(247,814)	(105,356)			

*Governmental Funds use a modified accrual basis of accounting per GASB

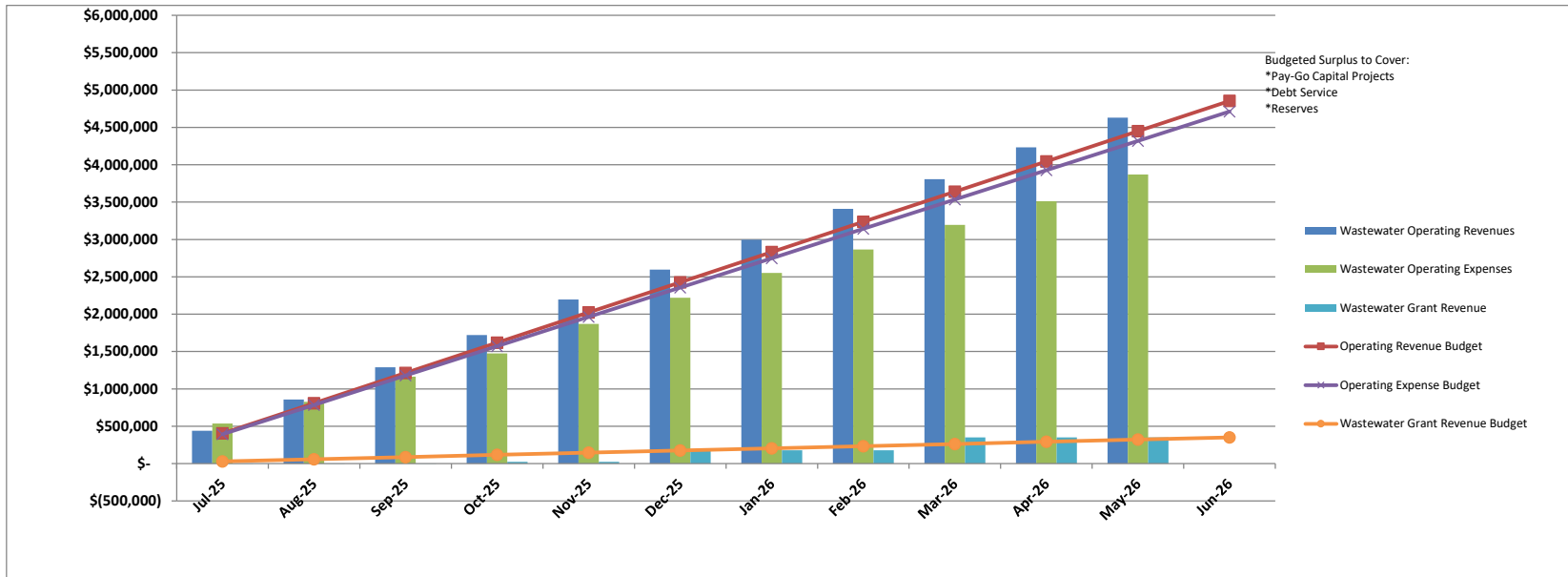
**McKinleyville Community Services District
As of May 31, 2026**

Comparison of Water Fund Operating Revenues & Expenses to Budget



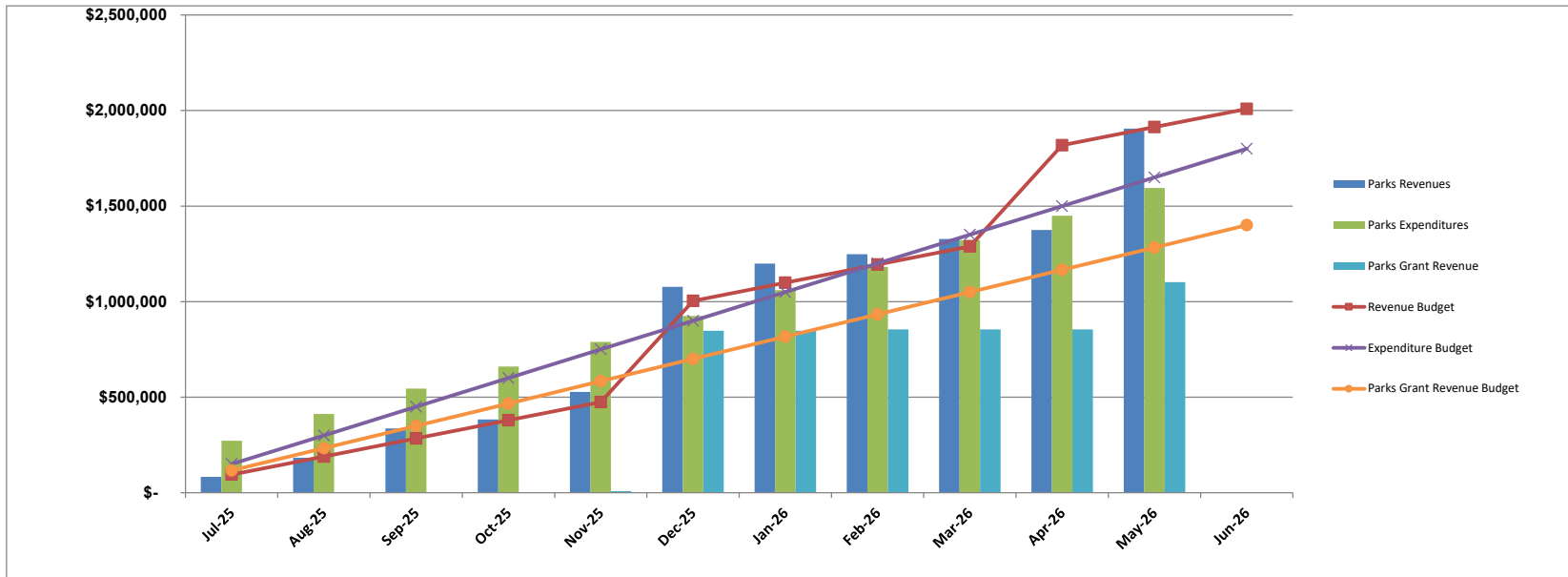
**McKinleyville Community Services District
As of May 31, 2026**

Comparison of Wastewater Fund Operating Revenues & Expenses to Budget



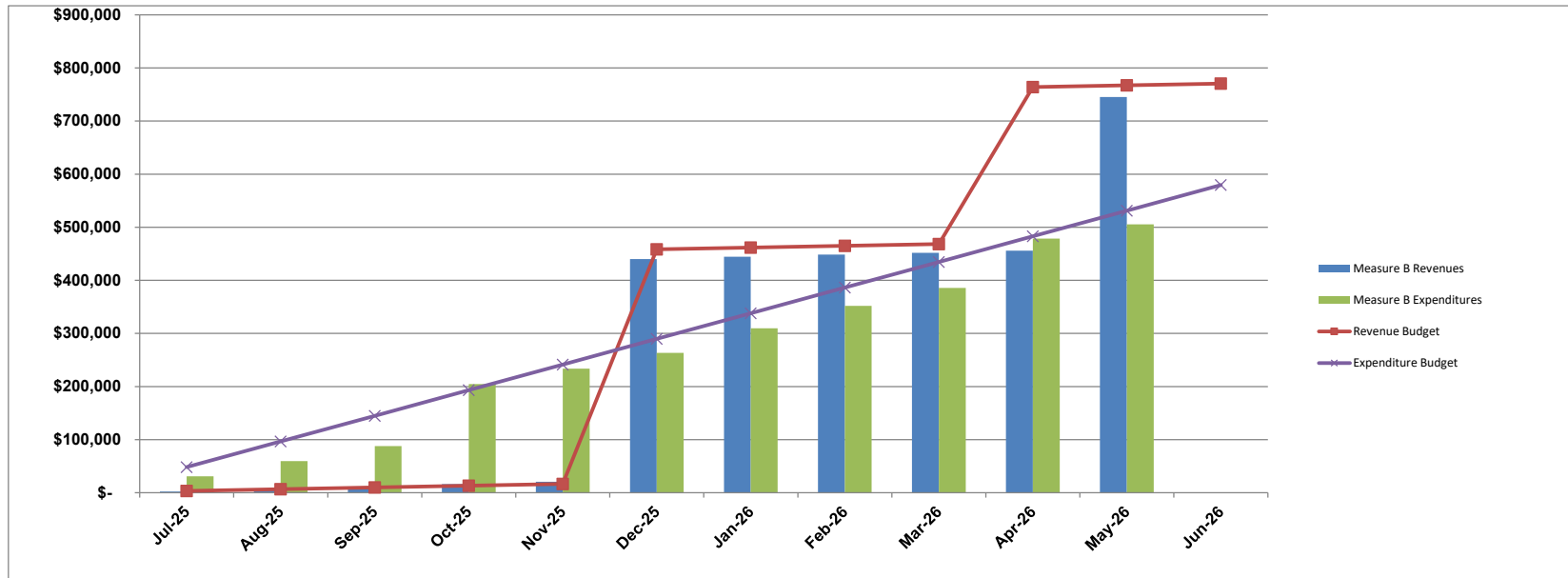
**McKinleyville Community Services District
As of May 31, 2026**

Comparison of Parks & Recreation Total Revenues & Expenditures to Budget



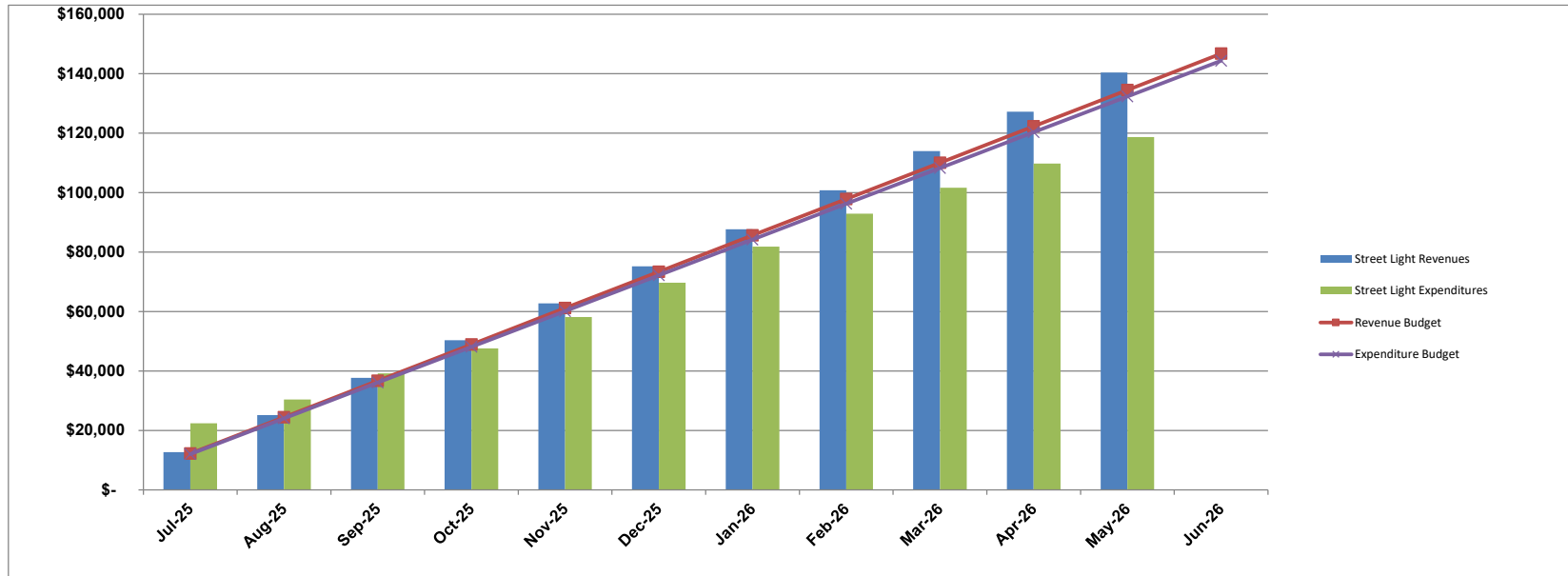
**McKinleyville Community Services District
As of May 31, 2026**

Comparison of Measure B Fund Total Revenues & Expenditures to Budget



**McKinleyville Community Services District
As of May 31, 2026**

Comparison of Street Light Fund Total Revenues & Expenditures to Budget



**McKinleyville Community Services District
Cash Disbursement Detail Report
For the Period May 1st through May 31st, 2026**

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
Accounts Payable Disbursements						
045213	5/7/2026	10102	101 NETLINK	80.00	0260501-1	BACKUP INTERNET SERVICES
045214	5/7/2026	AUT03	AUTOZONE, INC.	27.39	187306638	REPAIRS/SUPPLY
045215	5/7/2026	BAD01	BADGER METER, Inc.	426.72	80235358	MONTHLY FEE
045216	5/7/2026	COA01	COASTAL BUSINESS SYSTEMS	178.50	41889700	LEXMARK XM3250 COPIERS
045217	5/7/2026	EUR05	Eureka Oxygen Co	334.81	507755	FIRE SERVICES
045218	5/7/2026	GHD01	GHD	476.00	0-0090322	FISCHER LIFT STATION UPGRADE
				1,144.30	0-0090324	ON-CALL ENGINEERING
				536.88	0-0090331	SWSRF GRANT APP RECYCLED
				4,948.76	0-0090614	LETZ AVENUE SEWER FORCE
				2,570.63	0-0090626	CWSRF GRANT ASSISTANCE
			<u>Check Total:</u>	<u>9,676.57</u>		
045219	5/7/2026	GRA02	GRAINGER	177.63	895634062	REPAIRS/SUPPLY
045220	5/7/2026	HEA01	HEALTH EQUITY	17.70	PQ5RI4Z	MONTHLY FEES (MAY 2026)
045221	5/7/2026	HUM01	HUMBOLDT BAY MUNICIPAL WATER	105,305.30	C60507	WTR PURCHASED
045222	5/7/2026	HUM08	HUMBOLDT SANITATION	774.80	64X02141	1620 PICKETT RD TRASH SERVICE
				960.80	64X02142	1656 SUTTER TRASH SERVICE
				774.80	64X02143	1705 GWIN RD TRASH SERVICE
				386.35	64X02144	675 HILLER RD TRASH SERVICE
			<u>Check Total:</u>	<u>2,896.75</u>		
045223	5/7/2026	INF02	INFOSEND	3,846.21	309141	MAILING AND POSTAGE
045224	5/7/2026	INF03	INFINITE CONSULTING SERVICE	6,485.00	13929	MONTHLY HOSTING FEE
045225	5/7/2026	JAC01	JACOBY CREEK SCHOOL DISTRICT	288.49	C60507	MIDDLE SCHOOL DANCE 04/10
045226	5/7/2026	MDG01	MELTON DESIGN GROUP INC	6,085.80	6960	BMX TRACK AND PARK
045227	5/7/2026	NOR13	NORTHERN CALIFORNIA SAFETY	120.00	31119	MONTHLY FEE
045228	5/7/2026	PGE01	PG & E (Office & Field)	34,526.37	C60507	GAS & ELECTRIC
045229	5/7/2026	PGE11	PGE STREETLIGHTS	22.33	C60507	GAS & ELECTRIC SEWER PUMP
045230	5/7/2026	PGE12	PGE	260.46	C60507	GAS & ELECTRIC HILLER SPORTS
045231	5/7/2026	ROJ01	ROJAS COMMUNICATIONS GROUP	1,000.00	202743	GOVERNMENT RELATIONS/LOBBY
045232	5/7/2026	SCH04	SCHILLINGER ENGINEERING	577.00	C60507	MCSO LIBRARY/SHERIFF'S OFFICE
045233	5/7/2026	STA02	STATE OF CALIFORNIA ENERGY	6,225.42	12565	ARRA LOAN REPAYMENT
045234	5/7/2026	STR01	STREAMLINE	555.10	F9E7-0067	SUBSCRIPTIONS

045235	5/7/2026	THR01	THRIFTY SUPPLY COMPANY	14,033.52	049018-01	REPAIRS/SUPPLY
				6,307.50	049035-01	REPAIRS/SUPPLY
				2,732.33	049180-01	REPAIRS/SUPPLY
			Check Total:	23,073.35		
045236	5/7/2026	USA01	USA BLUEBOOK	2,459.05	V01031219	PARTS AND SUPPLIES
045237	5/7/2026	VAL01	VALLEY PACIFIC PETROLEUM	1,703.18	29-983080	GAS/OIL/LUBE
045238	5/7/2026	VAL02	VALLEY PACIFIC	4,157.89	26-982519	GAS/OIL/LUBE
045239	5/7/2026	VER01	VERIZON WIRELESS	124.90	141661638	PAGING/ALARMS
045240	5/7/2026	\E002	MCS D CUSTOMER	13.31	000C60501	MQ CUSTOMER REFUND
045241	5/7/2026	\F012	MCS D CUSTOMER	27.47	000C60501	MQ CUSTOMER REFUND
045242	5/7/2026	\F017	MCS D CUSTOMER	307.40	000C60501	MQ CUSTOMER REFUND
045243	5/7/2026	\L015	MCS D CUSTOMER	90.55	000C60501	MQ CUSTOMER REFUND
045244	5/7/2026	\L016	MCS D CUSTOMER	13.48	000C60501	MQ CUSTOMER REFUND
045245	5/7/2026	\L027	MCS D CUSTOMER	86.61	000C60501	MQ CUSTOMER REFUND
045246	5/7/2026	\M032	MCS D CUSTOMER	9.83	000C60501	MQ CUSTOMER REFUND
045247	5/7/2026	\R015	MCS D CUSTOMER	54.41	000C60501	MQ CUSTOMER REFUND
045248	5/14/2026	ACW01	CB&T/ACWA-JPIA	17,862.92	0709169	GRP. HEALTH INS
045249	5/14/2026	AMA01	AMAZON CAPITAL SERVICES	1,480.42	FMCPRWCQR	AMAZON PURCHASES
045250	5/14/2026	ASB01	ASBURY ENVIRONMENTAL SERVICE	65.00	-1366742	USED OIL
045251	5/14/2026	CJB01	C.J. BROWN & COMPANY CPAS	225.00	C60514	ACCT. / AUDIT (FY 25/26)
045252	5/14/2026	COA01	COASTAL BUSINESS SYSTEMS	1,326.79	41989458	OFFC EQUIP LEAS (SHARP)
045253	5/14/2026	COL04	COLUMBIA BANK COMMERCIAL	1,374.89	0526BD	CREDIT CARD PURCHASES
				1,002.19	0526JH	CREDIT CARD PUCHASES
				335.73	0526LF	CREDIT CARD PURCHASES
				1,422.43	0526PK	CREDIT CARD PURCHASES
				554.30	0526PARKS	CREDIT CARD PURCHASES
			Check Total:	4,689.54		
045254	5/14/2026	DEP05	DEPARTMENT OF JUSTICE	49.00	029168	FINGERPRINTING
045255	5/14/2026	EAN01	EAN SERVICES, LLC	316.30	018942297	CAR RENTAL
045256	5/14/2026	FOR05	FORSETH ENTERPRISES INC.	11,116.08	27340	NEW TRAILER
045257	5/14/2026	GRA02	GRAINGER	2,875.90	825975544	REPAIRS/SUPPLY
				10,818.14	829038869	REPAIRS/SUPPLY
				1,706.51	832485453	REPAIRS/SUPPLY
			Check Total:	15,400.55		
045258	5/14/2026	HOW01	FINANCE DIRECTOR	545.70	C60514	FLEX SPENDING
045259	5/14/2026	HUM17	HUMBOLDT COUNTY DEPT.	1,284.39	C60514	HAZARDOUS WASTE AND MATER
				577.14	C60514.2	HAZARDOUS WASTE AND MATER
				524.89	C60514.3	HAZARDOUS WASTE AND MATER
				524.89	C60514.4	HAZARDOUS WASTE AND MATER

			524.89	C60514.5	HAZARDOUS WASTE AND MATER
			524.89	C60514.6	HAZARDOUS WASTE AND MATER
			1,400.00	C60514.7	HAZARDOUS WASTE AND MATER
			681.64	C60514.8	HAZARDOUS WASTE AND MATER
			421.00	C60514.9	HAZARDOUS WASTE AND MATER
			524.89	C60514.10	HAZARDOUS WASTE AND MATER
		<u>Check Total:</u>	<u>6,988.62</u>		
045260	5/14/2026 KEN02	KENNEDY/JENKS CONSULTANTS	37,076.00	187680	MAD RIVER WATERMAIN CROSSING
			34,384.88	187739	MCCLUSKI TANK
		<u>Check Total:</u>	<u>71,460.88</u>		
045261	5/14/2026 LDA01	LDA PARTNERS	1,538.00	31/635022	ARCHITECTURAL SERVICES
045262	5/14/2026 LES01	LES SCHWAB TIRE CENTER	1,297.27	600697839	REPAIRS/SUPPLY
045263	5/14/2026 MCB02	MCS D EMPLOYEE	54.98	C60514	REIMBURSEMENT (05/14/2026)
045264	5/14/2026 MCK04	MCK ACE HARDWARE	454.97	C60514	REPAIRS/SUPPLY
045265	5/14/2026 MIL01	Miller Farms Nursery	306.58	C60514	REPAIRS/SUPPLY
045266	5/14/2026 MIT01	MITCHELL LAW FIRM	481.00	10846	LEGAL SERVICES
045267	5/14/2026 THO02	Thomas Home Center	270.87	C60514	REPAIRS/SUPPLY
045268	5/14/2026 TYL01	TYLER TECHNOLOGIES, INC	290.00	25-551413	PROFESSIONAL SERVICES
045275	5/21/2026 *0078	YUROK INDIAN HOUSING AUTH	100.00	C60521	DEPOSIT REFUND
045276	5/21/2026 *0079	MCS D CUSTOMER	100.00	C60521	DEPOSIT REFUND
045277	5/21/2026 *0080	MCS D CUSTOMER	100.00	C60521	DEPOSIT REFUND
045278	5/21/2026 *0081	MCS D CUSTOMER	104.00	C60521	REFUND
045279	5/21/2026 ATT04	ATT	865.91	744406116	TELEMETRY
045280	5/21/2026 ATT07	AT&T ACCT 9391081626	186.75	025189695	PHONE LINES
045281	5/21/2026 CAS01	CASH	200.00	C60521	INCREASE CASH BOX
045282	5/21/2026 COM04	COMPLIANCE ASSOCIATES	375.00	66031	2026 ENROLLMENT FEE
045283	5/21/2026 DEP05	DEPARTMENT OF JUSTICE	309.00	043069	FINGERPRINTING
045284	5/21/2026 KEN02	KENNEDY/JENKS CONSULTANTS	11,088.97	187842	4.5MG TANK
045285	5/21/2026 LOD01	F. LODUCA CO.	218,241.60	C60521	BMX PARK PAY REQUEST #8
045286	5/21/2026 MPL01	MOTION PICTURE LICENSING	1,033.52	504476784	LICENSING
045287	5/21/2026 NOR35	NORTHERN HUMBOLDT	619.91	ES26-143	WEEDING AND MULCHING CENT
			1,121.30	ES26-144	GROUNDS WORK PIERSON PARK
		<u>Check Total:</u>	<u>1,741.21</u>		
045288	5/21/2026 PGE10	PGE STREETLIGHTS	5.90	C60521	GAS & ELECTRIC S.L.- ZONE
045289	5/21/2026 STA03	STATE OF CALIFORNIA	9,779.80	607D50016	DAVIS-GRUNSKY ACT
045290	5/28/2026 *0082	MCS D CUSTOMER	100.00	C60528	DEPOSIT REFUND
045291	5/28/2026 *0083	MCS D CUSTOMER	100.00	C60528	DEPOSIT REFUND

045292	5/28/2026	*0084	HUMBOLDT DEMOCRATIC CENTER	100.00	C60528	DEPOSIT REFUND
045293	5/28/2026	*0085	MCS D CUSTOMER	100.00	C60528	DEPOSIT REFUND
045294	5/28/2026	*0086	MCS D CUSTOMER	100.00	C60528	DEPOSIT REFUND
045295	5/28/2026	COR01	CORB IN WILLITS SYSTEMS, INC	1,218.70	00C605151	SUBSCRIPTIONS
045296	5/28/2026	HUM04	HUMBOLDT COUNTY PLANNING	6,925.00	LI26-1061	LETZ AVENUE SEWER FORCE
045297	5/28/2026	IND01	INDEPENDENT BUS. FORMS	255.06	44698	PAYROLL CHECKS
045298	5/28/2026	INF03	INFINITE CONSULTING SERVICE	2,926.23	14000	ADOBE ACROBAT ANNUAL SUBS
045299	5/28/2026	MAD02	MAD RIVER UNION	50.00	459137	LEGAL AD
				40.00	459143	LEGAL AD
			<u>Check Total:</u>	<u>90.00</u>		
045300	5/28/2026	MAY02	DENNIS MAYO	125.00	C60528	DIRECTORS FEES
045301	5/28/2026	PGE04	PG&E	8.05	C60528	GAS & ELECTRIC S.L.- ZONE
045302	5/28/2026	PGE05	PGE	628.61	C60528	GAS & ELECTRIC S.L.- ZONE
045303	5/28/2026	PGE06	PG&E-STREETLIGHTS	28.53	C60528	GAS & ELECTRIC S.L.- ZONE
045304	5/28/2026	PGE07	PG&E STREETLIGHTS	1,806.78	C60528	GAS & ELECTRIC
045305	5/28/2026	PGE08	PGE STREETLIGHTS	27.61	C60528	GAS & ELECTRIC S.L.- ZONE
045306	5/28/2026	PGE09	PGE-STREETLIGHTS	138.42	C60528	GAS & ELECTRIC S.L.- ZONE
045307	5/28/2026	PGE14	PG&E	10.16	C60528	GAS & ELECTRIC S.L.- ZONE
045308	5/28/2026	PGE18	PG&E	7.50	C60528	GAS & ELECTRIC S.L.- ZONE
045309	5/28/2026	TPX01	TPx COMMUNICATIONS	2,249.28	0705072-0	INTERNET SERVICES
045310	5/28/2026	TYL01	TYLER TECHNOLOGIES, INC	290.00	25-552937	PROFESSIONAL SERVICES
045311	5/28/2026	USP02	USPS	2,275.71	C60528	NEWSLETTER POSTAGE
D00117	5/28/2026	BIN01	BINDER, SCOTT	125.00	C60528	DIRECTORS FEES
		BIT01	BITEMAN, JAMES	125.00	C60528	DIRECTORS FEES
		COU09	DAVID R. COUCH	125.00	C60528	DIRECTORS FEES
		ORS01	ORSINI, GREG	125.00	C60528	DIRECTORS FEES
			<u>Check Total:</u>	<u>500.00</u>		
Total Disbursements, Accounts payable:				611,697.75		

Payroll Related Disbursements

22354-22406	5/10/2026		MCS D Employees	26,296.96		Payroll
22407	5/6/2026	CAL12	CalPERS 457 Plan	8,187.80	C60506	RETIREMENT
				769.77	1C60506	PERS 457 LOAN PMT
				160.51	2C60506	ROTH 457
			<u>Check Total:</u>	<u>9,118.08</u>		
22408	5/6/2026	DIR01	DIRECT DEPOSIT VENDOR- US	53,835.76	C60506	Direct Deposit
22409	5/6/2026	EMP01	Employment Development	-	C60428	STATE INCOME TAX

			2,663.11	C60506	STATE INCOME TAX
			2.36	1C60428	SDI
			1,469.52	1C60506	SDI
		Check Total:	4,134.99		
22410	5/6/2026 HEA01	HEALTHQUITY.	225.00	C60506	HSA
22411	5/6/2026 HUM29	UMPQUA BANK-PAYROLL DEP.	-	C60428	FEDERAL INCOME TAX
			10,700.86	C60506	FEDERAL INCOME TAX
			22.52	1C60428	FICA
			14,087.80	1C60506	FICA
			5.26	2C60428	MEDICARE
			3,294.76	2C60506	MEDICARE
		Check Total:	28,111.20		
22412	5/8/2026 ACW01	CB&T/ACWA-JPIA	72,741.58	C60430	MED-DENTAL-EAP INSUR
22413	5/8/2026 PUB01	Public Employees PERS	31,895.58	C60430	PERS PAYROLL REMITTANCE
22414	5/11/2026	MCS D Employees	4,799.30		Special Payroll
55145-55417	5/18/2026	MCS D Employees	12,449.67		Special Payroll
22418-22468	5/25/2026	MCS D Employees			Payroll
22469	5/20/2026 CAL12	CalPERS 457 Plan	966.52	C60513	RETIREMENT
			6,928.69	C60520	RETIREMENT
			23,000.00	1C60513	RETIREMENT
			769.77	1C60520	PERS 457 LOAN PMT
			165.98	2C60520	ROTH 457
		Check Total:	31,830.96		
22470	5/20/2026 DIR01	DIRECT DEPOSIT VENDOR- US	51,678.45	C60520	Direct Deposit
22471	5/20/2026 EMP01	Employment Development	67.56	C60511	SDI
			32.50	C60512	SDI
			289.48	C60513	STATE INCOME TAX
			2,518.61	C60520	STATE INCOME TAX
			70.37	1C60513	SDI
			1,436.53	1C60520	SDI
			3,122.53	2C60513	STATE INCOME TAX
			615.04	3C60513	SDI
		Check Total:	8,152.62		
22472	5/20/2026 HEA01	HEALTHQUITY	225.00	C60520	HSA
22473	5/20/2026 HUM29	UMPQUA BANK--PAYROLL DEP.	644.40	C60511	FICA
			310.00	C60512	FICA
			979.34	C60513	FEDERAL INCOME TAX
			10,065.04	C60520	FEDERAL INCOME TAX
			150.70	1C60511	MEDICARE
			72.50	1C60512	MEDICARE
			671.22	1C60513	FICA
			13,771.52	1C60520	FICA
			156.98	2C60513	MEDICARE
			3,168.58	2C60520	MEDICARE
			10,408.42	3C60513	FEDERAL INCOME TAX
			5,866.56	4C60513	FICA
			1,372.02	5C60513	MEDICARE
		Check Total:	47,637.28		
Total Disbursements, Payroll:			383,132.43		
TOTAL CHECK DISBURSEMENTS			994,830.18		

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Alternatives:

Take No Action

Fiscal Analysis:

The installation of the redundant watermain is funded in part by a Hazard Mitigation Grant. The original grant application was for a total project cost of \$3,099,800 which would be funded by a 75% **grant of \$2,324,850** with a 25% District match of \$774,950. Phase 1 of the project funding was approved on August 15, 2025 in the total amount of \$1,271,470 consisting of \$953,601.94 in Federal funding and a \$317,868.06 District match. The Phase 2 portion of the grant for the construction of the project will hopefully be funded by a Hazard Mitigation Grant as well as District reserves or the sale of Certificates of Participation (COPs). The District budgeted \$1M for FY 26/27.

Environmental Requirements:

This is the CEQA document for the installation of the geotech borings. Crawford also will obtain a drilling permit from Humboldt County Department of Environmental Health. The project will require another CEQA permit, likely a IS/MND, prior to construction.

Exhibits/Attachments:

- Attachment 1 – Notice of Exemption for Project

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk
County of: _____

From: (Public Agency): _____

(Address)

Project Title: _____

Project Applicant: _____

Project Location - Specific:

Project Location - City: _____ Project Location - County: _____

Description of Nature, Purpose and Beneficiaries of Project:

Name of Public Agency Approving Project: _____

Name of Person or Agency Carrying Out Project: _____

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: _____
- Statutory Exemptions. State code number: _____

Reasons why project is exempt:

Lead Agency
Contact Person: _____ Area Code/Telephone/Extension: _____

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____ Date: _____ Title: _____

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____

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McKinleyville Community Services District

BOARD OF DIRECTORS

July 1, 2026

TYPE OF ITEM: **ACTION**

ITEM: D.5 **Consider Annual Update of Authorized Signers with County of Humboldt**

PRESENTED BY: **Samantha Howard, Finance Director**

TYPE OF ACTION: **Roll Call Vote – Consent Calendar**

Recommendation:

Staff recommends the Board review the information provided, take public comment, and approve a signatory update with County of Humboldt.

Discussion:

The District has on file with County of Humboldt all those parties that are approved as signers of District business. We would like to confirm that the approved signers are listed as General Manager Patrick Kaspari, Finance Director Samantha Howard, Human Resources Director Lesley Frisbee, Operations Director James Henry, and Parks and Recreation Director Kirsten Messmer.

The County requires its Authorized Signer form to be updated and approved annually. See attachment 1.

Alternatives:

Staff's analysis includes the following potential alternative:

- Take no action

Fiscal Analysis:

- Not applicable

Environmental Requirements:

- Not applicable

Exhibits/Attachments

- Attachment 1 – County of Humboldt Authorized Signers Form

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Office of the Auditor-Controller
COUNTY OF HUMBOLDT
825 5th Street, Room 126, Eureka, CA 95501-1153
Telephone (707) 476-2452 Fax (707) 445-7449

Dear District Board,

As a Special District Board, you are responsible for all funds expended by your Special District. It is your Board's responsibility to determine that all proposed expenditures are for legitimate purposes and that there are sufficient funds available to cover the expenditures. We are here to assist you in your recordkeeping by processing your requests to issue payments, receive deposits, and maintain a record of your financial activity.

In order for us to process your requests in a timely manner, please provide us with a current listing of individuals authorized by your Board to sign claims and/or receive financial information by completing the bottom section of this memo and returning it to us at your earliest convenience. Please note that if someone signs for approval that is not listed below, we will not be able to process the claim.

Also, please confirm the contact information we have on record for you. If a change is necessary for any of the information below, please notify us right away.

Fund:

Mailing Address:

Site Address:

Phone: (707)

Fax: (707)

Email:

Contact

Email:

Alt. Contact

As of _____ and through the end of the current fiscal year, the following individuals are authorized to sign for (write in district name):

Name (Please print)

Signature

Date

Name (Please print)

Signature

Date

Name (Please print)

Signature

Date

Name (Please print)

Signature

Date

Name (Please print)

Signature

Date

Name (Please print)

Signature

Date

Board Chairperson (Please print)

Signature

Date

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As the Board is aware, the McKinleyville Community Forest Fund Donor Recognition Program (**Attachment 2**) is already in place and provides donor recognition opportunities for contributions ranging from \$100 to \$10,000 made to the McKinleyville Community Forest Fund held at the Humboldt Area Foundation. The proposed Memorial Grove Program is intended to complement, rather than replace, the existing donor recognition program by creating a unique opportunity for larger philanthropic contributions that directly support forest restoration, stewardship, and long-term management efforts within the Community Forest. Staff is seeking feedback on how the Memorial Grove Program should relate to and integrate with the existing donor recognition framework.

Alternatives:

Staff analysis consists of the following potential alternative

- Take No Action

Fiscal Analysis:

No immediate fiscal impact. Future program development may generate revenue to support forest management and stewardship activities.

Environmental Requirements:

Not applicable at this time.

Exhibits/Attachments:

- Attachment 1 – McKinleyville Community Forest Memorial Grove Program Draft
- Attachment 2 - McKinleyville Community Forest Fund Donor Recognition Program



McKinleyville Community Forest Memorial Grove Program

The McKinleyville Community Forest (MCF), totaling approximately 599 acres, is a working community forest with a history of timber harvest and ongoing ecological restoration. As the forest continues to recover and mature, there is an opportunity to develop programs that both honor community members and support long-term stewardship goals.

Memorial grove programs are commonly used by conservation organizations as a way to recognize individuals, commemorate loved ones, generate funding for forest protection and restoration, and establishment of endowment fund.

Donation Dedication Opportunity

Interested in making a lasting impact on the future of the McKinleyville Community Forest?

Through a minimum donation of \$25,000 per acre, up to three acres per individual grove of the McKinleyville Community Forest will be dedicated to help restore the forest for future generations while honoring an individual, family, or community member.

This model is especially relevant to the McKinleyville Community Forest because of:

- The forest's previously logged condition, with many areas currently in young or mid-stage recovery
- Existing forest management goals focused on long-term ecological health and restoration
- The opportunity to align memorialization with meaningful environmental impact

Funds donated through the program will be deposited into the Humboldt Area Foundation (HAF) and directed to the MCF. Any interest earned on donated funds held by HAF will also be used to support the forest.

Forest management practices will not change as part of this program. Memorial Groves will remain open for multi-use recreation and ongoing forest management activities, subject to review by the McKinleyville Community Forest Committee and the McKinleyville Community Services District (MCSD) Board of Directors for approval.

Dedication Signage

- The cost of purchasing and installing the sign will be deducted from the minimum \$25,000 donation; the balance of the minimum \$25,000 donation will remain in the HAF and can be used at the discretion of the MCSD in the MCF.
- Sign (style, size, font, wording, materials to be determined by MCSD)

** Additional memorial grove amenities, e.g., bench and/or plaque, can be purchased at an additional cost.*

Internal

- A written agreement between the donor and MCSD shall delineate the details of the establishment of a specific memorial grove as funded by the donor.
- Potential donors should reach out to MCSD Staff to develop a Memorial Grove proposal. The proposal will be submitted to the McKinleyville Community Forest Committee (MCFC) for review. Following its review, the MCFC may deny the proposal or recommend it to the MCSD Board for consideration. The MCSD Board will then review the proposal and has the authority to approve or deny it. Upon Board approval, arrangements for receiving and depositing the donation will be finalized.
- Naming of a memorial grove shall be in accordance with MCSD applicable policies/ordinances.

Grove Determination Issues

- The process of identifying and establishing acreage suitable for memorial groves shall not be in conflict with the McKinleyville Community Forest Management Plan.



McKinleyville Community Forest Fund Donor Recognition Program

Help grow the legacy of the McKinleyville Community Forest by supporting the *McKinleyville Community Forest Fund* at the Humboldt Area Foundation (HAF). This permanent endowment was launched with a generous \$25,000 donation from Rick Littlefield and Eureka Natural Foods to ensure long-term care and enhancement of the Forest.

As the fund grows, annual dividends will help support trail maintenance, new trail development, habitat protection, and community access improvements. Every gift helps sustain this treasured community resource for generations to come.

Recognition Levels

Legacy Steward – \$10,000+

Receive a concrete picnic table with your logo or memorial plaque, placed in the Community Forest or along a trail. Recognition reflects your enduring commitment to the Forest's future. Be recognized on the MCSD website, social media, and annual report as a valued supporter of the McKinleyville Community Forest.

Forest Benefactor – \$5,000+

Be recognized with a trailside bench featuring your logo or memorial plaque at a scenic or rest location within the Forest. Be recognized on the MCSD website, social media, and annual report as a valued supporter of the McKinleyville Community Forest.

Habitat Partner – \$2,500+

Your logo or name will be featured on an interpretive sign highlighting the Forest's natural or cultural features. Be recognized on the MCSD website, social media, and annual report as a valued supporter of the McKinleyville Community Forest.

Trailhead Supporter – \$1,000+

Your name will appear on the Trailhead Recognition Board at the Murray Road parking area, welcoming visitors to the Forest. Be recognized on the MCSD website, social media, and annual report as a valued supporter of the McKinleyville Community Forest.

Canopy Champion – \$500–\$999

At this level, donors are recognized with the adoption or planting of a tree within the McKinleyville Community Forest. You'll receive a personalized acknowledgment certificate and be recognized on the MCSD website, social media, and annual report as a Community Friend of the Forest. Be recognized on the MCSD website, social media, and annual report as a valued supporter of the McKinleyville Community Forest.

Sitka Spruce Supporter – \$100–\$499

Be recognized on the MCSD website, social media, and annual report as a valued supporter of the McKinleyville Community Forest.

Additional Information

- Recognition items are built to last and designed to complement the natural character of the Forest.
 - All inscriptions, logos, and placements are subject to MCSD approval.
 - Donations are tax-deductible through the *McKinleyville Community Forest Fund* at HAF.
 - Donors will receive a formal acknowledgment and tax receipt from the Humboldt Area Foundation.
-

Join Us

Become part of the McKinleyville Community Forest legacy.

Your gift helps preserve open space, connect people to nature, and strengthen our community for generations to come.

To contribute, visit hafoundation.org and search “McKinleyville Community Forest Fund”, or contact McKinleyville Community Services District at (707) 839-3251.

Together, we can grow a forest of community support.

not maintained the Open Space Zone since 2006. Minor fees were paid for new developments in the total amount of \$300; if the Open Space Zone is dissolved, those amounts would be credited back to the homeowners. Staff believes that dissolution of the Open Space Zone is the most appropriate course of action.

Process for Dissolving a Zone and Assessment Under the Landscaping and Lighting Act.

The Landscaping and Lighting Act of 1972 authorizes the legislative body to order certain changes of organization, including dissolution of an existing assessment district formed under the Act. (Sts. & Hy. Code, § 22605.) Except as otherwise provided, changes of organization are conducted in substantial accordance with the procedures for formation of an assessment district. (Sts. & Hy. Code, § 22607.) For dissolution proceedings, however, the legislative body may dispense with the resolution and report otherwise required by Sections 22585 and 22586, may initiate the proceedings by adoption of a resolution of intention, and may dispense with posted and mailed notice of hearing. (Sts. & Hy. Code, § 22610.)

Although the Act does not appear to provide a separate, express procedure for dissolution of an individual zone within an assessment district, staff recommends following the statutory dissolution procedure as the conservative approach for dissolving OSMZ #23.

To proceed with the dissolution of OSMZ #23

- Adopt Resolution 2026-23 declaring the Board's intention to dissolve and ordering dissolution of OSMZ #23, including the zone's location and the reasons for dissolution. (Sts. & Hy. Code, §§ 22605, 22610.)
- Resolution 2026-23 describes the zone location and states the reasons for dissolution, including that the District does not hold title to the parcel and that the zone was never developed or implemented.
- Posted and mailed notice of hearing is unnecessary. (Sts. & Hy. Code, § 22610.)

Alternatives:

Staff analysis consists of the following potential alternative

- Take No Action

Fiscal Analysis:

Dissolution is expected to have no ongoing fiscal impact to the District. Approximately \$300 in minor fees previously paid for new developments would be credited back to the homeowners if the zone is dissolved.

Environmental Requirements:

Not applicable

Exhibits/Attachments:

- Attachment 1 – Resolution 2026-23
- Attachment 2 – Ordinance 42
- Attachment 3 – 2006 Staff Note and Resolution 2006-10

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RESOLUTION 2026 – 23**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE MCKINLEYVILLE COMMUNITY SERVICES DISTRICT
DISSOLVING THE KNOX OPEN SPACE MAINTENANCE ZONE #23**

WHEREAS, the McKinleyville Community Services District (“District”) is a Community Services District organized and operating entirely within the County of Humboldt pursuant to California Government Code section 61000 et seq; and

WHEREAS, on April 11, 1991, the Board adopted Ordinance 42 which establishes a process for administration of open space maintenance services; and

WHEREAS, Ordinance 42 reserves in the District the right to accept or reject maintenance responsibility for any area of land; and

WHEREAS, on April 19, 2006, the Board adopted Resolution 2006-10 forming the Knox Open Space Maintenance Zone (zone #23) for the Knox Subdivision and accepting a grant deed for the related open space parcel; and

WHEREAS, the zone relates to a parcel described in the 2006 formation materials as "Parcel A" on the Knox Subdivision map, located between Lots 6 and 7 on Yamaha Place, APN 511-042-010; and

WHEREAS, District staff has determined that legal ownership of the parcel was not transferred to the District and that the District does not hold title to the parcel; and

WHEREAS, the zone was not developed or implemented, no regular monthly maintenance charges for the zone have been collected, and the District has not provided maintenance services for the zone; and

WHEREAS, the District has not identified separate agreements, conditions of approval, subdivision improvement or dedication requirements, or grant conditions independently requiring the District to accept, maintain, or operate the zone; and

WHEREAS, the Board now wishes to dissolve the Knox Open Space Maintenance Zone (zone #23).

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the McKinleyville Community Services District does hereby find, determine and/or declare, as follows:

1. Each of the foregoing recitals is true and correct.
2. The Knox Open Space Maintenance Zone (zone #23) relates to a parcel described in the 2006 formation materials as "Parcel A" on the Knox Subdivision map, located between Lots 6 and 7 on Yamaha Place, APN 511-042-010.
3. The District does not hold title to the parcel.
4. The zone was not developed or implemented, no regular monthly maintenance charges for the zone have been collected, and the District has not provided maintenance services for the zone.
5. Dissolution of the Knox Open Space Maintenance Zone (zone #23) is appropriate for the reasons stated in the recitals above.

6. The Knox Open Space Maintenance Zone (zone #23) is dissolved.

7. The General Manager is authorized to take administrative steps necessary to facilitate the dissolution of the Knox Open Space Maintenance Zone (zone #23), including crediting back approximately \$300 in minor fees previously paid for new developments, as appropriate and legally permissible.

ADOPTED, SIGNED AND APPROVED at a duly called meeting of the Board of Directors of the McKinleyville Community Services District on July 1, 2026 by the following polled vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dennis Mayo, Board President

Attest:

Joey Blaine, CMC, Board Secretary

ORDINANCE 42

AN ORDINANCE OF THE MCKINLEYVILLE COMMUNITY SERVICES DISTRICT AMENDING THE DISTRICT'S RULES AND REGULATIONS TO ESTABLISH PROCEDURES FOR ADMINISTERING OPEN SPACE MAINTENANCE SERVICES AND ASSESSMENTS

THE BOARD OF DIRECTORS OF THE MCKINLEYVILLE COMMUNITY SERVICES DISTRICT DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Article VII is added to the rules and regulations to read:

"ARTICLE VII - OPEN SPACE MAINTENANCE

REGULATION 60.- GENERAL PROVISIONS - OPEN SPACE MAINTENANCE

Rule 60.01. PURPOSE AND POLICY. This article sets forth the standards, processes and fees associated with open space maintenance services. The District desires to encourage the long term maintenance of undeveloped or recreational land under District ownership where the maintenance is either required by Humboldt County or requested by residents of a specific area. This article is intended to implement the provisions of the Landscaping and Lighting Act of 1972 (Streets and Highway Code Section 22500 et seq) herein referred to as the "Act."

REGULATION 61. - MAINTENANCE STANDARDS

Rule 61.01. ACCEPTANCE OF UNDEVELOPED LAND. The District reserves the right to accept or reject ownership and maintenance responsibility for any area of land. Nothing herein set forth shall be construed as a limitation upon the power vested in the District's Board of Directors by virtue of the Act or by other provisions of law. The District will not accept environmentally impaired land unless the environmental impairment is resolved by the donor.

Rule 61.02. ESTABLISHMENT OF MAINTENANCE LEVEL. The District reserves the right to set the type of maintenance work and the level of maintenance effort necessary to adequately maintain each specific piece of property for which maintenance services are proposed. The District will not accept maintenance responsibility for road or drainage facilities on such lands.

Rule 61.03. OWNERSHIP INTEREST. The District must own each specific piece of property in fee simple title before the District will supply maintenance services to that piece of property except for property for which fee simple title ownership is not possible. Where District fee simple title

ownership is not possible the District may supply maintenance services on deeded easements. Sufficient access rights must accompany the title to facilitate the District's maintenance responsibility.

Rule 61.04. MAINTENANCE ASSESSMENTS. An assessment district which includes and describes the properties responsible for paying maintenance assessments adequate to fund future maintenance responsibility must be established before the District will supply maintenance services to any parcel.

Rule 61.05. DIVISION OF COSTS. The monthly maintenance assessment for each property located in an assessment district shall be equal to the total monthly maintenance charges for that district, including administrative charges as prescribed by Rule 63.03, apportioned among the properties within the assessment district in a manner which fairly allocates the costs among the properties on the basis of the relative benefits received by each lot or parcel.

REGULATION 62.- ASSESSMENT DISTRICT FORMATION

Rule 62.01. APPLICATION TO FORM ASSESSMENT DISTRICT. Any person may apply to form an assessment district by filing the form provided by the District and paying the prescribed fees. The application shall include all required information and documentation. Applications to form assessment districts within inhabited areas shall be signed by at least fifty percent of the property owners within the proposed assessment district.

Rule 62.02. PROPOSAL. The application to form an assessment district shall be accompanied by a detailed proposal describing the land to be the subject to maintenance services or other improvements, the type of maintenance services or improvements requested and the level of maintenance effort proposed. The proposal shall be accompanied by a survey compiled by an independent consultant documenting the presence or absence of environmental impairments including toxic wastes. The proposal shall be reviewed by the manager who shall determine if it is complete. If the manager determines that the proposal is not complete, the applicant shall submit additional information until the application is deemed complete.

Rule 62.03. STAFF REPORT. Once the application is deemed complete, it shall be presented to the Board for consideration of the adoption of a resolution pursuant to Streets and Highway Code Section 22585. Upon adoption of a resolution, the Board shall order the preparation of a report pursuant to Section 22565 of the Act.

Rule 62.04. FORMATION OF ASSESSMENT DISTRICT. Once the report has been completed by the manager, the report shall be presented to the Board at the next available Board meeting. The Board may approve, deny or amend the report. Upon approval of the report, the Board shall proceed to adopt a resolution of intention pursuant to section 22587 of the Act.

Rule 62.05. RESOLUTION OF FORMATION. Following the adoption of a resolution of intention, the Board shall conduct further proceedings in accordance with the Act. Levies of assessments shall be assessed against the properties within the assessment district pursuant to a resolution of formation of the assessment district adopted pursuant to Section 22594 of the Act.

Rule 62.06. APPLICATION FEE. The application fee for formation of a maintenance zone shall be twenty (\$20) dollars.

REGULATION 63. - RATES AND CHARGES

Rule 63.01. BASIS FOR DETERMINATION OF CHARGES. The District business manager will determine the charge for each month for each property owner residing in an assessment district based on the total monthly maintenance charges for that assessment district as set forth in rule 63.02, the number of property owners in the assessment district, the formula for division of costs as set forth in the assessment district formation resolution and the current administrative charge as set forth in Rule 63.03.

Rule 63.02. MAINTENANCE CHARGES. Where the District opts to directly conduct the work, total monthly maintenance charges shall be based on the manpower, supply, insurance and replacement requirements for the assessment district detailed in the final maintenance plan multiplied by the then current cost per increment of each such components as set forth annually by the Board by resolution. Where the District opts to retain a private vendor to contract for the maintenance work, total monthly maintenance charges shall be based on the vendors bid to complete the work plus the district's manpower cost to supervise the vendor, and the insurance and replacement requirements for the assessment district detailed in the final maintenance plan multiplied by the then current costs per increment of each such component as set forth annually by the Board by resolution. Copies of the current resolution shall be posted at the District office.

Rule 63.03. ADMINISTRATIVE CHARGES. The District shall charge a fifty cent (\$.50) administrative charge per customer per month.

Rule 63.04. NOTIFICATION. The District business manager shall notify each property owner of changes in the maintenance charge or administrative charges.

Rule 63.05. ADMINISTRATION. Opening and closing bills for less than a normal billing period shall be prorated on a daily use basis. Bills for assessments levied shall be rendered at the beginning of each billing period and are payable upon presentation, except as otherwise provided. Every owner of property is liable for maintenance charges for any premises they have rented in the event that any tenant thereof does not pay the assessment.

Rule 63.06 CONSOLIDATED BILL. The District will collect its assessments with the rates for other utility services furnished. The assessment charges shall be itemized, billed upon the same bill, and collected as one item, together with and not separately from such utility service charges.

Rule 63.07. DISCONTINUING SERVICE. If all or any part of the bill described in rule 63.05 is not paid when due, the District may discontinue water or sewer service until such bill is paid.

Rule 63.08 COLLECTION ON TAX ROLL. The District may provide for collection of all such delinquent charges upon the tax roll in the manner provided by law therefore.

Rule 63.09. COLLECTION. All laws applicable to the levy, collection and enforcement of general taxes of the District, including but not limited to those pertaining to the matters of delinquency, correction, cancellation, refund and redemption are applicable to assessments levied pursuant to this article.

Rule 63.10. USE OF REVENUE. Revenues derived under this article shall be used only for maintenance costs and the administration of maintenance services.

Rule 63.01. Processing Fee. Prior to commencing service a non-refundable fee of \$10 (ten dollars) will be required of all customers."

Section 2. Rule 54.04 is amended in whole to read:

Rule 54.04. Protest Hearing. Any property owner in the proposed zone may protest the formation of a zone by filing their signed form prior to or at the protest hearing. Property owners who have protested may withdraw their protest prior to the conclusion of the hearing. After closing the hearing, the Board may consider the adoption of a resolution initiating formation of a street lighting zone. Such resolution may exclude property owners who have protested

formation of the zone if the Board finds that the protesting property owner will not benefit from the street lighting. The resolution will further direct staff to revise the draft Manager's Report to adjust for excluded properties."

Section 3. Rule 54.06 is amended by deleting the last three sentences.


Section 4. This ordinance when effective shall be added to the Rules and Regulations of the District as a codified ordinance of the Board of Directors of the McKinleyville Community Services District.

On the Motion of Director ESTES and seconded by Director SHEPHERD, the foregoing ordinance is duly adopted on second reading this 11TH day of APRIL, 1991 by the following vote:

AYES: ESTES, HARLING, RAMEY, SHEPHERD, WALUND


NOES: NONE

ABSENT: NONE



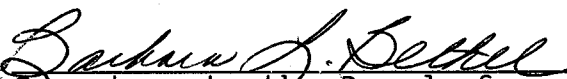
President, Board of Directors
McKinleyville Community Services
District

ATTEST:



Secretary, Board of Directors
McKinleyville Community Services District

I, BARBARA L. BETHEL, Secretary to the Board of Directors of the MCKINLEYVILLE COMMUNITY SERVICES DISTRICT, hereby certify that the foregoing is a full, true, and correct copy of an ordinance duly adopted this 11TH day of APRIL, 1991.



Secretary to the Board of
Directors of McKinleyville
Community Services District

POSTED _____ BY _____
REMOVED _____ BY _____

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McKinleyville Community Services District
Board Agenda Background

AGENDA ITEM: B.1.

AGENDA TITLE: Initiate Formation of the Knox Open Space Zone #23

MEETING DATE: April 20, 2005- 2004

PRESENTED BY: Tom Marking

TYPE OF ITEM: Action

TYPE OF ACTION: Roll Call Vote

BACKGROUND: Kevin Knox is developing the twenty-seven lot Knox Subdivision on Halfway Road. Mr. Knox, as previously approved by the Board, will be dedicating to the District an open space parcel to be used as a neighborhood park. Mr. Knox representing 100% of the property owners within the proposed Open Space Zone has requested to form this zone. This Assessment Zone will allow the District to perform the role of collection agent in regard to paying the monthly charges for the facilities to be maintained. The developer must submit plans for District approval and construct the necessary facilities to District standards. The Open Space Area will be granted to the district "in fee" prior to recording the final map.

Attached, as **Exhibit A** is a Draft Management Plan detailing the expected monthly costs for the assessment area as shown on the map, **Exhibit B**. Attached as **Exhibit C** is a breakdown of estimated costs and calculations of the assessment for each parcel within the zone. Attached **Exhibit D** is a draft resolution initiating the process for the formation of the zone. Pursuant to Proposition 218, the process requires preparation of an Engineer's Report. The Engineer's Report will be mailed to the developer, as owners of all of the properties including the proposed Open Space Zone. A Public Protest Hearing is scheduled for 17, 2006 for public input prior to the formation of the zone. The General Manager has prepared the Engineering Report based upon plans submitted by the Applicants. Staff will post notice of this Hearing, mail notice to the developers. The Board should note that this is NOT a protest hearing.

FISCAL IMPACT: The Draft Management Plan (**Exhibit A**) designates the expenses for maintenance, insurance and administration of the zone to the owners of the property within the proposed zone. A monthly administrative fee for the District's estimated administration cost for billing is included in the cost division formula. Therefore, the proposed zone will have no fiscal impact on the District.

Board Agenda Background:
Board Meeting of March 15, 2006

Agenda Item B.1.
Initiate Zone #23

EXHIBIT A

DRAFT MANAGEMENT PLAN
OPEN SPACE ZONE # 23
DEVELOPER INITIATED OPEN SPACE ZONE
KNOX SUBDIVISION

The proposed Open Space Zone is designated as "Parcel A" on the subdivision map. The Open Space Zone is located between Lots 6 and 7 on Yamaha Place APN 511-042-010 as part of the Knox Subdivision. The twenty-seven lots within the Knox Subdivision will share equally in the cost of the maintenance expenses. (See **Exhibit B** for the site map).

The developer of the project is required to install a picnic table and trash receptacle at the site. The landscape maintenance will consist of weekly trash pickup, pruning the trees around the picnic site, sidewalk cleanup and keeping down the weeds and grass as needed. All facilities are to be constructed to specifications of the McKinleyville Community Services District. All facilities will be dedicated to the MCSD upon completion and acceptance of the development. The 27 parcels within the development project are proposed to pay for all costs associated with the open space zone. Administration, maintenance, and insurance costs for the proposed zone are estimated at this time, and the proposed assessment contained in this report is the amount that will be assessed to each of the parcels within the Open Space Zone.

Exhibit C describes detailed costs and expenses as determined by the Engineer for maintenance of the zone. Each of the twenty-seven (27) parcels within the development will be assessed the current charge of \$ 4.07 per month (1/27th share) of the estimated \$109.90 monthly cost for insurance and maintenance of the zone. In addition, each customer would pay a fifty-cent per month charge for bookkeeping and billing. The total fee of \$ 4.57 per parcel per month will be collected along with each parcels' regular water/sewer bill. As noted above, this estimated monthly assessment would be adjusted to reflect the actual cost of insurance and maintenance upon these costs being determined. The District reserves the right to increase these costs annually as allowed by the California Department of Finance "Price and Population" calculations.

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003



MCKINLEYVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 2037 • MCKINLEYVILLE, CA 95519 • (707) 839-3251

RESOLUTION 2006-10

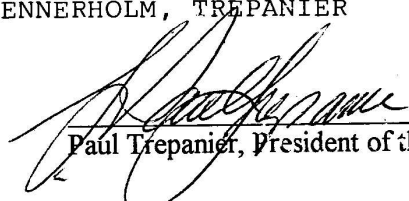
A RESOLUTION OF THE MCKINLEYVILLE COMMUNITY SERVICES DISTRICT ACCEPTING A GRANT DEED FOR THE KNOX SUBDIVISION


- WHEREAS, the Board of Directors of the McKinleyville Community Services District approved the development of a major subdivision within our District; and
- WHEREAS, the MCSD approved the installation of facilities for the water system, the sewer system and street lights to serve the subdivision; and
- WHEREAS, the MCSD has approved the construction of facilities to serve the subdivision and formed the Open Space Zone #23 for the purposes of maintenance and service for these facilities;

NOW THEREFORE BE IT RESOLVED, the Board of Directors of the McKinleyville Community Services District hereby accepts the Grant Deed from Kevin Knox to the McKinleyville Community Services District as a requirement of the Knox Subdivision APN 511-042-010, and designates the General Manager as a duly authorized officer to sign the necessary documents to complete the dedication and recordation.

Passed, approved and adopted by the Board of Directors of the McKinleyville Community Services District this 19th day of April 2006 by the following polled vote:

AYES: CORBETT, DUNK, REID, WENNERHOLM, TREPANIER
NOES: NONE
ABSTAIN: NONE


Paul Trepanier, President of the Board

ATTEST: 
Sharon Denison, Secretary
To the Board of Directors

Save as: c:/my documents/resolution/2006_09 Knox Deed

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McKinleyville Community Services District

BOARD OF DIRECTORS

July 1, 2026

TYPE OF ITEM: **ACTION**

ITEM: E.3 Biennial Review of MCSD Conflict of Interest Code

PRESENTED BY: Joey Blaine, Board Secretary

TYPE OF ACTION: Roll Call Vote

Recommendation:

Staff recommends the Board review the provided information, accept public input, and adopt Resolution 2026-25 to accept the MCSD Conflict of Interest Code with suggested changes by Legal Counsel.

Discussion:

The Political Reform Act requires local government agencies to review their Conflict of Interest Code biennially to determine whether it is accurate or needs to be amended. The District's Conflict of Interest Code was last revised in 2024. District Counsel has reviewed the current code and has determined that revisions are needed at this time. Per correspondence from the Humboldt County Office of Elections, a response from the District is due by August 7, 2026.

Alternatives:

- Take no action

Fiscal Analysis:

- Not applicable

Environmental Requirements:

- Not applicable

Exhibits/Attachments

- Attachment 1-Conflict of Interest Code Revised 2024
- Attachment 2-Resolution 2026-25 with Exhibit A – MCSD Conflict of Interest Code Revised 2026
- Attachment 3 – Letter from County Office of Elections Dated May 7, 2026

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McKINLEYVILLE



COMMUNITY SERVICES DISTRICT



MCKINLEYVILLE COMMUNITY SERVICES DISTRICT CONFLICT OF INTEREST CODE

CONFLICT OF INTEREST CODE FOR THE
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations, Section 18730) that contains the terms of a standard model conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments to the Political Reform Act. Therefore, the terms of 2 California Code of Regulations, Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission along with the attached Appendix in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference. This regulation and the attached Appendices designating positions and establishing disclosure categories, shall constitute the Conflict of Interest Code of the McKinleyville Community Services District (the "District").

Individuals holding designated positions must file statements of economic interest with the District which will make the statements available for public inspection and reproduction. (Government Code Section 81008.) Upon receipt of statements of the Board of Directors and General Manager, the agency shall make and retain copies and forward the originals to the Fair Political Practices Commission. Statements of all other individuals holding designated positions will be retained by the agency.

APPENDICES

APPENDIX A

DESIGNATED POSITIONS

DISCLOSURE CATEGORIES

Recreations Director	1, 2, 3
Finance Director	1, 2, 3
Operations Director	1, 2, 3
Legal Counsel	1, 2, 3
Engineer (contract)*	1, 2, 3
Consultant*	1, 2, 3
New Position*	1, 2, 3
Recreation Advisory Committee Members	1, 2, 3
Standing Committee Members	1, 2, 3

* *Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations: The General Manager may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Government Code Section 81008.)

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

Officials who manage public investments are deemed to be "statutory filers" within the meaning of Government Code Section 87200 because they must file statement of economic interest (FPPC Form 700) pursuant to the state Political Reform Act instead of the District's conflict of interest code. The District's statutory filers are as follows:

Members of the Board of Directors
General Manager

An individual holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

APPENDIX B

General Provisions

When a designated employee is required to disclose investments, sources of income (including any loans) and business positions, he/she need only disclose investments and positions in business entities and sources of income (other than gifts) which do business in the jurisdiction, plan to do business in the jurisdiction or have done business in the jurisdiction within the past two years. In addition to other activities, a business entity is doing business within the jurisdiction if it owns real property within the jurisdiction. Gifts of \$50.00 or more must be disclosed without regard to location of the donor. When a designated employee is required to disclose interests in real property, he/she need only disclose real property that is located in whole or in part within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the McKinleyville Community Services District. Property that is the principal residence of the designated employee, need not be disclosed.

Designated employees shall disclose their financial interests pursuant to the appropriate disclosure categories indicated below.

Disclosure Categories

Category 1: All investments and business positions in business entities, and all sources of income (including loans and gifts).

Category 2: All interests in real property.

Category 3: Investments and business positions in business entities and income from sources that, within the past two years, have contracted with the District to provide services, supplies, materials, machinery or equipment.

RESOLUTION 2026-25

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MCKINLEYVILLE COMMUNITY SERVICES DISTRICT ADOPTING THE MCSD CONFLICT OF INTEREST CODE WITH AMENDMENTS

WHEREAS, the Political Reform Act, Government Code Section 81000 et seq. requires that each governmental agency keep current a local Conflict of Interest Code; and

WHEREAS, the MCSD Conflict of Interest Code is required to be reviewed biennially; and

WHEREAS, the MCSD Board of Directors on February 11, 1999 (Resolution 1999-02) adopted a code applicable to MCSD and subsequently voted on amendments on April 13, 2000, August 4, 2004, August 18, 2010, August 1, 2012, August 5, 2020, August 3, 2022 and August 7, 2024 and

WHEREAS, the MCSD Conflict of Interest Code has been reviewed by the Board and District Legal Counsel; and

WHEREAS, after review and on the recommendation of staff, the Board has determined that the current Conflict of Interest Code requires minor revisions.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the McKinleyville Community Services District does hereby adopt the recitals and findings stated above and authorizes the submittal of a written statement to the Humboldt County Elections office stating that the Board has reviewed the Conflict of Interest Code and has determined the attached minor revisions (Exhibit A).

ADOPTED, SIGNED AND APPROVED at a duly called meeting of the Board of Directors of the McKinleyville Community Services District on July 1, 2026 by the following polled vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Dennis Mayo, Board President

Attest:

Joey Blaine, CMC, Board Secretary



**MCKINLEYVILLE COMMUNITY SERVICES DISTRICT
CONFLICT OF INTEREST CODE
Clean Draft - June 22, 2026**

CONFLICT OF INTEREST CODE FOR THE MCKINLEYVILLE COMMUNITY SERVICES DISTRICT

The Political Reform Act (Government Code section 81000 et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations section 18730) that contains the terms of a standard model conflict of interest code, which may be incorporated by reference in an agency code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission (the "FPPC") to conform to amendments to the Political Reform Act.

Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the FPPC, together with the attached Appendices designating positions and establishing disclosure categories, are hereby incorporated by reference. This regulation and the attached Appendices constitute the Conflict of Interest Code of the McKinleyville Community Services District (the "District").

FILING OFFICER AND FILING LOCATION

For purposes of this Conflict of Interest Code, District filers fall into two filing groups: FPPC Filers and Local Code Filers. A filer shall file the Statement of Economic Interests, FPPC Form 700, for the filer's District position with the filing officer or filing location specified in this section. A filer is not required to file duplicate original Form 700 statements with both Humboldt County and the FPPC for the same District position.

A. FPPC Filers / Government Code Section 87200 Filers

District officials identified in this Code as officials who manage public investments or as Government Code section 87200 filers shall file their Form 700 electronically with the FPPC using the FPPC's electronic filing system. These filers shall also file any required Attachment Form 700-P with the FPPC through the FPPC's electronic filing system. For these filers, the FPPC is the filing officer for the District position. These filers do not file a duplicate original Form 700 with the District or Humboldt County for the same District position.

The District may maintain copies, electronic filing confirmations, or links to FPPC-filed statements for administrative tracking and public-access purposes and may provide copies or confirmations to Humboldt County upon request. Any such copy or confirmation is administrative only and does not create a second official filing requirement.

B. Local Code Filers

Individuals holding designated positions listed in Appendix A who are not FPPC Filers shall file their Form 700 with the District, unless Humboldt County, as the code reviewing body, requires those statements to be filed directly with Humboldt County or through a County-designated electronic filing system. Local Code Filers do not file with the FPPC unless they independently qualify as FPPC Filers under Government Code section 87500 or another applicable provision of law.

The District shall make statements filed with the District available for public inspection and reproduction pursuant to Government Code section 81008 and shall retain such statements in accordance with applicable law.

C. Humboldt County Code-Review Role

Humboldt County's role as the District's code reviewing body is separate from the FPPC filing requirement for FPPC Filers. The District shall submit this Conflict of Interest Code, any amendments, biennial notices, and related code-review materials to Humboldt County for review and approval as required by law. That code-review process does not require FPPC Filers to file duplicate Form 700 statements with Humboldt County for the same District position.

D. Separate Public Positions

If an individual holds another public office or position outside the District, that separate office or position may have its own Form 700 filing obligation. This Code addresses only the filing obligation for the individual's District position.

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS / GOVERNMENT CODE SECTION 87200 FILERS - FPPC FILING ONLY

District officials identified in this section as public officials who manage public investments or as Government Code section 87200 filers are FPPC Filers under this Code. For the same District position, they are not Local Code Filers under Appendix A and are not subject to the Appendix A disclosure categories. Instead, they are subject to the disclosure requirements of Article 2 of Chapter 7 of the Political Reform Act, Government Code sections 87200 et seq., including full disclosure of investments, interests in real property, income, business positions, gifts, and any arrangement for prospective employment required to be reported under Government Code sections 87202, 87203, 87204, and 87207.5.

These officials shall file Form 700, and any required Attachment Form 700-P, electronically with the FPPC using the FPPC's electronic filing system. They shall not file a duplicate original Form 700 with the District or Humboldt County for the same District position.

The District's FPPC Filers are the following District positions, but only to the extent the position exercises responsibility for the management of public investments or otherwise performs functions covered by Government Code section 87200 and 2 California Code of Regulations section 18700.3:

- Members of the Board of Directors;
- General Manager;
- Finance Director/Treasurer;
- Members of any District board committee that exercises responsibility for the management of public investments, to the extent not already filing as Board members; and
- Any consultant or contractor who, pursuant to contract, performs the same or substantially all the same public-investment-management functions as a high-level officer or employee described in 2 California Code of Regulations section 18700.3(b)(1)(B).

Public-Investment-Management Determination. Before final approval or implementation of this Code, the District shall confirm and maintain a written determination identifying which District positions exercise responsibility or primary responsibility for the management of public investments. If the District determines, after review with legal counsel or the code reviewing body, that a listed position does not direct public investments, formulate or approve investment policies, approve or establish asset-allocation guidelines, approve investment transactions, or otherwise exercise responsibility or primary responsibility for management of public investments, then that position shall be treated as a Local Code Filer under Appendix A and shall disclose under Category 1 unless otherwise directed by the code reviewing body.

Form 700-P. A Government Code section 87200 filer shall also file Attachment Form 700-P with the FPPC when the filer has an arrangement for prospective employment required to be reported. Form 700-P is filed with the FPPC at the same time and through the same electronic filing system as the filer's Form 700. Form 700-P is not required for Local Code Filers unless future law or FPPC guidance expressly requires otherwise.

An individual holding one of the above-listed positions may contact the FPPC for assistance or written advice regarding filing obligations if the individual believes the position has been categorized incorrectly. The FPPC makes the final determination whether a position is covered by Government Code section 87200.

Effective Date. This amended Conflict of Interest Code shall become effective upon approval by the District's code reviewing body.

APPENDICES

APPENDIX A DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES

Filing Location for Appendix A Positions. The positions listed in Appendix A are Local Code Filers unless the position is separately identified in this Code as an FPPC Filer / Government Code section 87200 filer. Local Code Filers shall file with the District, unless Humboldt County, as the code reviewing body, requires direct filing with Humboldt County or through a County-designated electronic filing system. Appendix A filers do not file with the FPPC unless they independently qualify as FPPC Filers.

Designated Position	Disclosure Category
Members of the Board of Directors (only if not FPPC Filers)	1
General Manager (only if not an FPPC Filer)	1
Parks and Recreation Director	4
Operations Director	2, 3
Finance Director/Treasurer (only if not an FPPC Filer)	1
Legal Counsel	1
Engineer, contract	2, 3, limited to assigned projects
Human Resources Director	6
Consultant	See Note 1
New Position	See Note 2
Recreation Advisory Committee Members	4
Standing Committee Members	5

Board, General Manager, and Finance Director/Treasurer. If any of these positions is treated as an FPPC Filer under the section titled "Officials Who Manage Public Investments / Government Code Section 87200 Filers - FPPC Filing Only," the filer is not required to file a duplicate original Form 700 as a Local Code Filer for the same District position. If the position is not treated as an FPPC Filer, the position shall file as a Local Code Filer and disclose under Category 1.

Note 1 - Consultants. Consultants who make or participate in making governmental decisions shall disclose under the broadest disclosure category applicable to their assigned duties unless the General Manager, after consultation with the District's filing officer or legal counsel, determines in writing that the consultant performs a limited range of duties and assigns narrower disclosure obligations. The written determination shall include a description of the consultant's duties and the extent

of the consultant's disclosure obligations, shall be maintained with this Code as a public record, and may be made on FPPC Form 805 or a substantially similar written instrument. If a consultant performs public-investment-management functions described in 2 California Code of Regulations section 18700.3(b), the consultant shall be treated as an FPPC Filer / Government Code section 87200 filer for that assignment and shall file Form 700 electronically with the FPPC. The consultant shall not file a duplicate original Form 700 with the District or Humboldt County for the same District assignment.

Note 2 - New Positions. A person holding a newly created position that makes or participates in making governmental decisions shall disclose under the broadest disclosure category applicable to the new position's duties unless the General Manager, after consultation with the District's filing officer or legal counsel, determines in writing that the new position performs a limited range of duties and assigns narrower disclosure obligations. The written determination shall include a description of the position's duties and the extent of disclosure obligations, shall be maintained with this Code as a public record, and may be made on FPPC Form 804 or a substantially similar written instrument. If the new position performs public-investment-management functions described in 2 California Code of Regulations section 18700.3(b), the filer shall be treated as an FPPC Filer / Government Code section 87200 filer for that District position and shall file Form 700 electronically with the FPPC. The filer shall not file a duplicate original Form 700 with the District or Humboldt County for the same District position.

APPENDIX B GENERAL PROVISIONS AND DISCLOSURE CATEGORIES

When a designated position is required to disclose investments, sources of income, including loans and gifts, and business positions, the filer need only disclose investments and business positions in business entities and sources of income, other than gifts, that do business in the District's jurisdiction, plan to do business in the District's jurisdiction, or have done business in the District's jurisdiction within the past two years. In addition to other activities, a business entity is doing business within the District's jurisdiction if it owns real property within the District's jurisdiction.

Gifts of fifty dollars (\$50) or more shall be disclosed without regard to the donor's location, subject to the requirements and limitations of the Political Reform Act and 2 California Code of Regulations section 18730.

When a designated position is required to disclose interests in real property, the filer need only disclose real property located in whole or in part within, or not more than two miles outside, the boundaries of the District's jurisdiction, or within two miles of any land owned, used, or proposed to be acquired or used by the District. The filer's principal residence need not be disclosed unless otherwise required by the Political Reform Act or FPPC regulations.

Designated positions shall disclose financial interests pursuant to the disclosure categories assigned in Appendix A.

Category 1 - Districtwide Disclosure. All investments and business positions in business entities, all interests in real property, and all sources of income, including loans and gifts, that are of a type that may foreseeably be affected materially by District decisions. This includes, but is not limited to, entities or sources that provide, plan to provide, or have provided within the past two years services, supplies, materials, machinery, equipment, construction, maintenance, engineering, legal, financial, investment, banking, insurance, technology, consulting, recreation, utility, water, wastewater, streetlight, open space, community forest, or other goods or services to the District.

Category 2 - Real Property. All interests in real property located in whole or in part within, or not more than two miles outside, the boundaries of the District's jurisdiction, or within two miles of any land owned, used, or proposed to be acquired or used by the District, excluding the filer's principal residence unless otherwise required by the Political Reform Act or FPPC regulations.

Category 3 - Operations, Infrastructure, and District Contracting. Investments and business positions in business entities, and sources of income, including loans and gifts, from sources that provide, plan to provide, or have provided within the past two years services, supplies, materials, machinery, equipment, construction, repair, maintenance, engineering, inspection, professional services, technology, financial services, insurance, or other goods or services to the District, or that are subject to District decisions involving water, wastewater, streetlights, facilities, rates, fees, permits, service connections, rules, regulations, enforcement, infrastructure, or public works.

Category 4 - Parks, Recreation, Community Forest, Open Space, and Related Facilities. Investments and business positions in business entities, sources of income, including loans and gifts, and interests in real property that may foreseeably be affected materially by District decisions involving parks, recreation programs, community forest, open space, trails, recreation facilities, facility rentals, concessions, events, grants, sponsorships, recreation services, recreation equipment, maintenance, construction, design, planning, permitting, or operation of parks and recreation facilities or programs.

Category 5 - Committee-Specific Disclosure. For standing committee members, investments and business positions in business entities, sources of income, including loans and gifts, and interests in real property that may foreseeably be affected materially by matters within the subject-matter jurisdiction of the committee on which the filer serves. If a committee's jurisdiction includes public investments or investment policy, the District shall evaluate whether the member is a Government Code section 87200 filer rather than a designated-position filer.

Category 6 - Human Resources, Benefits, Risk Management, and Administrative Services. Investments and business positions in business entities, and sources of income, including loans and gifts, from sources that provide, plan to provide, or have provided within the past two years employee benefits, insurance, workers' compensation, risk management, payroll, personnel, labor-relations, recruitment, temporary staffing, training, safety, human-resources technology, or related administrative or professional services to the District.

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COUNTY OF HUMBOLDT
Office of Elections & Voter Registration

2426 6th Street
Eureka, CA 95501-0788
707-445-7481
Fax 707-445-7204

RECEIVED

TO: McKinleyville Community Services District
PO Box 2037
McKinleyville, CA 95519

FROM: Wojtek Czyz, Administrative Analyst

DATE: May 7, 2026

SUBJECT: 2026 Biennial Notice for Conflict of Interest Code

MAY 18 2026

McK. C.S.D.

RESPONSE DEADLINE: AUGUST 7, 2026

The Political Reform Act requires local government agencies to review their Conflict of Interest code every two years and determine if revisions to the code are necessary. Any necessary revisions must be reviewed and approved by the Humboldt County Board of Supervisors. The Office of Elections assists in this process by receiving districts' materials and presenting proposed revisions to Board of Supervisors for approval. **Districts must complete and return the enclosed 2026 Local Agency Biennial Notice form to the Office of Elections no later than August 7, 2026.** Please feel free to contact the Humboldt County Office of Elections at 707-445-7481 with questions.

Required Components for Conflict of Interest Code

A local government agency's Conflict of Interest Code must contain three components: (1) terms of the code; (2) designated positions, and (3) disclosure categories. Each component is briefly defined below. Additional information about required components can be found at the Fair Political Practices Commission (FPPC) website: <https://www.fppc.ca.gov/learn/rules-on-conflict-of-interest-codes.html>

1. Incorporation (Terms of the Code): Terms of the Code include provisions that govern local government agencies' decisions, such as how financial interests are reported and where financial statements are held. The FPPC recommends that agencies incorporate FPPC Regulation 18730 by reference because these terms can be quite complex and Regulation 18730 contains all of these provisions. Regulation 18730 can be found on the FPPC's website at <https://www.fppc.ca.gov/the-law/fppc-regulations/regulations-index.html>
2. List of Designated Positions: A Conflict of Interest Code must list all positions that participate in the decision-making process where financial interests may exist, such as voting, negotiating contracts, or making recommendations on district-related matters.
3. Disclosure categories. Disclosure categories describe different types of financial interests based on job descriptions. Higher-level district positions that have a broader

range of job duties will have increased disclosure requirements compared to district positions with limited job duties.

When Conflict of Interest Code Revisions are Necessary

Step 1: District board reviews its Conflict of Interest Code and determines revisions **are** necessary because of changes in state law or district circumstances (see **Attachment 1:** Should You Amend Your Agency's Conflict of Interest Code?).

Step 2: District board drafts proposed revisions to its Conflict of Interest Code (see **Attachment 2:** Conflict of Interest Code Changes). Contact the Office of Elections for additional information about how the changes should be presented for review.

Step 3: District board completes biennial notice form.

Step 4: District board returns biennial notice form and proposed code revisions to the Office of Elections.

NOTE: Revisions to a district's Conflict of Interest Code do not go into effect until they have been approved by the Humboldt County Board of Supervisors.

When Conflict of Interest Code Revisions are NOT Necessary

Step 1: District board reviews its Conflict of Interest Code and determines no changes are necessary (see **Attachment 1:** Should You Amend Your Agency's Conflict of Interest Code?).

Step 2: District board completes biennial notice form

Step 3: District board returns biennial notice form to the Office of Elections.

Enclosed:

2026 Local Agency Biennial Notice

Attachment 1: Should You Amend Your Agency's Conflict of Interest Code?

Attachment 2: Conflict of Interest Code Changes

2026 Local Agency Biennial Notice

Name of Agency: _____

Mailing Address: _____

Contact Person: _____ Phone No. _____

Email: _____ Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

An amendment is required. The following amendments are necessary:

(*Check all that apply.*)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (*describe*) _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2026**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

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- Take No Action

Fiscal Analysis:

Not Applicable.

Environmental Requirements:

Not Applicable.

Exhibits/Attachments:

None

McKinleyville Community Services District

BOARD OF DIRECTORS

July 1, 2026

TYPE OF ITEM: **ACTION**

ITEM: E.5 **Consider Adoption of Resolution 2026-24 Supporting Association of California Water Agencies' "Vision for Our Water Future" Initiative**

PRESENTED BY: **Joey Blaine, Board Secretary**

TYPE OF ACTION: **Roll Call Vote**

Recommendation:

Staff recommends that the Board review the information provided, discuss, take public comment and adopt Resolution 2026-24 (Attachment 1) supporting ACWA's Vision for Our Water Future Initiative.

Discussion:

The Association of California Water Agencies (ACWA) has announced its "Vision for Our Water Future" statewide initiative to advance a reliable, safe, and affordable water future for California. This initiative outlines a clear, solutions-focused framework to secure a resilient and reliable water system that meets the needs of California's economy, communities and environment. It is backed by the members of the largest statewide coalition of public water agencies in the nation. Priorities of the initiative include:

- Elevating water as a statewide leadership priority
- Protecting water affordability
- Delivering critical infrastructure
- Modernizing water management

These priorities are intended to provide a framework to support a more integrated and resilient water system capable of meeting the evolving needs of communities and the economy. The vision policy framework is included as **Attachment 1**.

ACWA has invited member agencies to become Vision Partners by passing a resolution in support of the initiative. To that end, Resolution 2026-24 is included as for the Board's consideration for adoption as **Attachment 2**.

Alternatives:

Staff analysis consists of the following potential alternative

- Take No Action

Fiscal Analysis:

To be determined

Environmental Requirements:

Not applicable

Exhibits/Attachments:

- Attachment 1 – Vision For Our Water Future Policy Framework
- Attachment 2 – Resolution 2026-24

VISION

FOR OUR WATER FUTURE



Setting the Vision

The Association of California Water Agencies (ACWA) represents approximately 470 public water agencies that collectively deliver approximately 90 percent of the water used by Californians — in their homes, on their farms, and for their businesses.

Water agencies are being proactive and are on the front lines of the state’s most pressing challenges — from droughts, floods, and wildfires to aging infrastructure and the need for more housing. Meaningful progress requires state partnership with local water suppliers to achieve common goals. Bold leadership from the governor is critical to setting a unified direction, accelerating action, and delivering results to prepare California for the future. Action is needed now.

Why Water Matters

Water is the foundation upon which California is built. This State is the world’s fourth-largest economy, the nation’s breadbasket, a global technology leader, and home to extraordinary ecosystems. None of it functions without water.

Water is not a single-sector issue. It is the backbone every other sector depends on. It determines where homes can be built, whether farms can produce, how businesses operate and grow, and whether species can survive a changing climate. A safe, reliable, and affordable water supply is one of the most important investments California can make.

ACTION IS NEEDED NOW



Lead on Water



Protect Affordability



Deliver Critical Infrastructure



Modernize Water Management

California Thrives With Water

- › **Housing:** California must plan for 2.5 million new homes in the next decade. Every unit requires a reliable water supply.
- › **Agriculture:** California agriculture is 12% of the state's economy, contributing \$60 billion; employing over 400,000 people; and producing more than half of the nation's fruits, nuts, and vegetables. Both surface and groundwater are fundamental to California's agriculture sector.
- › **Economy:** California's \$4 trillion economy spans technology, innovation, manufacturing, trade, and tourism. Every dollar of it depends on a reliable water supply.
- › **Environment:** California's extraordinary ecosystems — its rivers, wetlands, and floodplains — depend on the same water system managed by local water suppliers. A thriving California requires managing water to sustain both communities and ecosystems.
- › **Public Health:** Water suppliers are California's first line of public health defense, delivering safe, clean drinking water to every community in the state.
- › **Climate Resilience:** Climate whiplash — the swing between extreme droughts and extreme floods — is increasing, snowpack is diminishing, and wildfires are growing more severe. Water suppliers are modernizing, but they cannot do it alone.

Building A Modern System

Securing California's water future requires more than incremental fixes. It demands a fundamental shift in how the State leads, invests, and operates. The Vision for Our Water Future provides an essential framework for ensuring a resilient and reliable water system.

Funded, built, and managed for extreme conditions, our modern water system is resilient, coordinated, and flexible — meeting the needs of California's communities, economy, and environment.

- › **Anchored by Backbone Infrastructure:** The State Water Project and Central Valley Project form the foundation of the statewide water system. These assets capture and manage California's highly variable hydrology and move water where and when it is needed.
- › **Strengthened by Regional Resiliency:** Regional and watershed-based partnerships strengthen local water reliability under changing hydrologic conditions and during emergencies through coordinated planning, interconnected infrastructure, diversified supplies, and shared responsibility.
- › **Delivered Locally:** Water is delivered by local suppliers, even when conveyed through or interconnected with statewide or regional systems. Local agencies set rates and policies — ratepayers fund approximately 85% of California's water system costs — while navigating structural constraints from Proposition 218, regulatory mandates, and permitting complexity.

Key Elements of A Modern Water System

- › Designed and upgraded for the future
- › Flexible and responsive to changing climate conditions
- › Supported by aligned state permitting, regulatory, and investment frameworks
- › Informed by technology, data, and science
- › Grounded in long-term affordability

A modern water system must be resilient, coordinated, and flexible to meet California's evolving needs.

1

LEAD ON WATER

Recognize water as an essential resource and the infrastructure that underpins California's economy, housing growth, food production, environmental health, and community resilience. Sustained executive leadership is needed to improve water supply reliability, accelerate climate resilience, and ensure coordinated action across state government.

- › **Set a Bold Water Agenda (First 100 Days):** Establish a focused statewide water agenda aligned with this Vision for Our Water Future.

- › **Appoint Leaders to Deliver Results:** Appoint and empower leaders to deliver measurable outcomes.
- › **Unify State Agencies:** Direct state agencies to align under unified statewide water priorities and jointly advance implementation in partnership with local, regional, and federal water managers. Designate a cabinet-level water policy executive, reporting directly to the Governor, to align agencies and organize state resources to implement California's water priorities.

2

PROTECT AFFORDABILITY

Ensure safe and reliable water remains affordable by strengthening sustained state investment and funding partnerships with local, regional, and federal agencies to address rising infrastructure, climate, and regulatory costs. California's ratepayers fund more than 85% of the system. Without predictable investment, these costs will increasingly fall on households, businesses, and farmers.

- › **Secure Sustainable Water Funding:** Create a reliable sustainable state funding source for water infrastructure that provides predictable, long-term investment. This funding should support critical water infrastructure projects, environmental needs, and California's Human Right to Water while leveraging federal, regional, and local investment.

- › **Accelerate Funding:** Improve funding programs and coordination so investments reach projects faster — reducing administrative delays, lowering project costs, and accelerating infrastructure delivery.
- › **Integrate Investments Across Sectors:** Align state investments and integrate water infrastructure funding across energy, housing, and climate and hazard mitigation to advance multi-benefit projects and maximize federal, state, and regional investment.



3

DELIVER CRITICAL INFRASTRUCTURE

Future-proof California’s critical water infrastructure to ensure reliable supplies in the face of climate change, growing economic and community demands, and escalating emergency risks. This requires strengthening the statewide water system, including both built and natural infrastructure, while advancing regional resilience to maximize systemwide reliability.

- › **Strengthen the State’s Water Backbone:** Upgrade, repair, and optimize California’s essential backbone infrastructure — the California State Water Project and Central Valley Project.
 - ◆ **Modernize and Protect Infrastructure:** Advance a durable Delta conveyance solution, strengthen Delta levees, safeguard critical infrastructure from subsidence and seismic risk, and upgrade system technologies — including Forecast Informed Reservoir Operations, snowpack measurement, and remote monitoring control.

- ◆ **Improve Coordinated Operations:** Integrate operations of the California State Water Project and Central Valley Project to increase system flexibility, expand the storage and movement of water, and enhance water supply reliability.
- › **Safeguard Colorado River Water Supplies:** Protect California’s Colorado River allocation, consistent with the State’s legal entitlements and the efforts of the Colorado River Board of California.
- › **Empower Regional Water Solutions:** Champion regional and watershed-based solutions. State policy should empower regions with the tools, flexibility, and investment needed to advance regional planning, partnerships, and projects that diversify water supplies, strengthen system connectivity and operational efficiency, and restore ecosystem functions to ensure reliable water supplies.

4

MODERNIZE WATER MANAGEMENT

Improve California’s regulatory and operational systems so water projects can move forward reliably and efficiently, infrastructure can be operated more flexibly, and agencies can respond more rapidly to changing conditions. California’s regulatory framework should deliver clear, coordinated decisions grounded in the best available science, while maintaining environmental protections, public transparency, and California’s existing water rights priority system.

- › **Improve Permitting Performance:** Enhance the clarity, coordination, and efficiency of state permitting processes to accelerate infrastructure and operational improvements; eliminate avoidable costs; and ensure state and local agencies deliver timely, accountable results.
 - ◆ **Integrate Permit Requirements:** Integrate requirements and processes across regulatory agencies to eliminate redundancy and inconsistency.
 - ◆ **Enhance Regulatory Certainty:** Establish transparent procedures, clear criteria for permit approval, and accountable timelines for agency decisions — developed in direct partnership with water suppliers.

- ◆ **Streamline Pathways:** Create efficient pathways to advance multi-benefit, climate-resilient water supply projects.
- › **Modernize Water Operations:** Advance operational approaches that reflect changing climate realities to improve water supply reliability across environmental, agricultural, and urban sectors. This may include coordinated reservoir management, flexible diversion rules tied to real-time hydrology, accelerated groundwater recharge and conjunctive use, expanded water transfers, and other adaptive strategies.
- › **Strengthen Water Data and Science:** Invest in integrated, science-based statewide data systems and technology that improve transparency, inform real-time decisions, and strengthen regulatory and operational performance to increase efficiency and better manage water resources.

VISION
FOR OUR WATER FUTURE



Vision for Our Water Future is an initiative of the Association of California Water Agencies, representing approximately 470 public water agencies in California.

RESOLUTION 2026 – 24

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE MCKINLEYVILLE COMMUNITY SERVICES DISTRICT
SUPPORTING ACWA’S VISION FOR OUR WATER FUTURE**

WHEREAS, in April 2026, the Association of California Water Agencies (ACWA) launched Vision for Our Water Future, a member-driven initiative to identify statewide water priorities to inform engagement with California’s next Administration; and

WHEREAS, the Vision for Our Water Future priorities are a set of recommendations for the next governor, emphasizing the importance of strong leadership, sustainable investment and coordinated action across all levels of government to secure California’s water future; and

WHEREAS, the first priority is to lead on water and elevate water as foundational to California’s economy, agriculture, communities, environment and climate resilience through sustained leadership and coordinated state action; and

WHEREAS, the second priority is to ensure safe and reliable water remains affordable through sustained and predictable funding partnerships and streamlined investment delivery; and

WHEREAS, the third priority is to strengthen and modernize California’s water infrastructure, including both built and natural systems, to improve reliability and resilience; and

WHEREAS, the fourth priority is to improve regulatory, operational and scientific frameworks to enable efficient project delivery and adaptive water management; and

WHEREAS, local water agencies play a critical role in delivering safe and reliable water supplies and are essential partners in implementing statewide solutions; and

WHEREAS, supporting the Vision recommendations demonstrates a unified commitment to collaborative, science-based and practical policies that advance a secure and resilient water future for California’s communities, farms, economy and environment.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the McKinleyville Community Services District hereby expresses support for ACWA’s Vision for Our Water Future recommendations and affirms its commitment to working collaboratively to advance reliable, affordable and resilient water supplies.

ADOPTED, SIGNED AND APPROVED at a duly called meeting of the Board of Directors of the McKinleyville Community Services District on July 1, 2026 by the following polled vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dennis Mayo, Board President

Joey Blaine, CMC, Board Secretary

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7. Do you have any suggestions for improving the working relationship between the General Manager and the Board?

8. What are MCSD's major programs and services that you would like to know more about?

9. Do you follow trends and important developments in industries and services that MCSD provides? If yes, please give examples. If no, what would help you to do more in this area?

10. Do you understand MCSD's financial statements? What would help you with this?

11. Do you feel that the District and Board act knowledgeably and prudently when making recommendations about MCSD finances and financial policies in consideration of the District as a whole?

12. In what ways do you prepare for and participate at Board/Committee meetings as well as other MCSD events?

13. What skills do you possess that you would be willing to volunteer to further the MCSD vision and mission?

14. Do you complete assignments and responsibilities assigned to you in a responsible and timely manner? If no, what can assist you in this?

15. How often do you take advantage of opportunities to enhance the MCSD public image by periodically speaking to others about the work of the District?

16. Do you have additional ideas for programs or outreach to enhance MCSD's public image?

17. What are the potential challenges you see impacting the Board and/or District in the next 1-3 years? What can be done to limit or overcome these challenges?

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McKinleyville Community Services District

BOARD OF DIRECTORS

July 1, 2026

TYPE OF ITEM: **ACTION**

ITEM: E.7 **Consider Adoption of Resolution 2026-26 Electing to Collect Delinquent Service Charges on County Tax Roll in FY2026-27; Ordering the Preparation and Filing of a Report, and Setting the Public Hearing at Azalea Hall on August 5, 2026 at 6:00 p.m.**

PRESENTED BY: **Samantha Howard, Finance Director**

TYPE OF ACTION: **Roll Call**

Recommendation:

Staff recommends the Board of Directors review the information provided, discuss, take public comment, and approve Resolution 2026-26 electing to collect delinquent service charges on county tax roll in FY2026-27; ordering the preparation and filing of a report, and setting the public hearing at Azalea Hall on August 5, 2026, at 6:00 pm.

Discussion:

As the Board is aware, the Board previously adopted Ordinance 2026-02 amending District's Rules and Regulations to allow for placement of delinquent charges on the property tax roll and the recording of a lien for the total amount due, including delinquent charges, penalties, fees, and administrative costs.

Resolution 2026-26 (**Attachment 1**) states the official intent of such proceedings and directs staff to move forward with the process which includes mailing effected property owners notice of the District's intent for collection on the property tax bill for 2026/2027, file the report, and record a lien against each effected real property. **Attachment 2** is the full report which shows effected properties. **Attachment 3** is the template that will be used for mailing notification to property owners.

Alternatives:

Take No Action

Fiscal Analysis:

Not applicable

Environmental Requirements:

Not applicable

Exhibits/Attachments:

- Attachment 1 – Resolution 2026-26
- Attachment 2 – MCSD Fiscal Year 2026/2027 Delinquent Service Charge Report
- Attachment 3- MCSD Notice Letter Template

RESOLUTION 2026 – 26

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MCKINLEYVILLE COMMUNITY SERVICES DISTRICT, ELECTING TO COLLECT DELINQUENT SERVICE CHARGES ON THE COUNTY TAX ROLL IN FISCAL YEAR 2026/2027; ORDERING THE PREPARATION AND FILING OF A REPORT, AND SETTING A TIME AND PLACE FOR THE PUBLIC HEARING ON THESE MATTERS, AND PROVIDING NOTICE THEREOF

WHEREAS, The McKinleyville Community Services District ("District") is a community services district organized and operating pursuant to California Government Code § 61000 et seq.; and

WHEREAS, the Board of Directors has previously adopted ordinances, resolutions, rate schedules, and policies establishing lawful charges for District services; and

WHEREAS, certain property owners within the District have failed to pay service charges in a timely manner, resulting in delinquent accounts; and

WHEREAS, pursuant to California Government Code §61115, the District may collect delinquent service charges, including penalties, interest, and administrative costs, by recording a lien against the real property served by the District, and that the District may elect to collect delinquent service charges by placing such charges on the property tax roll of the County of Humboldt; and

WHEREAS, the Board of Directors has previously adopted Ordinance 2026-02 amending the District’s Rules and Regulations to allow for placement of delinquent charges on the property tax roll and the recording of a lien for the total amount due, including delinquent charges, penalties, fees, and administrative costs.

THE BOARD OF DIRECTORS OF THE MCKINLEYVILLE COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1 RECITALS: The above recitals are true and correct.

SECTION 2. PREPARATION OF REPORT: Staff is directed to prepare and file with the Board Secretary a written report containing a description of each parcel of real property with delinquent service charges proposed to be collected on the Humboldt County property tax roll for 2026/2027.

SECTION 3. PUBLIC HEARING: Notice is hereby given that a public hearing on these matters will be held by the Board of Directors on August 5, 2026, at 6:00 p.m., or as soon thereafter as feasible at Azalea Hall, located at 1620 Picket Road, McKinleyville, CA 95519.

SECTION 4. Staff is directed to mail to the Property Owner of record as of the most recent Humboldt County Secure roll, notice of the District’s intent to collect delinquent charges, penalties, fees, and administrative costs on the property tax bill for 2026/2027, and to record a lien against such real property.

SECTION 5. The Board Secretary shall certify to the passage and adoption of this resolution.

ADOPTED, SIGNED AND APPROVED at a duly called meeting of the Board of Directors of the McKinleyville Community Services District on July 1, 2026, by the following polled vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Dennis Mayo, Board President

Attest:

Joey Blaine, CMC, Board Secretary

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF HUMBOLDT) ss.
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT)

I, Joey Blaine, Board Secretary of the McKinleyville Community Services District, hereby certify that Resolution No. 2026-26 is a full, true and correct copy, and was duly adopted at a regular meeting of the Board of Directors of the McKinleyville Community Services District on July 1, 2026 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Board Secretary
McKinleyville Community Service District,
California

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MCKINLEYVILLE COMMUNITY SERVICES DISTRICT

Fiscal Year 2026/2027
Delinquent Service Charge REPORT

Public Hearing: August 5, 2026



27368 Via Industria
Suite 200
Temecula, CA 92590
T 951.587.3500 | 800.755.6864
F 951.587.3510

www.willdan.com

Introduction

The McKinleyville Community Services District (the “MCSD” or “District”), in the County of Humboldt (the “County”), was established on April 14, 1970, pursuant to the Community Services District Law (California Government Code Section 61000 et seq.) to provide water and sewer services. The services of the MCSD were expanded in 1972 to include street lighting, again in 1985 to include parks and recreation, and then in 1995 to include the construction of the McKinleyville Library. The boundaries of the MCSD include approximately 12,140 acres from the Mad River in the South to Patrick Creek in the North, from the Pacific Ocean to the West to Lindsey Creek on the East.

Pursuant to Government Code Section 61100, MCSD currently provides water, sewer service, street lighting, and open space maintenance within its boundaries. These services are invoiced by MCSD to the customer. If the invoices are not paid, MCSD attempts to collect the past due amounts. Any applicable late fees are applied to past due amounts pursuant to MCSD rules and regulations. Additionally, MCSD Rules and Regulations provide for the collection of delinquent charges on Humboldt County (“County”) property tax bills and the recording of liens on real property as a remedy for delinquency.

Exhibit A details the parcels and charges proposed to be added to Humboldt County property tax bills for Fiscal Year 2026/2027, and to have a lien recorded against them at the County.

Exhibit A

Assessor's Parcel Number (APN)	Situs Address	Amount Due*
509-105-004-000	2170 Park Ave	\$409.55
508-141-037-000	1792 Bird Ave	\$1,175.90
510-091-025-000	1562 Murray Road	\$803.45
511-381-027-000	1707 Murray Road	\$760.03
509-301-007-000	1414 Azalea Ave	\$1,252.70
508-242-011-000	1495 School Road	\$499.74
508-141-038-000	1796 Bird Ave	\$687.64
510-451-011-000	2230 Thiel Ave	\$442.74

*Inclusive of late fees, penalties, fines, administrative costs.

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[Date]

VIA FIRST-CLASS MAIL

[Property Owner Name]

[Mailing Address]

[City, State ZIP]

Re: Notice of Delinquent Charges and Proposed Placement on County Tax Roll

Property Address: [Service Address]

Assessor's Parcel Number (APN): [APN Number]

Dear [Property Owner Name]:

This letter serves as formal notice that the McKinleyville Community Services District has determined that delinquent [water and/or sewer and/ or other service] charges remain unpaid for the above-referenced property.

Pursuant to California Government Code Section 61115 and other applicable provisions of law, the District intends to collect these delinquent charges by placing them on the County tax roll as a lien against the property unless payment is received.

As of the date of this notice, the following amounts are due:

Description	Amount
Delinquent Water Charges	[\$[Amount]]
Delinquent Sewer Charges	[\$[Amount]]
Delinquent Service Charges	[\$[Amount]]
Penalties/Interest	[\$[Amount]]
Administrative Costs	[\$[Amount]]
Total Amount Due	[\$[Total]]

The charges identified above were incurred during the following service period(s):

[Insert Service Periods]

NOTICE OF HEARING / RIGHT TO PROTEST



The Board of Directors of the McKinleyville Community Services District will conduct a public hearing regarding the proposed report of delinquent charges as follows:

Date: [Hearing Date]

Time: [Hearing Time]

Location: [Hearing Location]

At the hearing, the Board of Directors will hear and consider objections or protests regarding the proposed collection of these delinquent charges on the County tax roll. Any property owner wishing to object may appear at the hearing and be heard, or may submit a written protest to the Board Secretary before the conclusion of the hearing.

If the delinquent charges are not paid in full and no successful protest is made, the Board of Directors may confirm the report and authorize the delinquent charges to be placed on the Humboldt County tax roll. Once placed on the tax roll, the charges will constitute a lien against the property and will be collected in the same manner as ordinary property taxes.

To avoid placement of these charges on the Humboldt County tax roll, payment in full must be received no later than [Payment Deadline].

Payments should be made to:

[District Department Name]

[Payment Address]

[Phone Number]

[Email Address]

If you believe this notice has been sent in error or you have questions regarding your account, please contact [District Contact Name] at [Phone Number] or [Email Address].

Sincerely,

[Name]

[Title]

McKinleyville Community Services District

McKinleyville Community Services District

BOARD OF DIRECTORS

July 1, 2026

TYPE OF ITEM: **ACTION**

ITEM: E.8 **Consider Selecting a Candidate for the California Special Districts Association (CSDA) Board of Directors for the 2026 Election for the Northern Network, Seat C Position and the Authorize General Manager to Execute the Official 2026 Election Ballot**

PRESENTED BY: **Joey Blaine, Board Secretary**

TYPE OF ACTION: **Roll Call Vote**

Recommendation:

Staff recommends that the Board review the information provided, discuss, take public comment and arrive at a consensus for the candidate of choice for the California Special Districts Association (CSDA) Board of Directors for the 2026 election for the Northern Network, Seat C position, and authorize the General Manager to execute the official ballot for submission to CSDA.

Discussion:

The leadership of the CSDA is elected from its six geographical regions. Each of the six (6) regions has three (3) seats on the Board of Directors with staggered 3-year terms. Serving on the Board requires interest in leading the direction of the CSDA in the issues confronting special districts statewide and each of the candidates is either a board member or management level employee of a member district located in our Network.

This year's ballot will be submitted digitally and includes the following candidates:

- Karli Frye, General Manager, Southern Cascades Community Services District
- Jason Roye, Director, Chico Area Recreation and Park District

Candidate statements are contained in **Attachment 1**. The District is allowed one vote which will be cast according to the consensus of the Board of Directors.

Alternatives:

Staff analysis consists of the following potential alternative

- Take No Action

Fiscal Analysis:

Not applicable

Environmental Requirements:

Not applicable

Exhibits/Attachments:

- Attachment 1 – Candidate Statements



**California Special
Districts Association**
Districts Stronger Together

2027-2029 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Karli Frye

District/Company: Southern Cascades CSD

Title: General Manager

Elected/Appointed/Staff: Staff

Length of Service with District: 3 years 9 months

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Our District is a member of CSDA, I have attended the GM Summit in 2023 & 2025 and plan to attend again in 2027.

2. What other state-wide associations have you been involved with? (such as CSAC, ACWA, League, etc.):

While I am not currently involved with other statewide associations, I am actively interested in expanding my involvement to strengthen collaboration, share knowledge, and support the advancement of special districts across California.

3. List your local government involvement (such as LAFCo, Association of Governments, etc.):

Board Member, Big Valley Joint Unified School District (2021–2025); Board Member, Lassen County Waterworks (2025).

4. List your involvement in civic and/or non-profit organization:

In addition to my role as General Manager, I serve as a grant writing consultant, assisting special districts in securing funding to support their projects and community needs.

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**



(530) 299-3110 205 Ash Valley Rd. P.O. Box 239, Adin, CA 96006

March 20, 2026

Candidate Statement:

I am honored to be considered for a position on the CSDA Board of Directors. I have served as General Manager of Southern Cascades Community Services District for the past three years, beginning my career with the district as a Grants Manager. This experience has provided me with a strong understanding of both the operational and financial challenges that special districts face. I am also proud to have recently earned my Certified Special District Manager designation, further strengthening my commitment to effective and responsible leadership.

I am deeply passionate about the role special districts play in supporting our communities. These agencies provide essential services that impact residents' daily lives, yet their value is often not fully understood, both within our communities and at the legislative level. I look forward to building on the important work CSDA is already doing to increase awareness and advocacy for special districts statewide.

Many districts, particularly in rural areas, continue to face ongoing challenges, including financial constraints, aging infrastructure, and workforce recruitment. I am committed to helping address these issues by promoting collaboration, sharing resources, and elevating the voice of special districts across California.

If elected, I will work to strengthen communication, support professional development, and advocate for policies that empower districts to better serve their communities. I am dedicated to representing the interests of all special districts and contributing to the continued success and sustainability of CSDA.

Karli Frye - General Manager
Southern Cascades CSD



2027-2029 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Jason Roye

District/Company: Chico Area Recreation and Park District

Title: Board of Director

Elected/Appointed/Staff: Elected

Length of Service with District: Sworn into office on 12/12/24

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. What other state-wide associations have you been involved with? (such as CSAC, ACWA, League, etc.):

3. List your local government involvement (such as LAFCo, Association of Governments, etc.):

4. List your involvement in civic and/or non-profit organization:

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

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McKinleyville Community Services District

BOARD OF DIRECTORS

July 1, 2026

TYPE OF ITEM: **ACTION**

ITEM: E.9 **Consider Appointment of Phil Heidrick to the Vacant Alternate Member Seat on the McKinleyville Community Forest Committee**

PRESENTED BY: **Kirsten Messmer, Parks & Recreation Director**

TYPE OF ACTION: **Roll Call Vote**

Recommendation:

Staff recommends that the Board review the information provided, discuss, take public comment, and consider appointment of Phil Heidrick to the vacant Alternate Member seat to the McKinleyville Community Forest Committee (MCFC) for a term of two years.

Discussion:

The McKinleyville Community Forest Committee (MCFC) is responsible for reviewing applications and recommending qualified candidates for appointment to vacant committee seats. At its June 16, 2026 meeting, the MCFC reviewed applications submitted by Phil Heidrick (**Attachment 1**), Ben Marschke (**Attachment 2**), and Martha Ellen Basham for the one (1) vacant Alternate Member position.

Phil Heidrick and Martha Ellen Basham were present at the meeting and each provided public comment regarding their interest in serving on the Committee. During public comment, Mr. Heidrick shared his background, experience, and interest in contributing to the stewardship and future planning of the McKinleyville Community Forest. Following Mr. Heidrick's comments, Ms. Basham expressed her support for his appointment and voluntarily withdrew her candidacy from consideration for the vacant Alternate Member seat.

Following review and discussion of the applicants' qualifications, experience, and interest in serving on the Committee, the MCFC voted to recommend Phil Heidrick for appointment to the vacant Alternate Member seat.

Alternatives:

Do not make an appointment to the vacant alternate member seat

Fiscal Analysis:

None

Environmental Requirements:

Not applicable

Exhibits/Attachments:

- Attachment 1- Phil Heidrick Committee Application

- Attachment 2- Ben Marschke Committee Application

2026 McKinleyville Community Services District Community Forest Committee Application

There is one (1) current At-large Committee Member Seat Open. We will be accepting applications February 1, 2026 - February 27, 2026.

Thank you for your interest in becoming a member of the McKinleyville Community Forest Committee.

District Mission Statement

Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner.

McKinleyville Community Forest Committee

The District is seeking volunteers to fill McKinleyville Community Forest Committee Seats. Any citizen, residing in the service area of the McKinleyville Community Services District or brings unique skills or experience may apply to the District Board for appointment to fill appropriate vacant seats on the McKinleyville Community Forest Committee. The McKinleyville Community Forest Committee will be a "working committee". The Committee is seeking members who bring skills and knowledge applicable to forest management. Committee members will serve for 2 years and will be expected to attend 2 hours of meetings and dedicate 8-10 hours of work per month.

Committee members will serve as stewards of the 599-acre Community Forest Property and as advisors to the McKinleyville Community Services District Board of Directors for decisions pertaining to the Community Forest management, use and development.

How to Apply

Interested applicants must submit this McKinleyville Community Forest Committee Application to the District Office by February 27, 2026. Upon receipt of

your Application and Resume (resume optional, but HIGHLY Recommended). Questions can be directed to the Parks & Recreation Director at (707) 839-9003.

Name *

Phil Heidrick

Home/Cell Phone *

[Redacted]

Mailing Address *

[Redacted]

Permanent Address *

[Redacted]

Email Address *

[Redacted]

Please check any of the following that apply to you: *

- Forestry Professional
- Natural Resource Service Agency Professional
- Forest Management/Natural Resources/Biology Professional
- Tribal Affiliation
- McKinleyville Resident / Property Owner
- None of the above apply to me

If any of the above applies to you, please list your Current Employer & Job Title, Tribal Affiliation and or McKinleyville Resident Address or Property Address below. *

California Conservation Corps (25 years-now retired) [REDACTED]

Can you commit to 8-10 hours of volunteer time per month? *

- Yes
- No

Can you commit to a term of 2 years? *

- Yes
- No

I am available to attend the regular monthly committee meetings the following day and time: *

3rd Tuesday of the Month from 5:30pm-7:00pm

I am not available this day/time.

What knowledge, skills and experience will you bring to the Community Forest Committee? (You may attach a resume or additional page if necessary). *


see resume

Please describe why you want to participate as a member of the Community Forest Committee. *

I have lived in McKinleyville for over 30 years and have benefitted from the development of our local parks and trails. I walk on the Hammond Trail almost every day. During my 25 year career with the California Conservation Corps in Fortuna I had the pleasure of leading my crew doing work for MCSD on the trails and ball fields at Hiller Park, maintenance on the Central Avenue landscaping, maintenance on the Hammond Trail and much more. When I learned that MCSD was going to create a Community Forest I knew that I had to help any way I could and immediately got involved.. Now that I am retired I want to give back to my community in new ways. I have been on the PARC Committee where I have served as Chair and Vice Chair for the past 4.5 years. I have been on the Humboldt Trails Council Board of Directors for over a year. I have also been serving on the McKinleyville Forest TICS sub-committee for over a year. As you can see on my resume I have extensive knowledge performing, supervising, and creating natural resources restoration projects for the State of California and look forward to sharing my skills and knowledge as a member of the Community Forest Committee.

Resume Attachment (PDF File Only)

 Retirement Resu...

 Add file

This content is neither created nor endorsed by Google.

PHIL HEIDRICK

McKinleyville, CA

Natural Resources Restoration and Youth Development Program Administrator with over 25 years of experience both in the field and in the office.

EXPERIENCE

2022-2023

CONSERVATIONIST SUPERVISOR, CALIFORNIA CONSERVATION CORPS

- Supervised conservationist staff performing natural resources restoration projects, educational and emergency response tasks.
- Developed funding source sponsors and negotiated project agreements with other agencies.
- Planned, organized, and directed the operations of conservationist staff performing projects.
- Planned and implemented in-service training and employee development programs for subordinate staff.
- Evaluated performance and took or recommended appropriate action for subordinate staff.

2014-2022

CONSERVATIONIST II, CALIFORNIA CONSERVATION CORPS

- Supervised up to 10 members of the Evening Staff.
- Administered scholarship and educational programs.
- Created and enforced program policies.
- Taught a two-week orientation course every month.
- Managed residential dormitories for up to 100 occupants.

2000-2014

CONSERVATIONIST I, CALIFORNIA CONSERVATION CORPS

- Supervised a crew of 20 young adults ages 18-26 on daily natural resources restoration projects.
- Taught, directed, and counseled young adults in work and life skills.
- Prepared written reports and evaluations.
- Taught proper hand and power tool safe operation.

1998-2000

SPECIAL CORPSMEMBER, CALIFORNIA CONSERVATION CORPS

- Supervised 100 young adults at a residential campus.
- Enforced all rules and regulations as well as documented all violations.
- Taught educational classes and monitored recreational and volunteer activities.

EDUCATION

JUNE 1996

BACHELOR OF ARTS, HUMBOLDT STATE UNIVERSITY

Emphasis in Natural Resources
Minor in Environmental Ethics

VOLUNTEER WORK

JULY 2021-PRESENT

MCKINLEYVILLE COMMUNITY SERVICES DISTRICT PARK AND RECREATION COMMITTEE

The purpose of the Parks and Recreation Committee is to make recommendations to the McKinleyville Community Services District board of directors regarding plans, policies, programs, and projects relating to McKinleyville's parks, facilities, open space maintenance zones and recreation activities. I have served as the Chairperson and Vice Chairperson.

OCTOBER 2024 -PRESENT

HUMBOLDT TRAILS COUNCIL BOARD OF DIRECTORS

The Humboldt Trails Council is a 501(c)3 organization. The Humboldt Trails Council serves as a unified voice to support development, maintenance, connection to, and use of trails for recreation and transportation throughout Humboldt County, California. The Humboldt Trails Council envisions a well-maintained network of accessible community pathways traveled by walkers and riders of all abilities, ages and means in the pursuit of unfettered kinetic joy. We are advocates, educators, and coordinators working to enhance the county's active transportation and recreation options, community wellbeing, economic vitality, visitor captivation and appreciation of open spaces.

NOVEMBER 2024 -PRESENT

MCKINLEYVILLE COMMUNITY FOREST TRAILS, INFRASTRUCTURE, CLEAN-UPS, and SECURITY COMMITTEE

The purpose of the McKinleyville Community Forest committee is to make recommendations to the McKinleyville Community Services District board of directors regarding plans, policies, programs, and projects relating to McKinleyville Community Forest.

2026 McKinleyville Community Services District Community Forest Committee Application

There is one (1) current At-large Committee Member Seat Open. We will be accepting applications February 1, 2026 - February 27, 2026.

Thank you for your interest in becoming a member of the McKinleyville Community Forest Committee.

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Interested applicants must submit this McKinleyville Community Forest Committee Application to the District Office by February 27, 2026. Upon receipt of

your Application and Resume (resume optional, but HIGHLY Recommended). Questions can be directed to the Parks & Recreation Director at (707) 839-9003.

Name *

Ben Marschke

Home/Cell Phone *

[REDACTED]

Mailing Address *

[REDACTED]

Permanent Address *

[REDACTED]

Email Address *

[REDACTED]

I am available to attend the regular monthly committee meetings the following day and time: *

3rd Tuesday of the Month from 5:30pm-7:00pm

I am not available this day/time.

What knowledge, skills and experience will you bring to the Community Forest Committee? (You may attach a resume or additional page if necessary). *


I've held various committee, board, and leadership positions in various voluntary associations (see the "Service" section of my c.v., attached. I've been Secretary of the Long Prairie Gun & Archery Club (LPGAC) for over ten years, so I'm familiar with timber companies, land use issues, law enforcement, etc.

Please describe why you want to participate as a member of the Community Forest Committee. *

I like bicycling in the community forest.

Resume Attachment (PDF File Only)

 Marschke c.v. 20...

 Add file

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Google Forms

Benjamin Marschke

Professor, Department of History
California State Polytechnic University Humboldt, aka “Cal Poly Humboldt”
(née Humboldt State University, “HSU,” until 2022)
1 Harpst Street, Arcata, CA 95521 USA

EMPLOYMENT

Cal Poly Humboldt, Assistant Prof., 2006-10; Associate Prof., 2010-14; Professor, 2014-Present.
Montana State University—Billings (MSU-B), Lecturer, 2004-06.
Loyola Marymount University, Lecturer, 2003-04.

EDUCATION

University of California, Los Angeles (UCLA), M.A., Ph.D., History, 1996-2003.
Santa Clara University, B.A., German Literature and History, 1992-1996.

PUBLICATIONS, Books:

- Cultural Revolution: Political Culture, Gender, Money, and Enlightenment in King Frederick William I's Prussia (1713-1740)*. Berlin: De Gruyter, 2027. (working title, in progress, under contract)
- Religious Plurality at Princely Courts in Early Modern Europe* (Spektrum: Publications of the German Studies Association 30), edited with Daniel Riches, Alexander Schunka, and Sara Smart. New York: Berghahn Books, 2024. (9781805394877)
- Healing and Harm: Essays in Honor of Mary Lindemann* (Spektrum: Publications of the German Studies Association 29), edited with Erica Heinsen-Roach, Stephen Lazer, Jared Poley, and Daniel Riches. New York: Berghahn Books, 2024. (9781800739918)
- Enlightenment at Court: Patrons, Philosophes, and Reformers* (Oxford University Studies in the Enlightenment 2022:08), edited with Thomas Biskup, Andreas Pečar, and Damien Tricoire. Liverpool: Liverpool University Press, 2022. (9781800855076)
- Pietismus und Ökonomie (1650-1750)* (Arbeiten zur Geschichte der Pietismus 65), edited with Wolfgang Breul and Alexander Schunka. Göttingen: Vandenhoeck & Ruprecht, 2021. (9783525560426)
- Hallesches Waisenhaus und Berliner Hof. Beiträge zum Verhältnis von Pietismus und Preußen* (Hallesche Forschungen 48), edited with Holger Zaunstöck, Britta Klosterberg, and Christian Soboth. Wiesbaden: Harrassowitz, 2017. (9783447109611)
- Kinship, Community, and Self: Essays in Honor of David Warren Sabean* (Spektrum: Publications of the German Studies Association 9), edited with Jason Coy, Jared Poley, and Claudia Verhoeven. New York: Berghahn Books, 2015. (9781782384199)
- Experiencing the Thirty Years War: A Brief History with Documents*, with Hans Medick. Boston: Bedford/St. Martin's Press, 2013. (9780312535056)

PUBLICATIONS, Books, continued:

The Holy Roman Empire, Reconsidered (Spektrum: Publications of the German Studies Association 1), edited with Jason Philip Coy and David Warren Sabean. New York: Berghahn Books, 2010. (9781845457594)

Absolutely Pietist: Patronage, Factionalism, and State-Building in the Early Eighteenth-Century Prussian Army Chaplaincy (Hallesche Forschungen 16). Tübingen: Max Niemeyer Verlag, 2005. (ISBN 9783484840164) (Second edition coming 2026.)

PUBLICATIONS, Articles, Chapters in Books, Essays:

“Preußenhistoriker und Pietismusforscher zwischen Nazismus und Stalinismus. Die Karriere und Arbeiten von Carl Hinrichs (1900–1962) in vier politischen Systemen.” (working title, in progress)

“The Useful and the Useless: Theories, Practices, and Representations of Usefulness in King Frederick William I’s Prussia, 1713-1740.” In Jean-Alexandre Perras, ed., *Useful Enlightenment: Theories, Practices and Representations of Usefulness in the Long Eighteenth Century*. Publisher TBA.

“An East-Elbian Village Pastor and His Superiors’ Failings. Georg Christian Guttknecht’s *Chronik*, ca. 1709-1750.” In Denise Kettering-Lane, David Luebke, Peter Yoder, eds., *The Cultural History of the Clergy in Early Modern Germany* (Spektrum: Publications of the German Studies Association XX), xxx-xxx. New York: Berghahn Books, 2027. (working title, in progress)

“Ökonomie als monarchische Selbstdarstellung. Die Darstellung des Monarchen als sparsam in Friedrich Wilhelms Preußen, 1713-1740.” In Sebastian Becker und Matthias Schnettger, eds., *Der frühneuzeitliche Hof und die Kultur der Ökonomie* (Mainzer Studien zur Frühen Neuzeit), xxx-xxx. Bielefeld: transcript-verlag, 2026. (in peer review)

“Religion and Enlightenment at Court: Halle Pietism and Early Enlightenment at the Court of King Frederick William I of Prussia, c. 1713-1740.” In Daniel Fulda, Laura M. Stevens, and Sabine Volk-Birke, eds., *Placing Religion in the Enlightenment* (Oxford University Studies in the Enlightenment), xxx-xxx. Liverpool: Liverpool University Press, 2026. (in peer-review)

“Writing German History Biographically: A Forum on Method.” With Mary Lindemann. *German History* 43:1 (March 2025), 112-143.

“The World, as Seen from Hermersdorf: The Reading, Reception, and Retelling of Exotic News in an Eighteenth-Century East-Elbian Village.” In Markus Friedrich and Jenny Körber, eds., *Die Welt im Dorf: Wege des Exotischen in die Peripherien des 18. Jahrhunderts*, 77-95. Berlin: DeGruyter, 2024.

“Confessional Identity, International Protestantism, and Desacralization: Cross-Confessional Marriage Projects in the House of Hohenzollern in the Eighteenth Century.” In Benjamin Marschke, Daniel Riches, Alexander Schunka, and Sara Smart, eds., *Religious Plurality at Princely Courts in Early Modern Europe* (Spektrum: Publications of the German Studies Association 29), 17-37. New York: Berghahn Books, 2024.

“Violation and Satisfaction: Great Britain-Hanover and Brandenburg-Prussia’s Appeals to an Enlightenment Public in the Diplomatic Crisis of 1729–1730.” In Erica Heinsen-Roach, Stephen Lazer, Benjamin Marschke, Jared Poley, and Daniel Riches, eds., *Healing and Harm: Essays in Honor of Mary Lindemann* (Spektrum: Publications of the German Studies Association 29), 181-191. New York: Berghahn Books, 2024.

PUBLICATIONS, Articles, Chapters in Books, Essays, continued:

“Writing About the ‘Other’ in One’s Life: Life Writing and Egodocuments of King Frederick William I of Prussia (1713-40) as Historical Problem.” In James Farr and Guido Ruggiero, eds., *Historicizing Life-Writing and Egodocuments in Early Modern Europe*, 153-185. London: Palgrave, 2022.

“From the Reason of Limits to the Limits of Reason: On Dorinda Outram's *Four Fools in the Age of Reason*.” *German Studies Review* 44:2 (2021), 383-386.

“Obrigkeit und Politik,” with Wolfgang Breul. In Wolfgang Breul, ed., *Pietismus Handbuch*, 541-550. Tübingen: Mohr-Siebeck, 2021.

“Brandenburg-Preußen.” In Wolfgang Breul, ed., *Pietismus Handbuch*, 245-259. Tübingen: Mohr-Siebeck, 2021.

“Waste of Time: Courtly Entertainments, Adiaphora, and Economy of Time in Halle Pietism and in King Frederick William I’s Prussia.” In Wolfgang Breul, Benjamin Marschke, and Alexander Schunka, eds., *Pietismus und Ökonomie (ca. 1650-1750)* (Arbeiten zur Geschichte der Pietismus 65), 435-454. Göttingen: Vandenhoeck & Ruprecht, 2021.

“Die russische Partei, ein Pietist auf dem Thron, und ein Hof-Komödiant: Wandel und Wendepunkte am Hof Friedrich Wilhelm Is.” In Frank Göse and Jürgen Kloosterhuis, eds., *Mehr als nur ‘Soldatenkönig.’ Neue Schlaglichter auf Lebenswelt und Regierungswerk Friedrich Wilhelms I.*, 73-86. Berlin: Duncker & Humblot, 2020.

“Militärseelsorge in Preußen: Sozialdisziplinierung durch Pietisten.” In Angelika Dörfler-Dierken, ed., *Reformation und Militär. Wege und Irrwege in fünf Jahrhunderten*, 141-152. Göttingen: Vandenhoeck & Ruprecht, 2019.

“A Conspicuous Lack of Consumption: Money, Luxury, and Political Culture in King Frederick William I’s Prussia (c. 1713-1740).” In Mary Lindemann and Jared Poley, eds., *Money in the German-Speaking Lands* (Spektrum: Publications of the German Studies Association 17), 96-120. New York: Berghahn Books, 2017.

“Pietism and Politics in Prussia and Beyond.” In Douglas H. Shantz, ed., *A Companion to German Pietism (1600-1800)*, 472-526. Leiden: Brill, 2015.

“From Heretics to Hypocrites. Anti-Pietist Rhetoric in the Eighteenth Century.” In Jason P. Coy, Benjamin Marschke, Jared Poley, and Claudia Verhoeven, eds., *Kinship, Community, and Self: Essays in Honor of David Warren Sabean* (Spektrum: Publications of the German Studies Association 9), 122-131. New York: Berghahn Books, 2015.

“Competing Post-Baroque Masculinities: Pietist Masculinity and Prussian Masculinity in the Early Eighteenth Century.” In Pia Schmidt, ed., *Gender im Pietismus: Netzwerke und Geschlechter-Konstruktionen*, 197-210. Halle: Verlag der Franckeschen Stiftungen,

2015.

PUBLICATIONS, Articles, Chapters in Books, Essays, continued:

- “Experiencing King Frederick William I. Pietist Experiences, Understandings, and Explanations of the Prussian Court, 1713-1740.” In Udo Sträter and Christian Soboth, eds., *“Aus Gottes Wort und eigener Erfahrung gezeiget.” Erfahrung, Glauben, Erkennen und Gestalten im Pietismus*, 2 vols. (Hallesche Forschungen 33), 2:679-699. Halle: Verlag der Franckeschen Stiftungen, 2012.
- “Vater und Sohn: Die Gefahr vom Kronprinzen.” In Michael Kaiser, ed., *Friedrich 300 Colloquien, Friedrich der Große und die Dynastie der Hohenzollern*. Perspectivia (www.perspectivia.net), 2012.
- “Mish-Mash with the Enemy: Identity, Politics, Power, and the Threat of Forced Conversion in Frederick William I’s Prussia.” In David M. Luebke, Jared Poley, Dan C. Ryan, and David Warren Sabean, eds., *Conversion and the Politics of Religion in Early Modern Germany* (Spektrum: Publications of the German Studies Association 3), 119-134. New York: Berghahn Books, 2012.
- “The Crown Prince’s Brothers and Sisters: Succession and Inheritance Problems and Solutions among the Hohenzollerns, From the Great Elector to Frederick the Great.” In Christopher H. Johnson and David Warren Sabean, eds., *Sibling Relations and the Transformations of European Kinship, 1300-1900*, 111-144. New York: Berghahn Books, 2011.
- “‘Wir Halenser’: The Understanding of Insiders and Outsiders among Halle Pietists in Prussia under King Frederick William I (1713-1740).” In Jonathan Strom, ed., *Pietism and Community in Europe and North America: 1650-1850*, 81-93. Leiden: Brill Publishers, 2010.
- “New Perspectives in Eighteenth-Century Prussian History” (Introductory Essay), in Mary Lindemann, ed., “New Perspectives in Eighteenth-Century History” (Forum). H-German (<http://www.h-net.org/~german/>), 2010.
- “Princes’ Power, Aristocratic Norms, and Personal Eccentricities: *Le Caractère Bizarre* of Frederick William I of Prussia (1713–1740).” In Jason P. Coy, Benjamin Marschke, and David W. Sabean, eds., *The Holy Roman Empire, Reconsidered* (Spektrum: Publications of the German Studies Association 1), 49-70. New York: Berghahn Books, 2010.
- “Halle Pietism and the Prussian State: Infiltration, Dissent, and Subversion.” In Jonathan Strom, Hartmut Lehmann, and James Van Horn Melton, eds., *Pietism in Germany and North America, 1680-1820*, 217-228. Aldershot: Ashgate Publishing, 2009.
- “‘Von dem am Königl. Preußischen Hofe abgeschafften *Ceremoniel*’: Monarchical Representation and Court Ceremony in Frederick William I’s Prussia.” In Randolph C.

Head and Daniel Christensen, eds., *Orthodoxies and Heterodoxies in Early Modern German Culture: Order and Creativity, 1550-1750* (Studies in Central European Histories 42), 227-252. Boston: Brill Publishers, 2007.

“Lutheran Jesuits’: Halle Pietist Communication Networks at the Court of Friedrich Wilhelm I of Prussia.” *The Covenant Quarterly* 65:4 (November 2006), 19-38.

PUBLICATIONS, Articles, Chapters in Books, Essays, continued:

“Die Sozial- und Alltagsgeschichte der preußischen Feldprediger im frühen 18. Jahrhundert.” In Manfred Jakobowski-Tiessen, ed., *Geistliche Lebenswelten: Zur Sozial- und Mentalitätsgeschichte der Geistlichen in Spätmittelalter und Früher Neuzeit*, 225-252. Neumünster: Wachholtz Verlag, 2005.

“Vom Feldpredigerwesen zum Militärkirchenwesen: Die Erweiterung und Institutionalisierung der Militärseelsorge Preußens im frühen 18. Jahrhundert.” In Michael Kaiser and Stefan Kroll, eds., *Militär und Religiosität in der Frühen Neuzeit*, 249-275. Münster: LIT Verlag, 2004.

“The Collaboration of Halle Pietism and the Military State: The Development of the Chaplaincy in Prussia through the Middle of the Eighteenth Century.” In Thomas Müller-Bahlke, ed., *“Gott zur Ehr und zu des Landes Besten.” Die Franckeschen Stiftungen und Preußen: Aspekte einer alten Allianz*, 337-347. Halle/Saale: Verlag der Franckeschen Stiftungen, 2001.

PUBLICATIONS, Book Reviews:

Review of *The War People: A Social History of Common Soldiers during the Era of the Thirty Years War*, by Lucian Staiano-Daniels. *American Historical Review* 131 (2026). (submitted)

Review of *Halles Netzwerk im Siebenjährigen Krieg. Kriegserfahrungen und Kriegsdeutungen in einer globalen Kommunikationsgemeinschaft*, by Michaela Schmölz-Häberlein and Mark Häberlein. *Das achtzehnte Jahrhundert* 48:1 (2024), 88-90. (submitted)

Review of *Subjektivierungen und Kriminalitätsdiskurse im 18. Jahrhundert. Preussische Soldaten zwischen Norm und Praxis*, by Janine Rischke-Ness. *Central European History* 56:3 (2023), 471-473.

Review of *Freigeister und Pragmatiker. Die preußischen Feldprediger 1750-1806*, by Angela Strauß. *Francia-recensio* (2023/1).

Review of *Das Haar als Argument. Zur Wissensgeschichte von Bärten, Frisuren und Perücken*, edited by Martin Mulsow. *Sehepunkte—Rezensionsjournal für die Geschichtswissenschaften* 23:2 (www.sehepunkte.de) (2023).

Review of *Protestantischer König im Heiligen Reich. Brandenburg-preußische Reichs- und Konfessionspolitik im frühen 18. Jahrhundert*, by Renate Wieland. *Zeitschrift für Historische Forschung* 49 (2022), 369-371.

Review of *Wie Pietistisch kann Adel sein? Hallescher Pietismus und Reichsadel im 18. Jahrhundert*, edited by Andreas Pečar, Holger Zaunstöck, and Thomas Müller-Bahlke. *Jahrbuch für Regionalgeschichte* 38 (2020), 210-212.

Review of *German Pietism and the Problem of Conversion*, by Jonathan Strom. *German Studies Review* 42:3 (2019), 588-591.

Review of *Wiener Bier-Geschichte*, by Christian M. Springer, Alfred Paleczny, and Wolfgang Ladenbauer. *Austrian History Yearbook* 50 (2019), 197-199.

PUBLICATIONS, Book Reviews, continued:

Review of *Migration and Religion: Christian Transatlantic Missions, Islamic Migration to Germany* (Chloe, Beihefte zum Daphnis 46), edited by Barbara Becker-Cantarino. *H-Soz-Kult* (<http://www.hsozkult.de>) (2016).

Review of *Im Netz des Königs. Netzwerke und Patronage in der preußischen Armee 1713-1786*, by Carmen Winkel. *Pietismus und Neuzeit* 41 (2015), 260-264.

Review of *Die Heiraten der Hohenzollern, Verwandtschaft, Politik und Ritual in Europa 1640-1918*, by Daniel Schönplflug. *German History* 33:2 (2015), 289-291.

Review of *The Defortification of the German City, 1689-1866*, by Yair Mintzker. *German Studies Review* 37:3 (2014), 647-649.

Review of *Wissen, Arbeit, und Freundschaft. Ökonomien und soziale Beziehungen an den Akademien in London, Paris und Berlin um 1700*, by Sebastian Kühn. *Central European History* 47:1 (2014), 181-183.

Review of *Der Wiener Hof im Spiegel der Zeremonial-Protokolle (1652-1800): Eine Annäherung*, edited by Irmgard Pangerl, Martin Scheutz, and Thomas Winkelbauer. *H-German* (<http://www.h-net.org/~german/>), 2012.

Review of *Faszinierende Frühneuzeit, Reich, Frieden, Kultur und Kommunikation, 1500-1800*, edited by Wolfgang E.J. Weber and Regina Dauser. *German History* 30:1 (2012), 133-134.

Review of *Soldatenfrauen in Preußen. Eine Strukturanalyse der Garnisonsgesellschaft im späten 17. und im 18. Jahrhundert*, by Beate Engelen. *Francia-Recensio* 2011-1 (2011). (<http://www.perspectivia.net>)

Review of *Exorcism and Enlightenment: Johann Joseph Gassner and the Demons of Eighteenth-Century Germany*, by H.C. Erik Midelfort. *Central European History* 42:1 (2009), 145-147.

Review of *Waisenhäuser in der Frühen Neuzeit*, edited by J. Neumann and U. Sträter. *Pietismus und Neuzeit* 31 (2005), 231-233.

Review of *Ordinary Prussians: Brandenburg Junkers and Villagers, 1500-1840*, by William W. Hagen. *Comitatus* 35 (2004), 224-226.

Review of *Vienna and Versailles: The Courts of Europe's Dynastic Rivals, 1550-1780*, by Jeroen Duindam. *Comitatus* 35 (2004), 211-213.

ACADEMIC AWARDS, FELLOWSHIPS, GUEST APPOINTMENTS

Universität Trier, Institut für Geschichte, Visiting Professor, Summer-Winter 2025-2026.
Cal Poly Humboldt, Difference-in-Pay (DIP) Leave, Spring-Fall 2025.
Cal Poly Humboldt, CAHSS Professional Development Funding, Summer 2022.
HSU, Outstanding Scholar, 2021-2022.
German Academic Exchange Service (DAAD), Re-Invitation Fellowship, Summer 2021.
German Academic Exchange Service (DAAD), Re-Invitation Fellowship, Summer 2020. (canceled)
Forschungszentrum Gotha der Universität Erfurt, Hiob-Ludolf-Fellowship, Summer/Fall 2019.
HSU, Difference-in-Pay (DIP) Leave, Fall 2019.
Herzog August Bibliothek, Wolfenbüttel, Research Fellow, Summer 2018.
Interdisciplinary Centre for European Enlightenment Studies, Halle, Fellow, Summer 2017.
Universität Oldenburg, Institut für Geschichte, Visiting Professor, Summer Semester 2016.
HSU, Difference-in-Pay (DIP) Leave, 2015-2016.
Universität Halle, Institut für Geschichte, Guest Professor, December 2015.
HSU College of Arts, Humanities, and Social Sciences, Faculty Research Award, 2015.
Universität Oldenburg, Institut für Geschichte, Guest Professor, Summer 2014.
German Academic Exchange Service (DAAD), Re-Invitation Fellowship, Summer 2013.
HSU, Sponsored Programs Foundation, Faculty Research Incentive Award, Spring 2012.
HSU, Sabbatical Leave, January-December 2011.
HSU, Research, Scholarship, and Creative Activities (RSCA) Fellowship, Summer 2011.
Geheimes Staatsarchiv Preußischer Kulturbesitz, Research Fellowship, Summer 2010.
German Academic Exchange Service (DAAD), Re-Invitation Fellowship, Summer 2009.
HSU, Research, Scholarship, and Creative Activities (RSCA) Fellowship, Fall 2008.
HSU, Sponsored Programs Foundation, External Funding Initiative, Summer 2008.
HSU, McCrone Promising Young Scholar Award, 2008.
Herzog August Bibliothek, Wolfenbüttel, Research Fellow, Summer 2007.
German Academic Exchange Service (DAAD), Re-Invitation Fellowship, Summer 2006.
Forschungsbibliothek Gotha, Herzog Ernst-August Fellowship, Summer 2005.
Franckesche Stiftungen zu Halle, Fritz Thyssen Fellowship, Summer 2004.
Max-Planck-Institut für Geschichte, Göttingen, Doctoral Fellowship, Summer 2003.
Max-Planck-Institut für Geschichte, Göttingen, Doctoral Fellowship, Spring 2002.
Universität Erfurt, Carl Schurz Fellowship for Doctoral Studies, Summer 2001.
UCLA Graduate Division, Pre-Dissertation Writing Fellowship, 2000-2001.
German Academic Exchange Service (DAAD), One-Year Fellowship, 1999-2000.
Center for German and European Studies (UCLA), Pre-Dissertation Fellowship, Summer 1998.

PAPER PRESENTATIONS/INVITED LECTURES

- “Enlightenment in the Village: The Reading, Reception, and Retelling of News Media in East-Elbian Brandenburg, ca. 1700-1750.” *Aktuelle Forschungen zur Geschichte der Frühen Neuzeit*. Goethe Universität Frankfurt am Main, 13 January 2026.
- “Geopolitics in the Village: An East Elbian Rural Pastor Reads the Diplomatic News in the Early Enlightenment.” *Kolloquium zur Geschichte der Frühen Neuzeit (Lehrstuhl Félicité-Hiltl)*. Friedrich-Alexander Universität Erlangen, 5 November 2025.
- “Collecting News: Accessing News and Collecting Publications in Rural East Elbia in the Early Eighteenth Century.” *German Studies Association Annual Conference*, Alexandria, 25-28 September 2025.
- “Vienna in East Elbia. Receptions of the Habsburgs’ Monarchical Self-Representation in a Village in Brandenburg in the Early Enlightenment.” *Central European History Convention 2025*. Vienna, 17-19 July 2025.
- “The Useful and the Useless: Theories, Practices, and Representations of Usefulness in King Frederick William I’s Prussia, 1713-1740.” *The Useful Enlightenment: Theories, Practices and Representations of Usefulness in the Long Eighteenth Century*. *Interdisziplinäres Zentrum für die Erforschung der Europäischen Aufklärung*, Halle, 26-28 June 2025.
- “Food, Clothing, Shelter. Representing the King as Economical in Frederick William I’s Prussia (1713-1740).” *Economic History of Monarchies Online Research Seminar*, Oxford University (via Zoom), 2 December 2024.
- “Pietism and Tolerance.” *Kirchengeschichtliche Sozietät (Prof. Wolfgang Breul, Mainz)*, Wintersemester 2024, Universität Mainz (via Zoom), 15 November 2024.
- “Lutheran Theology, Halle Pietism, and Natural History.” *Keynote address. Herbarium Ruperti Project Kickoff Workshop*. Herzog August Bibliothek, Wolfenbüttel, 15 October 2024.
- “Economy at Court: The Case of King Frederick William I of Prussia (1713-1740).” *The Early Modern Court and the Culture of Economy. Actors—Semantics—Practices*, Universität Mainz, 10-11 October 2024.
- “An East-Elbian Village Pastor and His Superiors’ Failings. Georg Christian Guttknecht’s *Chronik*, ca. 1709–1750.” *German Studies Association Annual Conference*, Atlanta, 26-29 September 2024.
- “Enlightenment in the Village: The Reading, Reception, and Retelling of News Media in East-Elbian Brandenburg, ca. 1700-1750.” *Kolloquium zur Kultur- und Religionsgeschichte der Frühen Neuzeit (Alexander Schunka)*. Freie Universität, Berlin, 11 July 2024.
- “Enlightenment in the Village: The Reading, Reception, and Retelling of News Media in East-Elbian Brandenburg, ca. 1700-1750.” *Kolloquium zur mittelalterlichen und frühneuzeitlichen Geschichte (Andreas Pečar and Holger Zaunstöck)*. Martin-Luther-Universität, Halle, 2 July 2024.
- “Berlin and the Prussian Court as Contested Protestant Space, ca. 1688-1740.” *Frühe Neuzeit Interdisziplinär. Sharing Spaces: Cultural and Spatial Interactions within and beyond German-Speaking Europe*, Tucson, 2-5 March 2023.

PAPER PRESENTATIONS/INVITED LECTURES, continued:

- “Confessional Identity, Pan-Protestantism, and Secularization: International and Cross-Confessional Marriage Projects in the House of Hohenzollern in the Eighteenth Century.” German Studies Association Annual Conference, Houston, 15-18 September 2022.
- “A Village Pastor Reads the News: The Reading, Reception, and Retelling of News Media in Rural Brandenburg, ca. 1700-1750.” Kirchengeschichtliche Sozietät (Prof. Wolfgang Breul, Mainz), Sommersemester 2022, Halle, 14-15 July 2022.
- “Reading and Interpreting the News in Hermersdorf: The Reception of Pamphlets by an East Elbian Village Pastor, ca. 1700-1750.” Forschungskolloquium Frühe Neuzeit, Universität Trier, 23 June 2022.
- “Confessional Identity, Pan-Protestantism, and Secularization: International and Cross-Confessional Marriage Projects in the House of Hohenzollern in the Eighteenth Century.” Central European History Society session at the American Historical Association Annual Meeting, New Orleans, 6-9 January 2022. (accepted, panel cancelled again due to COVID)
- “Religion and Enlightenment at Court: Halle Pietism and Early Enlightenment at the Court of King Frederick William I of Prussia, c. 1713-1740.” German Studies Association Annual Conference, Indianapolis, 30 September-3 October 2021. (accepted, deferred from 2020, panel cancelled again due to COVID)
- “The World, as Seen from Hermersdorf: The Reading, Reception, and Retelling of Exotic News in Eighteenth-Century Villages.” **Keynote address.** Annual Conference of the German Society for Eighteenth-Century Studies (DGEJ): Die Welt im Dorf: Begegnungen mit dem Fremden und Exotischen im 18. Jahrhundert jenseits der grossen Globalisierungszentren/The World in the Village: Eighteenth-Century Encounters with the “Strange,” “Foreign,” and “Exotic” Beyond the Centres of Globalization. Wolfenbüttel, 9-10 September 2021.
- “Confessional Identity, Pan-Protestantism, and Secularization: International and Cross-Confessional Marriage Projects in the House of Hohenzollern in the Eighteenth Century.” American Historical Association Annual Meeting, Seattle. 7-10 January 2021. (accepted, conference cancelled due to COVID)
- “Religion and Enlightenment at Court: Halle Pietism and Early Enlightenment at the Court of King Frederick William I of Prussia, c. 1713-1740.” German Studies Association Annual Conference, Washington, D.C., 1-4 October 2020. (accepted, deferred due to COVID)
- “Early Enlightenment Disinformation: Fake News, Libel, and Cover-Ups in Eighteenth-Century Germany.” Third Annual West Coast Germanists’ Workshop: Facts, Fakes and Representations. Pacific Regional Office of the German Historical Institute—Washington D.C., Berkeley, 24-25 April 2020. (accepted, workshop cancelled due to COVID)
- “A Dark Age? Early Enlightenment Anti-Intellectualism in King Frederick William I’s Prussia (1713-1740).” Kolloquium des Herzog-Ernst-Stipendiatprogramms im Rahmen des Seminars “Intellectual History,” Forschungszentrum Gotha der Universität Erfurt, 21 November 2019.

PAPER PRESENTATIONS/INVITED LECTURES, continued:

- “Religion and Enlightenment at Court: Halle Pietism and Early Enlightenment at the Court of King Frederick William I of Prussia, c. 1713-1740.” The Place of Religion in the Enlightenment/Ort und Orte der Religion in der Aufklärung. Interdisciplinary Centre for European Enlightenment Studies, Halle, 5-7 June 2019.
- “The Life of the King as Foil: Writing the Biography of Frederick William I of Prussia (1713-1740) as Historical Problem.” Life-Writing Historicized: The Individual in Social and Cultural Context in Europe, 1300-1800. Center for the Humanities, University of Miami, 22-23 February 2019.
- “‘Alle Gelehrte sind Schwarz-Schweiß und Narren.’ Early Enlightenment Anti-Intellectualism in King Frederick William I’s Prussia (1713-1740).” Forschungscolloquium zur Geschichte der Frühen Neuzeit. Friedrich-Meineke-Institut, Freie-Universität Berlin, 18 December 2018.
- “... dem Publico zum Nachricht... ’ Appeals to the Public in Diplomatic and Dynastic Crises in the Early Eighteenth Century.” German Studies Association Annual Conference. Pittsburgh, 28-30 September 2018. (conference program director)
- “Archives as ‘Epistemic Things.’ Early Modern Religious Networks as ‘Model Organisms.’” Historical Epistemology Conference. University of California, Los Angeles (UCLA), 17-19 May 2018. (conference co-organizer)
- “Playing War with the Soldier King. The Early Modern Military as Monarchical Self-Representation.” Frühe Neuzeit Interdisziplinär. Rethinking Europe: War and Peace in the Early Modern German Lands. Washington University in St. Louis, 8-10 March 2018.
- “‘Alle Gelehrte sind Schwarz-Schweiß und Narren.’ Early Enlightenment Anti-Intellectualism in King Frederick William I’s Prussia (1713-1740).” Interdisciplinary Centre for European Enlightenment Studies, Halle, 10 October 2017.
- “August Hermann Francke, Radicalism, and Lutheranism.” German Studies Association Annual Conference. Atlanta, 5-8 October 2017. (conference program director)
- “Pietist Diaspora. Glaubensmigration und ihr Einfluss auf die noradmerikanische Gesellschaft in der Frühen Neuzeit.” Diaspora — Heimat, Fremde, Lebensmodell. Vortragsreihe der Interkulturellen Jüdischen Studien und des Leo Trepp-Lehrhauses. Oldenburg, 15 June 2017.
- “Die russische Partei, ein Pietist auf dem Thron, und ein Hof-Komödiant: Wandel und Wendepunkte am Hof Friedrich Wilhelm Is.” Mehr als nur ‚Soldatenkönig‘. Neue Schlaglichter auf Lebenswelt und Regierungswerk Friedrich Wilhelms I. Geheime Staatsarchiv Preußischer Kulturbesitz und die Sektion Preußen der Historischen Kommission zu Berlin, 30 March-1 April, 2017.
- “Militärseelsorge in Preußen: Sozialdisziplinierung durch Pietisten.” Die Bedeutung der Reformation—für das Militär. Die Bedeutung des Militärs—für die Reformation. Zentrum für Militärgeschichte und Sozialwissenschaften der Bundeswehr. Potsdam, 21-23 March 2017.

PAPER PRESENTATIONS/INVITED LECTURES, continued:

- “Discipline and Control in Eighteenth-Century Rural Brandenburg. The Chronicle of Johann Christoph Guttknecht, Pastor in Hermersdorff and Wulkow.” German Studies Association Annual Conference. San Diego, 29 September-2 October 2016.
- “Cultural Revolution: Politische Kultur, Gender, Luxus und Wissenschaft in Preußen unter Friedrich Wilhelm I. (1713-1740).” Kolloquium Neuere Forschungen zur Kulturgeschichte, Universität des Saarlandes, Saarbrücken, 9 June 2016.
- “Die neue Maskulinität. Gender, Luxus, und Hofgesellschaft in Preussen unter König Friedrich Wilhelm I.” Oberseminar, Neuere Forschungen zur Geschlechtergeschichte, Friedrich-Schiller-Universität Jena. Jena, 28 April 2016.
- “Manly Things, Womanly Things: Pietist Masculinity and Noble Fashion in the Context of the ‘Great Masculine Renunciation’ in the Atlantic World.” Gender—Pietism—Adel Conference. Interdisziplinäres Zentrum für Pietismusforschung, Halle, 22-24 October 2015.
- “Many Pietisms: Continuity and Change, Divergence and Convergence in Reform/Revivalist Movements.” German Studies Association Annual Conference. Washington, D.C., 1-4 October 2015.
- “Preaching for the King. Pietist Sermons and Ecclesiastical-Political Discussions at the Court of Frederick William I of Prussia.” American Historical Association/American Society of Church Historians Annual Meeting. New York City, 2-5 January 2015.
- “Gemischte-Ehen, Gemischte-Höfe: konfessionelle Identität, Pan-Protestantismus, und Säkularisierung in den bi-konfessionellen Eheprojekten des Haus Hohenzollern im 18. Jahrhundert.” Herrschaftsräume—Verwandtschaftsräume: Unvertraute Sichten auf scheinbar Bekanntes. Politisches in der Frühen Neuzeit und seine verwandtschaftlichen Logiken. Gottfried Wilhelm Leibniz Universität. Hanover, 26-29 November 2014.
- “A Dark Age? Enlightenment Sociability and Discourse at the Court of Frederick William I.” German Studies Association Annual Conference. Kansas City, 19-21 September 2014.
- “Cultural Revolution: Politische Kultur, Gender, Luxus und Wissenschaft in Preußen unter Friedrich Wilhelm I. (1713-1740).” Forum Frühe Neuzeit, Leibniz Universität. Hanover, 25 June 2014.
- “Cultural Revolution: Politische Kultur, Gender, Luxus und Wissenschaft in Preußen unter Friedrich Wilhelm I. (1713-1740).” Kolloquium Frühe Neuzeit, Georg-August-Universität. Göttingen, 10 June 2014.
- “Diplomatic Norms and Abnormalities: Prussia and the Eighteenth-Century Diplomatic System.” German Studies Association Annual Conference. Denver, 4-6 October 2013.
- “Allein unter Männer? Pietismus und Gender am Hof des preußischen Soldatenkönigs Friedrich Wilhelm I.” Studientag, Theologische Fakultät, Johannes Gutenberg-Universität. Mainz, 6 June 2013.

PAPER PRESENTATIONS/INVITED LECTURES, continued:

- “Confessional Identity, Pan-Protestantism, and Secularization: Cross-Confessional Marriage Projects in the House of Hohenzollern in the Eighteenth Century.” *Mixed Courts: Dynasty, Politics, and Religion in the Early Modern World*. Forschungszentrum Gotha der Universität Erfurt (FGE). Gotha, 14-16 March 2013. (conference co-organizer)
- “*Preußenhistoriker* and *Pietismusforscher* between Nazism and Stalinism. The Career and Works of Carl Hinrichs (1900-1962) in the Third Reich, the Soviet Zone, and West Germany.” August Hermann Francke und seine Könige Tagung. Franckesche Stiftungen. Halle, 16-18 January 2013. (conference co-organizer)
- “What’s Wrong with *Divertissements*? Eighteenth-Century Pietist Ascetic and Enlightenment Utilitarian Arguments Against Courtly Entertainments (and Against Each Other).” *Pietism and Economy (Pietismus und Ökonomie), 1650-1750*. Johannes Gutenberg-Universität. Mainz, 1-3 November 2012. (conference co-organizer)
- “From Heretics to Hypocrites: Anti-Pietist Rhetoric Transitioning from the Establishment to the anti-Establishment.” German Studies Association Annual Conference. Milwaukee, 5-7 October 2012.
- “Carl Hinrichs (1900-1962), *Preußenhistoriker* and *Pietismusforscher* - Eine kritische Würdigung.” Forschungskolloquium, *Geschichte der Frühen Neuzeit*, Friedrich Meineke Institute, Freie Universität. Berlin, 26 June 2012.
- “Visually Re-Representing the Monarchy: Images of Representative People and Places in King Frederick William I’s Prussia, c. 1713-1740.” *Frühe Neuzeit Interdisziplinär International Conference*. Duke University. Durham, 29-31 March 2012.
- “A Cultural Revolution in the Early Eighteenth Century? Formalized Informality, Contested Masculinities, and Enlightened Anti-Intellectualism in Frederick William I’s Prussia, c. 1713-1740.” Kolloquium zur mittelalterlichen und frühneuzeitlichen Geschichte (Andreas Pečar and Holger Zaunstöck). Martin-Luther-Universität. Halle, 12 December 2011.
- “A Conspicuous Lack of Consumption: Money, Luxury, and Political Culture in King Frederick William I’s Prussia (c. 1713-1740).” UCLA/Zürich/Tel Aviv Teleconference Colloquium. Zürich, 22 November 2011.
- “Weder männlich noch weiblich: hallesche Pietismus und die neue post-barocke Maskulinität im frühen 18. Jahrhundert.” *Gender im Pietismus: Netzwerke und Geschlechterkonstruktionen*. Interdisziplinäres Zentrum für Pietismusforschung. Halle, 27-29 October 2011.
- “Vater und Sohn: Die Gefahr vom Kronprinzen.” *Friedrich der Große und die Dynastie der Hohenzollern*. Stiftung Preußische Schlösser und Gärten. Potsdam, 29 September-1 October 2011.
- “A Conspicuous Lack of Consumption: Luxury, Fashion, Xenophobia, and Gender in King Frederick William I’s Prussia (1713-1740).” German Studies Association Annual Conference. Louisville, 22-25 September 2011.

PAPER PRESENTATIONS/INVITED LECTURES, continued:

- “Wissen-schaffen und -abschaffen. Scharlatanerei, anti-intellektuelle Tendenzen, und die Frühaufklärung am preußischen Hof im frühen 18. Jahrhundert.” Forschungszentrum Gotha der Universität Erfurt (FGE). Gotha, 8 June 2011.
- “Cross-Confessional Marriages and the Limits of Religious Plurality: Changes in Confessional Identity and Conflict in the House of Hohenzollern in Seventeenth- and Eighteenth-Century Prussia.” *Mixed Marriages in Europe: The Politics and Practice of Religious Plurality Between the Fourteenth and Nineteenth Centuries*. German Historical Institute. Rome, 26-27 May 2011.
- “A Cultural Revolution in Eighteenth-Century Europe: Monarchical Self-Representation and Political Culture in King Frederick William I’s Prussia (1713-1740).” Oberseminar des Professor Ronald G. Asch, Freiburg Institut für Advanced Studies, Albert-Ludwigs-Universität. Freiburg, 17 May 2011.
- “Opulence and Asceticism: The Luxury Debates, Cameralism, and Political Culture in Frederick William I’s Prussia.” German Studies Association Annual Conference. Oakland, 7-10 October 2010.
- “A Court Society without a Court: Power, Communication, and Monarchical Self-Representation in King Frederick William I’s Prussia (1713-1740).” Forschungskolloquium, Geschichte der Frühen Neuzeit, Friedrich Meineke Institute, Freie Universität. Berlin, 15 June 2010.
- “Crypto-Pietists: Sympathy, Support, and Silence in the Biographies of Prussian Courtiers, c. 1690-1740.” American Society of Church History Session at the American Historical Association Annual Meeting. San Diego, 7-10 January 2010. (in absentia)
- “Thrones and Altars: The Hohenzollerns’ Cross-Confessional Marriages and Bi-Confessional Courts.” German Studies Association Annual Conference. Alexandria, 8-11 October 2009. (conference program director)
- “Experiencing the King: Pietist Experiences, Understandings, and Explanations of the Prussian Court, 1713-1740.” **Plenary Session**. Internationaler Kongress für Pietismusforschung. Halle, 30 August-2 September 2009.
- “Hard-working, Sincere, and Frugal: Changes and Continuity in Monarchy and Political Culture in the Eighteenth Century (The Case of Frederick William I of Prussia [1713-1740]).” Invited Lecture. University of Oregon. Eugene, 5 May 2009.
- “Mish-Mash with the Enemy: Identity, Politics, Power, and the Threat of Forced Conversion in Frederick William I’s Prussia.” German Studies Association Annual Conference. St. Paul, 2-5 October 2008. (conference program coordinator)
- “Fünfzig Jahre *Preußentum und Pietismus* — die Deppermann-Hinrichs-These ‘Revisited’“ Frühneuzeit Kolloquium, Universität Stuttgart. Stuttgart, 11 June 2008.
- “Losing Power: Reversionary Interest and Generational Crises of Authority and Control. The Case of the Hohenzollerns, from the Great Elector to Frederick the Great, 1640-1786.” Frühe Neuzeit Interdisziplinär International Conference. Duke University. Durham, 27-30 March 2008.

PAPER PRESENTATIONS/INVITED LECTURES, continued:

- “*Le Caractère Bizarre*’: Princes’ Power, Aristocratic Norms, and Personal Eccentricities: The Case of Frederick William I of Prussia (1713-1740).” German Studies Association Annual Conference. San Diego, 4-7 October 2007. (conference program coordinator)
- “Lutheran Jesuits’: Halle Pietist Communication Networks at the Court of Friedrich Wilhelm I of Prussia.” Local, Regional, and Global Constructions of Christianity: Religious Communication Networks, 1680-1830. German Historical Institute London. 12-14 July 2007.
- “Between the Clerical Class and the Nobility: Bourgeois Halle Pietists at the Royal Prussian Court.” American Historical Association Annual Meeting. Atlanta, 4-7 January 2007.
- “Wir Halenser’ The Understanding of Insiders and Outsiders among Halle Pietists in Prussia under Frederick William I (1713-1740).” Pietism and Community in Europe and North America: 1650-1850. Emory University. Atlanta, 2-4 November 2006.
- “The Russian Party, Halle Pietism, and the Philosophers: The Struggle for the Heart and Mind of Friedrich Wilhelm I of Prussia.” German Studies Association Annual Conference. Pittsburgh, 28 September-1 October 2006.
- “Eitelkeit, Rüpelhaftigkeit, Frömmigkeit: Die wechselnde Atmosphäre beim preußischen Hof unter Friedrich Wilhelm I.” Religion und Politik in der Neuzeit Kolloquium, Westfälische Wilhelms-Universität. Münster, 11 July 2006.
- “Lutheran Jesuits’: The Halle Pietist Faction at the Court of Friedrich Wilhelm I of Prussia.” American Society of Church History Session at the American Historical Association Annual Meeting. Philadelphia, 5-8 January 2006.
- “Insult and Ridicule: Extraordinary Avenues of Communication and Power at the Court of Friedrich Wilhelm I of Prussia.” German Studies Association Annual Conference. Milwaukee, 29 September-2 October 2005.
- “Von dem am Königl. Preußischen Hofe abgeschafften *Ceremoniel*’: Monarchical Representation and Court Ceremony in Frederick William I’s Prussia.” Frühe Neuzeit Interdisziplinär International Conference. Duke University, Durham, 7-10 April 2005.
- “Resistance and Hegemony: Pietism versus the State in the Prussian Army Chaplaincy.” Pietism in Two Worlds: Transmissions of Dissent Conference. Emory University, Atlanta, 4-6 March 2004.
- “Pietists Interpreting Catastrophe in Absolutist Prussia: The Meanings of the Explosion of the Gunpowder Tower in Berlin, 12 August 1720.” International Society of Eighteenth-Century Studies 2003 Congress. UCLA, 3-10 August 2003.
- “Seventeenth- and Eighteenth-Century Lutheran Pietism as an Early Modern Global Social Movement.” Global Social Movements in a Historical Perspective, Spring Conference of the World History Workshop Multi-Campus Research Group. University of California, Santa Cruz, 26-27 April 2003.
- “A Court Society without a Court: The Channels of Power and Communication surrounding Prussian King Friedrich Wilhelm I.” University of California Colloquium for Early Modern Central European History. Clark Library, Los Angeles, 1-2 March 2003.

PAPER PRESENTATIONS/INVITED LECTURES, continued:

- “Vom Feldpredigerwesen zum Militärkirchenwesen: Die Erweiterung und Institutionalisierung der Militärseelsorge Preußens im frühen 18. Jahrhundert.” Militär und Religiosität in der Frühen Neuzeit Tagung. Max Planck Institut für Geschichte, Göttingen, 24-25 May 2002.
- “Patrons, Brokers, and Chaplains: Patronage in the Military Church in Early Eighteenth-Century Prussia.” UCLA European History and Culture Colloquium. UCLA, 7 March 2002.
- “Die Lebenswelt der Feldprediger in der preußischen Armee.” “Geistliche Lebenswelten” Tagung, Arbeitskreis für Wirtschafts- und Sozialgeschichte Schleswig-Holsteins. Landvolkhochschule auf dem Koppelsberg (Plön), 15-17 June 2001.
- “Another Look at Absolutism: Prussia and the Modernization of Politics.” University of California, Riverside, History Colloquium. Riverside, 21 May 2001.
- “A Day in the Life of an Army Chaplain: Alltagsgeschichte of the Chaplaincy in Early Eighteenth-Century Prussia.” University of California Colloquium for Early Modern Central European History. Berkeley, 27-29 April 2001.
- “Vom Feldpredigerwesen zum Militärkirchenwesen: The Institutionalization of the Chaplaincy in Brandenburg-Prussia under Friedrich Wilhelm I, 1713-1740.” Frühe Neuzeit Interdisziplinär International Conference. Carnegie Mellon University, Pittsburgh, 19-22 April 2001.
- “‘Unsere Parthey’: Factionalism and the Chaplaincy in Friedrich Wilhelm I’s Prussia.” German Historical Institute Young Scholars Forum: Gender, Power, Religion: Forces in Cultural History. German Historical Institute, Washington, D.C., 29 March–1 April 2001.
- “Attempts at Social Control in Early Modern Germany: The Development of the Chaplaincy in Early Eighteenth-Century Brandenburg-Prussia.” UCLA European History and Culture Colloquium. UCLA, 26 October 2000.
- “Attempting to Impose Social Control in Early Modern Germany: Johann Christian Bußholdt, Chaplain in the Prussian Army, 1725-29.” German Studies Association Annual Conference. Houston, 5-8 October 2000.
- “Die Entwicklung des Feldpredigerwesens im frühen 18. Jahrhundert Brandenburg-Preußen.” Oberseminar des Professor Heinz Schilling, Humboldt Universität. Berlin, 21 July 2000.
- “Die Entwicklung des Feldpredigerwesens im frühen 18. Jahrhundert Brandenburg-Preußen.” Doktorandkolloquium des Interdisziplinären Zentrums für Pietismusforschung der Martin-Luther Universität Halle-Wittenberg in Verbindung mit den Franckeschen Stiftungen zu Halle. Franckesche Stiftungen, Halle, 6-8 July 2000.
- “The Chaplaincy in Early Eighteenth-Century Brandenburg-Prussia.” Das Examens- und Doktorandenkolloquium des Professor Hans Medick, Max Planck Institut für Geschichte, Göttingen. Augustinerkloster, Erfurt, 3-4 December 1999.
- “The Chaplaincy in Early Eighteenth-Century Brandenburg-Prussia.” University of California Colloquium for Early Modern Central European History. Clark Library, Los Angeles, 24-25 April 1999.

TEACHING EXPERIENCE

Universität Trier, Vertretungsprofessor, Summer and Winter Semesters, 2025-26:

Vorlesung: Grundwissen Frühe Neuzeit.

Proseminar: Absolutismus: Hofgesellschaft, Konsumismus, und Gender.

Übung: Drinking & Drunkenness in the Early Modern Atlantic World.

Oberseminar: Schamkapseln und Mätressen: Gender und Sexualität in der Frühen Neuzeit.

Cal Poly Humboldt, Fall 2006-Present:

History 104: Western Civilization to 1600.

History 105: Western Civilization since 1600.

History 201 (née HIST 312): World History since the Enlightenment.

History 209: Critical History.

History 210: Historical Methods.

History 300: The Era of World War I.

History 301: The Era of World War II.

History 304: Drinking and Drunkenness in the Atlantic World, to 1800.

History 307A: History of Science, from the Renaissance to Alexander von Humboldt

History 342: Early Modern Europe/“Musketeers, Witches, and Kings.”

History 343: The French Revolution and Napoleon.

History 348: Modern Germany.

History 394: Student History Conference.

History 397: Reading Seminar: various.

History 490: Senior Seminar in History.

Universität Oldenburg, Vertretungsprofessor, Summer Semester 2016:

4.02.113 Kolloquium zur Geschichte der Frühen Neuzeit.

4.02.036 Pietismus, Aufklärung, und Bildung.

4.02.037 Education and Pietism in the Eighteenth-Century Atlantic World.

SERVICE

Central European History (CEH)

Co-editor-in-chief (with Jared Poley), 2024-2029.

Interdisziplinäres Zentrum für Pietismusforschung (IZP)

Internationaler Wissenschaftlicher Beirat (Int'l Scholarly Advisory Board), 2023-present.

Central European History Society (CEHS)

Executive Director, 2016-21.

Executive Secretary-Treasurer, 2013-16.

German Studies Review (GSR)

Editorial Board, 2022-present.

German Studies Association (GSA)

Treasurer Search Committee, 2024.

Survey Committee, 2024.

Executive Board, 2019-2021.

Finance Committee, 2020-21.

Conference Program Committee, Director, 2009, 2017, 2018.

Conference Program Committee, Coordinator for Pre-1800 Panels, 2007, 2008.

Book Prize Committee, 2013; Chair, 2021.

“Future of the GSA” Committee, 2013.

Nominating Committee, 2010.

German Historical Institute (GHI), Washington D.C.

Fritz Stern Dissertation Prize Selection Committee, 2011.

German Academic Exchange Service (DAAD)

Research Ambassador, 2011-2020.

SERVICE, continued:

Referee:

Deutsche Forschungsgemeinschaft (DFG), 2024.

American Academy in Berlin, 2017, 2019, 2022.

Deutsche Forschungsgemeinschaft/German Research Foundation (DFG), 2018, 2020.

Deutscher Akademischer Austauschdienst/German Academic Exchange Service (DAAD), 2014, 2016.

Herzog August Bibliothek Wolfenbüttel, 2015.

Social Science and Humanities Research Council of Canada, 2012.

Peer-Reviewer:

Journal for Eighteenth-Century Studies, 2025.

Amsterdam University Press, 2025.

American Historical Review, 2024.

Oxford University Press, 2023-2024.

Central European History, 2024.

University of Virginia Press, 2019, 2023.

Routledge, 2021, 2023.

Journal of Religious History, 2021.

Bloomsbury Publishing, “German History in Focus” book series editorial board, 2018-present.

West Virginia University Press, 2018.

Central European History, 2017.

Church History, 2017.

Eighteenth-Century Studies, 2016.

German History, 2015.

Modern Intellectual History, 2012.

SERVICE, continued:

Cal Poly Humboldt:

Faculty Personnel Committee (Retention, Tenure, Promotion), 2016-18, Fall 2020, 2021-23.
Committee on Faculty RTP Criteria and Standards, 2017-21, 2023-24; Chair, 2013-15.
Professional Leave (Sabbatical) Committee, 2010, 2012-14, 2018-19.
Integrated Curriculum Committee, Fall 2018.
Academic Policies Committee, Spring 2012-Spring 2015; Chair, Spring 2012-Spring 2013.
Course Scheduling Task Force, 2012-14.
Senate, Third Officer, Spring 2012-Spring 2013.
Diversity and Inclusion Faculty Learning Community, Fall 2014.
Constitution and Bylaws Committee, Spring 2012-Spring 2013.
Faculty Affairs Committee, Fall 2010.
College of Arts, Humanities and Social Sciences, Search Committee, Administrative Support Coordinator, Summer/Fall 2023.
College of Arts, Humanities and Social Sciences, Planning Committee for Research, Scholarship and Creative Activities, Spring 2012-Spring 2014.
College of Arts, Humanities, and Social Sciences, "Area D" (Social Sciences) General Education Assessment Committee, History Representative, Fall 2006-Fall 2010.
College of Arts, Humanities, and Social Sciences, Departmental Assessment Committee, History Liaison, Spring 2007-Fall 2010.
Department of Religious Studies, Department Chair, 2022-24.
Department of Kinesiology and Recreation Administration, Department Chair, Fall 2018.
Department of History, Department Chair, 2013-15, 2022-24.
Department of Economics, Faculty Personnel Committee, 2022-23.
Department of Communication, Faculty Personnel Committee, 2020-21, 2021-22.
International Studies Personnel Committee, 2020-21.
Department of Religious Studies, Faculty Personnel Committee, Chair, 2018-19.
International Studies Faculty Steering Committee, Fall 2013-Present.
Department of Geography, Search Committee, Spring 2014.
Department of History, Faculty Personnel Committee, Chair, Fall 2010, Fall 2012.
Department of History, Assessment Committee, Chair, Fall 2007-Fall 2010.
Department of History, ad hoc Committee on Policies and Procedures, Spring 2008.
Department of History, ad hoc Committee on Rank, Tenure, and Promotion Standards and Procedures, 2007-08.

REFERENCES

- Thomas Biskup, University of Hull, Department of History. TBiskup@gmx.de
- Wolfgang Breul, Johannes Gutenberg Universität, Mainz, Church History. Breul@Uni-Mainz.de
- Jason Philip Coy, College of Charleston, Department of History. CoyJ@cofc.edu
- Erick Eschker, Cal Poly Humboldt, Department of Economics. Erick.Eschker@humboldt.edu
- Dagmar Freist, Carl von Ossietzky Universität, Oldenburg, History.
Dagmar.Freist@uni-oldenburg.de
- Daniel Fulda, Martin-Luther-Universität, Halle-Wittenberg, German.
Daniel.Fulda@Germanistik.Uni-Halle.de
- Gregg Gold, Cal Poly Humboldt, Department of Psychology. Gregg.Gold@humboldt.edu
- Michaela Hohkamp, Leibniz Universität, Hanover, History.
michaela.hohkamp@hist.uni-hannover.de
- Hartmut Lehmann, Max Planck Institut für Geschichte, Göttingen (emeritus).
hrw.lehmann@t-online.de
- Mary Lindemann, University of Miami, Department of History (emeritus).
MLindemann@miami.edu
- David M. Luebke, University of Oregon, Department of History. DLuebke@uoregon.edu
- Suzanne Pasztor, Cal Poly Humboldt, Department of History.
Suzanne.Pasztor@humboldt.edu
- Andreas Pečar, Martin-Luther-Universität, Halle-Wittenberg, History.
Andreas.Pecar@geschichte.uni-halle.de
- Jared Poley, Georgia State University, Department of History. JPoley@gsu.edu
- Daniel Riches, University of Alabama, Department of History. DLRiches@bama.ua.edu
- David Warren Sabeau, UCLA, Department of History (emeritus). DSabeau@history.ucla.edu
- Alexander Schunka, Freie Universität Berlin, Friedrich-Meinecke-Institut,
Alexander.Schunka@fu-berlin.de
- Douglas Shantz, University of Calgary, Religious Studies (emeritus). DShantz@ucalgary.ca
- Jonathan Strom, Emory University, Candler School of Theology. JStrom@emory.edu
- Damien Tricoire, Universität Trier, History. Tricoire@uni-trier.de
- Noah Zerbe, Cal Poly Humboldt, Department of Politics. Noah.Zerbe@humboldt.edu

McKinleyville Community Services District

BOARD OF DIRECTORS

July 1, 2026

TYPE OF ITEM: **INFORMATION**

ITEM: F.3.A **Finance & Administration – May 2026 Report**

PRESENTED BY: **Samantha Howard, Finance Director**

TYPE OF ACTION: **Informational**

FINANCIAL, AUDIT, & BUDGET INFORMATION

Total Board Travel costs totaled \$26,658.74 as of May 31, 2026; this is 95.89% of the approved \$27,800 budget. (GL# 001/005/501/551 62035/62090/62155-888)

Audit/Budget Update:

The FY25/26 Interim Audit Work took place during the week of May 18, 2026 and the field work is scheduled for the week of October 5, 2026. Year-end reconciliation will begin shortly after July 1st.

Treasurer's Report Highlights:

The May 31, 2026 Treasurer's Report is item D.2 of this board packet.

Financial Updates

Columbia Bank interest earnings for May 2026 were \$5,022.58. The interest rate on the money market remains the same at 2.05% for this next quarter (April 1-June 30).

California CLASS Prime Fund has a current daily yield of 3.7019% and Enhanced Cash has a Current Yield of 3.7751%. Total District net earnings on funds held in California CLASS in May totaled \$79,380.57, bringing the total balance for all funds, including restricted and unrestricted, to \$25,775,878.00. All these funds, Prime or Enhanced Cash, are completely liquid and can be transferred back to the District's operating account quickly, apart from restricted reserves. In addition to the Prime and Enhance cash accounts, staff have invested \$1,401,703 in a 12-month term product earning 3.9483% at California CLASS. These funds represent loan reserves for Davis Grunsky, Microgrid, and WWMF.

Parks and Measure B recently received property tax revenue and assessment revenue totaling \$683,651.53. Typically, staff would take these funds and move to California CLASS so as to receive the highest yield, however, current effective rate of return with

the Humboldt County Treasury is 6.03%. Therefore, these funds will stay with the County Treasury for the time being.

Other Updates

Bond Financing is being finalized and will be reported out on during the board meeting.

District staff are actively working on the Tyler Technology software implementation. Chart of Accounts work began the week of May 18, 2026, and MyGov Asset Management implementation began the week of May 26, 2026. Both modules will take approximately 6 weeks to complete with much more work to follow for other functionalities.

Attachments:

None

McKinleyville Community Services District

BOARD OF DIRECTORS

July 1, 2026

TYPE OF ITEM: **INFORMATION**

ITEM: F.3.B **Operations Department – May / June 2026 Report**

PRESENTED BY: **James Henry, Operations Director**

TYPE OF ACTION: **None**

Water Department:

Water Statistics:

The district pumped 39.2 million gallons of water in May. One water quality complaints were investigated and rectified. Daily, weekly and monthly inspections of all water facilities were conducted.

Double Check Valve Testing:

Testing of DCV's in Route 9 and 11 were conducted in May. Customers with failed DCV's were notified to make repairs and call the office to schedule a retest.

Average and Maximum Water Usage:

The maximum water usage day was 2.1 million gallons and the average usage per day was 1.3 million gallons.

Water Distribution Maintenance:

Weekly Bacteria Samples were collected on Schedules 1, 2, 5 and 6 which represent different locations in the water distribution system. The schedules are made up of a sample taken in each pressure zone. Valve exercising continues and is used as fill in work when possible. This will continue into the next few months. A meter was lowered on Gold Star due to sidewalk location. Several trench patches were saw cut and paved. This list is made up of new service installs and leak repairs. Staff waits until there is enough paving on the list for a full load of asphalt to keep prices down. Staff completed a list of tamper meter codes that came in. These were caused by gopher damage. Wires were wrapped with armor coating when repaired. Staff observed the Caltrans work on Northbank Road while the water main was exposed, to make sure there was no damage to our mains or services.

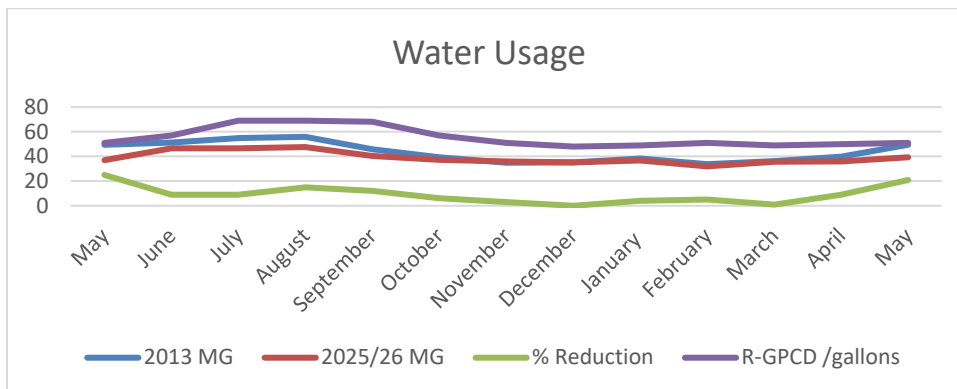
Water Station Maintenance:

Monthly inspections and daily routines were conducted at the water stations. Any minor issues found are repaired during inspections, but if they require parts or extensive labor, the issue is documented on the monthly sheet, which will then generate a work order for repairs. The bottom of the Redwood tanks were pressure washed as part of the semi-annual maintenance. Wire and fencing was removed at the Hewitt tanks for tree falling.

The fencing was put back in place after the tree work was completed. Potholing for the watermain location was completed at Hewitt for the tank design engineers.

As of July 2014, the District is required to submit a Public Water Monthly Monitoring Report to compare water usage to last year's usage in the same month. I will keep the Board updated each month using the Table below.

	2013 (MG)	2025/26 (MG)	% Reduction	R-GPCD
May	49.407	36.881	25	51
June	51.337	46.661	9	57
July	54.757	46.474	9	69
August	55.908	47.598	15	69
September	45.702	40.316	12	68
October	39.439	37.126	6	57
November	34.879	35.848	3	51
December	35.203	35.263	0	48
January	38.241	36.735	4	49
February	33.751	31.941	5	51
March	36.244	35.780	1	49
April	39.755	36.068	9	50
May	49.407	39.199	21	51



R-GPCD = Residential Gallons Per Capita Day

New Construction Inspections:

Beau Pre Heights subdivision is moving forward and have installed approximately 3500 feet of water main. They paused due to other priorities. They have installed the water main along with hydrants. They still need to lower angle-stops and test.

Sewer Department:**Wastewater Statistics:**

25.1 million gallons of wastewater were collected and pumped to the WWMF. 24.4 million gallons of wastewater were treated and discharged to NPDES Permit River Discharge EFF-001 until May 11th and REC-001 land discharge the remainder of the month.

Sewer Station Maintenance:

Monthly inspections and daily routines were conducted at all sewer stations. Several Stations were cleaned and minor maintenance done from the monthly inspection list. The Letz station, Kelly station and Hiller stations were serviced as part of the quarterly maintenance plan. During this time, pumps were inspected, and the wet well washed. This is done to prevent hydrogen sulfide build up which can deteriorate the concrete walls along with removing rags and debris to prevent plugging up the pumps. Fischer station exterior was pressure washed and stained.

Sewer Collection System:

Grease traps were inspected at required facilities. Several Right of Way locations were string trimmed and mowed to prevent access to manholes and prevent trees from growing over the mains. Quarterly hydro-cleaning was completed using the Vac-con and 2500 psi of water through a rotating nozzle. This is done to remove grease and debris from the main a preventing sewer overflow. Customers were notified in advance. Staff used the camera to look at the sewer main from Railroad to Chance for debris. Letz and Goldfinch sewer R.O.W. was mowed.

Wastewater Management Facility:

Daily and weekly maintenance continues at the treatment plant to perform the required service on the equipment. The irrigation meter top-end was removed to send in for repairs. The CL2 analyzer motor was replaced at the WWMF due to the existing motor failing.

Daily Irrigation and Observation of Reclamation Sites:

River discharge ended on May 11th and Land Discharge began. Two irrigation heads were repaired due to leaking.

Street Light Department:

There were no streetlight complaints in May.

Promote Staff Training and Advancement:

Weekly tailgate meetings and training associated with job requirements. Staff received training on Carbon Monoxide Hazards, Carpal Tunnel Syndrome, Chemical Safety and Heat Stress Prevention.

Special Notes:

Monthly river samples were completed
Monthly Self-Monitoring Reports (DMR/SMR) were submitted
Public Water Monthly Monitoring report was submitted
Monthly Water Quality report was sent to the Dept. of Health
Monthly Drought and Conservation report was completed
Attended Community Forest meetings and Sub-committee meetings
Attended BMX Track meetings and site visits and inspections
Reviewed Mad River Crossing project design from KJ and met with engineers
Attended meetings to discuss the Letz Force main replacement.
Met with ICAD and surrounding radio site users to discuss radio towers.
Attended CWEA meetings and scheduled trainings.
Attended Budget meetings.
Attended Fischer Upgrade meetings
SOP's were developed for all portable generator connections to stations.

GIS:

Plans & Programs

- 2025 Urban Water Management Plan
 - Added Board Resolution 2026-20 to the final UWMP
 - Submitted to Ca State Library
- Annual Review of the Confined Space Entry Permit Program
 - No Changes to be made at this time
- OSHA Document Request
 - Compiled numerous plans & programs requested by OSHA to be reviewed by their staff

General GIS/Maps Created

- Water & Sewer Facilities Shapefiles for Proposed Commercial development at Airport Business Park & Betty Court Vacant lots
 - Compiled shapefiles of existing water sewer infrastructure.
- Open Space Maintenance Zone hours log GIS Application
 - Created a Field Maps Application for inputting progress of maintenance throughout the year
 - Created a Dashboard for easy monitoring of progress of OSMZ progress as well as total hours spent for the year in each zone
- Misc. Facilities map GIS edits

Misc. Work Completed

- USAs and Document Filing
- New Scada machine configuration work
 - Completed configuration of Excel Historian for generating reports from SCADA
 - Printer driver installed on the new SCADA machine for printing reports
 - Configured new alarm notification software (Exel Topview) to communicate with SCADA software and act as primary mechanism for calling pager phone with alarms from generated from SCADA software
 - Started to assist in Configuration of new SCADA computer at WWMF

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McKinleyville Community Services District

BOARD OF DIRECTORS

July 1, 2026

TYPE OF ITEM: **INFORMATION**

ITEM: F.3.C **Parks & Recreation Director's Report for June 2026**

PRESENTED BY: **Kirsten Messmer, Parks & Recreation Director**

TYPE OF ACTION: **None**

TEEN & COMMUNITY CENTER-BOYS & GIRLS CLUB PARTNERSHIP:

Staff continues to meet with BGCR staff weekly. The Teen Club hours of Monday-Friday 2:00pm-6:00pm. The Teen Club runs a wide variety of programs including a weekly cooking program, a cycling program, an art program, a community service program and several BGCA national programs such as Power Hour, SMART Girls, SMART Moves and Youth for Unity. The Club's average daily attendance reached 25-30 teens per day this month.

PARK AND RECREATION COMMITTEE:

The Park and Recreation Committee (PARC) met on April 15, 2026. The committee meetings are now on a quarterly meeting schedule beginning in 2026, meeting on the third Wednesday in January, April, July and October.

BMX TRACK & PARK PROJECT:

Melton Design Group completed the final construction bid documents, which were released on March 22, 2024. At the June 5, 2024 Board Meeting, the contract was awarded to the lowest responsive bidder, F. Loduca Co. The month's long permitting saga has concluded, and we now have the County permit for the construction. The district executed a change order with F. Loduca Co. for the additional work that was added during the permitting process and tree removal began on May 19, 2025. Bi-weekly construction meetings are being held at the District office and via zoom with District staff, and representatives from the F.Loduca Co. and MDG. The contractor's focus this last couple of months has been Fence installation around the track, the starting hill and gate, installation of the playground equipment and some of the safety surfacing, safety lighting installation. Amenities such as trash can receptacles, benches and a picnic table have arrived and are being stored at the office Corp yard waiting for installation.

MCKINLEYVILLE COMMUNITY FOREST COMMITTEE & SUBCOMMITTEES:

MCF Committee Update

The McKinleyville Community Forest Committee (MCFC) met on June 16, 2026. The Approved Minutes of the May 19, 2026 MCFC Meeting can be reviewed in Attachment 1. The informational items reviewed at the June meeting included reports from the TICS and FMPFB Subcommittees, as well as a presentation from Green Diamond and Humboldt County Resource Conservation District on the Forest Health Grant implementation. There was an action item to make a recommendation for the appointing of the Vacant Alternate member on the MCFC. The MCFC voted to recommend Phil Heidrick for this position. The other action item for the meeting was to review and recommend Board review for the Memorial Grove Rough Draft. The July 21, 2026 MCFC meeting was canceled.

TICS Subcommittee Update

The TICS Subcommittee met on June 23, 2026. The Subcommittee spent the entirety of the meeting reviewing the Draft Trail Plan. Subcommittee members focused on Section 6 of the Draft Trail Plan, *Implementation*. Different tasks were assigned for members to work on outside of the TICS regularly scheduled meeting times in order to expedite the reviewing process, aiming to have the Draft Trail Plan ready for review at the October 20, 2026 MCFC meeting. The July 28, 2026 TICS meeting was canceled.

FMPFB Subcommittee Update

The FMPFB Subcommittee met on June 2, 2026. The FMPFB Subcommittee spent the meeting reviewing the potential Memorial Grove Rough Draft for the MCF. The Subcommittee edited the document in real time and recommended review of the Rough Draft to the MCFC. The July 7, 2026 FMPFB meeting was canceled.

RECREATION PROGRAM UPDATES

Recreation Program Updates

- Drop-in Pickleball switched to its summer schedule: Wednesday evenings 6-8pm at the McKinleyville Activity Center. Drop in is \$4 per person.
- Beginning Pickleball's next session is July 12 – August 2. The classes are typically on Sundays from 1:30-3:30pm. The class fee is \$50 for residents and \$55 for non-residents. The March session was full.
- Drop-in Kung Fu is on Tuesday and Thursday evenings 5:45pm-7:15pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class.
- Drop-in Tai Chi is Sundays 11:00am-12:00pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class. The Martial Arts classes are averaging 5-8 people per class.
- Fast Break Friday is a drop-in basketball program for youth ages 13 to 17. Drop-in is \$5 per participant.
- Sunday Night drop-in Basketball is averaging 8-10 participants per week.
- The Adult Wood Bat Softball League registration opened June 1st. The Leagues will play on Sundays from August 2 – October 4.
- Playgroup will not happen during summer due to Summer Camps, it will resume after summer, tentative re-open August 20.
- The Summer Basketball Program registration is also now open, Co-ed 3rd-4th will play on Tuesdays, with co-ed 5th-6th graders playing on Thursdays from 6-8pm.
- The Tot-letics: T-Ball session ran May 23 through June 20. The registration fee is \$80 for McKinleyville residents and \$85 for non-residents. The next session will be Soccer and will be on Saturdays Sept. 5 – Oct. 3, 2026.
- We are partnering with MUSD this summer for After-school Leader ELP Summer Programing Staffing.
- Summer Camp Registration is open, we will be partnering with MUSD again this summer, they will cover 50 spots for MUSD 4th-6th graders. There is also 3 weeks of Skate Camp in July.

PARK & FACILITY MAINTENANCE UPDATES:

The Parks crew and NHES continue the routine schedule for landscape maintenance on

Central Avenue and Open Space Zone landscaping. The Saturday SWAP crews have been doing a great job working on the Central Avenue OSMZs. Fully in swing in the sunny spring/summer season, staff have been busy trying to keep up on all the growth that happens at all of our spaces during this time. With limited staff and hours in the day, we are prioritizing areas as best we can and appreciate the community's patience as we work to keep up. Staff continue to perform daily and weekly routine maintenance on facilities and vehicles, and monthly inspections were completed across all facilities and open spaces. We currently have one full-time staff out on disability. We hired a Parks Seasonal Position, Lance Barton begin work on May1st.

FACILITY RENTALS & USE

June Rentals:

- 14 Azalea Hall Rentals plus a weekly and a bi-weekly meeting room rental.
- 15 Pierson Park Rentals.
- 0 Hiller Park Picnic Area Rentals.
- 0 Teen Center Rentals.
- 2 Activity Center Rentals.
- 0 Activity Center and 2 Teen Center Birthday Party Program Rentals.
- The Teen Center Kitchen has one regular Vendor renting it for food preparation.
- The Azalea Hall Kitchen has one regular Vendor renting it for food preparation.

OTHER UPDATES:

- Staff continues to work with MUSD to provide staff for the school districts after school and summer programs.
- Staff continues to participate as members of the McKinleyville Chamber of Commerce Board of Directors, as well as serving on Fundraising Committees for the Boys & Girls Club of the Redwoods.
- Staff continues to provide support to other departments of the District; assisting with accounts payable.

ATTACHMENTS:

- Attachment 1 – McKinleyville Community Forest Committee Approved Meeting Minutes from May 19, 2026

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**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY
FOREST COMMITTEE (MCFC) HELD ON TUESDAY, MAY 19, 2026 at 5:30 P.M.
IN PERSON AT AZALEA HALL – 1620 PICKETT ROAD, MCKINLEYVILLE, CALIFORNIA**

and

TELECONFERENCE Via ZOOM & TELEPHONE:

**ZOOM MEETING ID: 848 9634 6527 (<https://us02web.zoom.us/j/84896346527>) or DIAL IN TOLL FREE:
1-888-788-0099**

NOTE: Items are listed in the order in which they were considered.

1 Call To Order

The meeting was called to order at 5:30 p.m. by Gregory Orsini.

Roll Call

The following Committee Members were in attendance in person at Azalea Hall.

Gregory Orsini, Chair, MCSD Board Director (Non-Voting Member)
Patrick Kaspari, MCSD General Manager
James Henry, MCSD Operations Director
Kirsten Messmer, MCSD Parks and Recreation Director
Jens Andersen, MCSD Recreation Coordinator
Maya Conrad, MMAC Appointee Member (arrived at 5:32 p.m.)
Jennifer Ortega, PARC Appointee Member
Joel Rink, Forester/RPF Member
Desiree Early Dorvall, Natural Resources/Biologist Member
Michele Stephens, McKinleyville Resident Member
Christopher Collier, At-Large Member
Kevin Creed, At-Large Member
Nicole West, Alternate Natural Resources/Biologist Member

The following Committee Members were Absent.

James Biteman, MCSD Board Director (Non-Voting Member)
Tyler Brown, Natural Resources Services Agency

The following Staff Members were in attendance in person at Azalea Hall.

Jess Elm, MCSD Environmental Programs Coordinator

2 Pledge of Allegiance

The Pledge of Allegiance was led by Kirsten Messmer.

Maya Conrad arrived approximately 5:32 p.m.

3 Additions or Changes to the Agenda

There were no additions or changes to the agenda.

4 Seating of Alternates

Nicole West was seated as a voting member in the absence of Tyler Brown.

5 Approval of Agenda

Motion: It was moved to approve the agenda.

Motion by: Patrick Kaspari **Second:** Kevin Creed

Roll Call: Ayes: Patrick Kaspari, James Henry, Kirsten Messmer, Jens Andersen, Maya Conrad, Jennifer Ortega, Joel Rink, Desiree Early Dorvall, Michele Stephens, Christopher Collier, Kevin Creed, Nicole West

Nays: None

Absent: Tyler Brown

Motion Summary: Motion passed.

6 Public Comment and Written Communications

There was no public comment.

7 Consider Approval of Minutes of the Regular Meeting of the McKinleyville Community Forest Committee on April 21, 2026

Motion: It was moved to approve the April 21, 2026 meeting minutes.

Motion by: Michele Stephens **Second:** Kirsten Messmer

Roll Call: Ayes: Patrick Kaspari, James Henry, Kirsten Messmer, Jens Andersen, Maya Conrad, Jennifer Ortega, Joel Rink, Desiree Early Dorvall, Michele Stephens, Christopher Collier, Kevin Creed, Nicole West

Nays: None

Absent: Tyler Brown

Motion Summary: Motion passed.

8 Trails, Infrastructure, Clean-Ups, & Security (TICS) Subcommittee Report

Michele Stephens, Chair of the Trails, Infrastructure, Clean-Ups, & Security Subcommittee, reviewed the item. She described how the Subcommittee began with Public comment from Joann Kerns, the Conservation Chair for the North Coast Chapter of the California Native Plant Society, discussing a conservation opportunity in the McKinleyville Community Forest (MCF). There was also Public comment from Angeline Holtski, a volunteer member of the Active Transportation Subcommittee for the McKinleyville Municipal Advisory Committee about trail connectivity for the future Town Center and the MCF. The TICS members spent the remainder of the meeting distributing assignments for the Subcommittee members to complete outside of the TICS regularly scheduled meeting times. Members reviewed the proposed remaining steps to completing the Trail Plan and discussed a trail classification matrix for the MCF.

There were questions and comments from the Committee.

There was no public comment.

This was an information only item. No action was taken.

9 Forest Management Plan and Funding/Budget (FMPFB) Subcommittee Report

Kevin Creed, Chair of the Forest Management Plan and Funding/Budget Subcommittee, presented the item. He explained that the FMPFB spent the meeting continuing their discussions on a potential Memorial Grove Program (MGP) for the MCF. Subcommittee members reviewed documents for guidance in discussions and logistics for a MGP. The FMP Subcommittee requested Staff create a rough draft of what a MGP would look like for the MCF and bring back to the next FMP Subcommittee to review. Upon FMP approval, the rough draft will be taken to the McKinleyville Community Forest Committee (MCFC) for review prior to the development of a Draft MGP.

There were no questions or comments from the Committee.

There was no public comment.

This was an information only item. No action was taken.

10 Lindsay Creek Easement Presentation

Jess Elm, MCSD Environmental Programs Coordinator, presented the item. A representative from the Northcoast Regional Land Trust and a representative from Green Diamond were invited to present information on the Lindsay Creek Conservation Easement to provide clarity on the transition and address questions. Dan Ehresman, from Northcoast Regional Land Trust and Matt Nannizzi, from Green Diamond, gave an overview of their organizations, explained the purpose and function of a conservation easement, and discussed the objectives of the Lindsay Creek Conservation Easement.

The Committee commented, discussed, and asked clarifying questions.

There was no public comment.

This was an information only item. No action was taken.

11 Discussion for Rules and Regulations Additions Approved by MCSD Board

Patrick Kaspari, General Manager, presented the item. He explained how the McKinleyville Community Services District (MCSD) Board members approved the changes made to the Rules and Regulations, Regulation 46 via Ordinance at their May 6, 2026 meeting. Key changes made included two (2) additional seats being added to the MCFC, including one (1) voting seat appointed by a local Tribal Council or local Tribal Government and adding one (1) additional At-Large voting seat for a local Tribal member who is a resident of the MCSD. Other key changes include, having two (2) Alternate seats on the MCFC, an updated absences policy, and the seat on the MCFC held by the MCSD's Operations Director being changed to being held by MCSD's Environmental Programs Coordinator. Applications for the two additional Tribal representation seats and the Alternative seat opened on May 7, 2026 and close on June 5, 2026.

Committee members discussed and asked clarifying questions.

There was no public comment.

Motion: It was moved to approve Staff's recommended process for the implementation of the open seats for the MCFC.

Motion by: Patrick Kaspari **Second:** Desiree Early Dorvall

Roll Call: Ayes: Patrick Kaspari, James Henry, Kirsten Messmer, Jens Andersen, Maya Conrad, Jennifer Ortega, Joel Rink, Desiree Early Dorvall, Michele Stephens, Christopher Collier, Kevin Creed, Nicole West

Nays: None

Absent: Tyler Brown

Motion Summary: Motion passed.

12 Committee Chair Report

Gregory Orsini, MCFC Chair, reported that the MCSD Board approved the Rules and Regulations changes made by Staff and the MCFC. Gregory Orsini also reported on the most recent information regarding the One Million Dollar grant for the MCF.

13 Committee Member Announcements and Future Agenda Items

- Humboldt Trails Summit May 30th hosted by Humboldt Trails Council
- Update on Fire Prevention Grant Murray Rd. Kirsten Messmer, Parks and Recreation Director, let the Committee know this would likely cause road closures.
- Next FMP Subcommittee Meeting: June 2, 2026 at 4:30 p.m. at the MCSD Office (1656 Sutter Rd)
- Next MCF Committee Meeting: June 16, 2026 at 5:30 p.m.
- Next TICS Subcommittee Meeting: May 26, 2026 at 5:15 p.m. at the MCSD Office (1656 Sutter Rd)
- MBTTA Workday scheduled second Saturday 10am-2pm (Weather Dependent)
- VTS Workday scheduled third Saturday from 9am-noon (Weather Dependent)
- MCF budget will be included in the July MCFC meeting Agenda

14 Adjournment

Meeting Adjourned at 6:39 p.m.



Jess Elm, Environmental Programs Coordinator

McKinleyville Community Services District

BOARD OF DIRECTORS

July 1, 2026

TYPE OF ITEM: **INFORMATIONAL**

ITEM: F.3.D **General Manager’s Report for July 1, 2026 Meeting**

PRESENTED BY: **Patrick Kaspari, General Manager**

TYPE OF ACTION: **Information Only**

A summary of activity for the month of June 2026

Cost Savings Related to District Activities – The following is a review of some of the recent cost savings opportunities District staff identified for the past month:

• Use of NHE Services =	\$4,134
• CCC Crew =	\$0
• SWAP =	\$4,080
• Volunteer Pickleball Labor =	\$697
• CSW =	\$0
• MCF Trail Stewards =	\$60
• Amazon Savings =	\$107
• WWMF Gen. Enclosure =	\$6,972
• Replace Hydraulic Ram on Vac-con =	\$981
• Repair WWMF Headworks Screen =	\$6,470
• Fabricate New Valve Wrenches =	\$735
• <u>Repair Cl2 Analyzer Motor =</u>	<u>\$255</u>
TOTAL COST SAVINGS FOR JUNE =	\$24,491

TOTAL COST SAVINGS FOR FY 25/26 = \$583,836

District Staff should be recognized and commended for their ongoing, efficient and incredibly cost-effective running of the District. The above number represents real cost savings to the District and the Rate Payers. It demonstrates again, when it seems like many government agencies are running budget deficits, MCSD Staff are stepping up to ensure that the District comes in underbudget.

4.5 Gallon Water Tank Project – The tank is on-line and we are working on finalizing the contract and grant close out. We hope to file the Notice of Completion (NOC) in July (you will note this keeps getting pushed month by month) and will close out the

Hazard Mitigation Grant and the North Coast Resource Partnership grant after the NOC is filed. We were just notified by CalOES that we need to submit all the final grant close-out paper work by August 1, 2026, so July will be focused on closing out the Hazard Mitigation Grant and ensuring we have everything from the Contractor to close out the job. We have been discussing LDs with Mercer Fraser and District Counsel and intend to charge \$533,911.83 in LDs, which will be withheld from the retainage.

The total construction base bid is \$11,642,475 and 10% contingency of \$1,164,248 totals \$12,806,723. The overall project amount is \$14,471,094. The project is funded by \$9,617,085 in Hazard Mitigation Grant funding, and \$879,209 in North Coast Resource Partnership/DWR Prop. 1, Round 2 funding, for a **total in grant funding for this project of \$10,496,294**. The District's \$3,174,800 of matching funding was provided by the Certificates of Participation, Series 2021A-Water bonds. The 2023/24 FY CIP budget had \$9,000,000 budgeted, and the 2024/25 FY CIP budget had budgeted the final \$9M. However, we included \$1M in the CIP for FY 2025/26 to finish out the project. As stated above, the project has dragged out, and we spent more than \$1M this fiscal year which is reflected in the May revise as approved by the Board.

Sewer Undercrossing Project – This project consists of replacing the three highway crossings, where the sewer mains from the east side of McKinleyville cross under Highway 101 to the west side to the District's wastewater treatment facility. We heard from CalOES on March 16, 2026 that they have not received any communication from FEMA on our grant extension so we needed to submit all of the grant close-out paperwork by March 22, 2026, which we did. **This grant is now closed and no further Hazard Mitigation Grant funding is available for the construction of the project.**

Meanwhile the design and bid documents are being finalized by GHD, and we intend to go out to bid in July 2026 for this critical project. The CalTrans encroachment permit for the Construction has been submitted and receipt of that is the critical path. We have received notification from CalTrans that the application is complete, but we have not received the encroachment permit.

This project was to be 75% funded by the Hazard Mitigation Grant from FEMA/CalOES. The grant request was for a total project cost of \$6,840,400, which would be funded by **\$5,130,300** in grant and the District would match \$1,710,100. Unfortunately, as stated above, the grant is now closed out and the \$5M is no longer available. The 2025/26 FY budget included \$2M for this project and \$4M budgeted for the 2026/27 Fiscal Years. We will likely not install the Northern crossing in order to reduce costs. The Project will now have to be funded from the remaining \$2.3M Series 2021B -Sewer bonds as well

as \$1.7M from the new sewer Certificates of Participations (COPs) intended to be sold in July 2026.

Office Remodel – LDA Partners continues to work on the Office Remodel design. LDA submitted the design plans to Humboldt County for the Building Permit in June 2025. We have been getting comments from the County and will use those to generate the final bid package. The project went to the County Planning Commission at their November 6th regularly scheduled meeting for a determination of General Plan Conformance. It was approved by the Commission. Given the loss of CalOES/FEMA Hazard Mitigation Grants funding, we will postpone the construction of this project until sometime after 2029.

McCluski/Hewitt Tank Replacement Project – The Phase 2 construction funding for this project has been approved. This project consists of the replacement of the two existing redwood tanks at the west end of Hewitt Ave on McCluski Hill. The existing 100,000 gallon and 150,000-gallon redwood tanks will be replaced with two 200,000-gallon, glass-fused lined, bolted steel tanks. The Period of Performance (PoP) for this project will require completion by July 11, 2027. CalOES suggested that we submit a request for an extension, if for no other reason than we lost three months for the approval letter to be mailed. We requested an extension to December 31, 2027, and we will request additional funding as well, but we'll see if either of those are granted. Given the extremely short turnaround, and as discussed with the Board, we have already installed geotechnical borings and are working on the approval of the preliminary design work on the tanks. Kennedy Jenks is working to finalize the tank design and permitting and go out to bid on the tanks by next spring.

The 2025/26 Fiscal Year budget for this project is \$500k for completing the design and bid package. \$3M is budgeted for the 2026/27FY & \$1M budgeted for the 27/28 FYs for completing the construction. The overall grant cost estimate for this project was estimated to be \$1.44 Million, with 75% Federal **Grant Funding (\$1,079,038.50)** and a 25% District match (\$359,679.50). The District match and additional funding would come from the proposed sale of Certificates of Participation expected to occur in July 2026.

Fischer Lift Station Upgrade Project – The District received a Phase 1 Hazard Mitigation Grant for the upgrade of the Fischer Sewer Lift station in November 2023. This project would cover the retrofit of the Fischer Lift Station, which pumps wastewater from the entire southern half of McKinleyville to the wastewater management facility. This would include the replacement of the pumps and upgrading the electrical system, valves, and further seismically strengthening the building. The environmental studies required for the CEQA/NEPA permitting as well as draft Plans and Specifications were

submitted to CalOES/FEMA for their review on July 23, 2025. We are still waiting for FEMA to approve the Phase 2 grant construction funding for the project and continue to check in with CalOES, but still have not seen anything, and very well may not, given the upheaval at FEMA.

As discussed at the February 2026 Board Meeting, Staff anticipate that the Period of Performance for the Phase 2 portion of the Hazard Mitigation Grant will also end in April 2027. The bid documents for this project are generally completed, so we are ready to go out to bid; however, there are several pieces of equipment with extremely long lead times for delivery including the Motor Control Centers and Variable Frequency Drives. The District has moved forward on buying those items directly from the supplier and have the contractor install them.

The seismic retrofit of the Fischer Sewer Lift Station is hoped to be funded in part by a Hazard Mitigation Grant and/or Clean Water State Revolving Fund (CWSRF) grant. The original grant application was for a total project cost of \$1,582,000 which would be funded by a 75% **grant of \$1,186,500** with a 25% District match of \$395,500. Phase 1 of the project funding was approved on October 16, 2023 in the total amount of \$269,220, consisting of \$201,915 in Federal funding and a \$67,305 District match. The construction of the project is now estimated to be \$2.5M, and the contract amount for design, permitting and construction oversight is \$410,000 for a total project cost of approximately \$2.9M. \$1.25M has been budgeted for FY 26/27 & 27/28. Again, we are not sure that we are going to get the Hazard Mitigation Grant or CWSRF Grant funding and may have to revisit the funding for this project. The District's funding would come from the Certificates of Participation that will be issued in July 2026.

Mad River Watermain Crossing Project – The District was notified in August 2025 that we have received a Phase 1 Hazard Mitigation Grant for the installation of a redundant watermain crossing under the Mad River from HBMWD. The Phase 1 grant will cover the design and environmental studied for the installation of the waterline. The line will be directionally drilled under the river and connected into the existing main from HBMWD on the southside of the river, and the watermain up North Bank Road to our Ramey pump station on the northside of the river. The Board approved a contract with Kennedy Jenks Consulting Engineers at the December 3, 2025 Board Meeting to implement the Phase 1 scope of work. A challenge with this project is that the FEMA Period of Performance for this grant expires on August 28, 2026. The original grant had the Phase 1 work taking 21 months. We've discussed this quick turnaround with CalOES and they support us submitting a request for an extension out to April 2027, which CalOES approved. KJ has performed the topographic survey work and the geotechnical borings for the upland areas and is work furiously to get the work done by April 2027.

The installation of the redundant watermain is funded in part by a Hazard Mitigation Grant. The original grant application was for a total project cost of \$3,099,800 which would be funded by a 75% **grant of \$2,324,850** with a 25% District match of \$774,950. Phase 1 of the project funding was approved on August 15, 2025 in the total amount of \$1,271,470 consisting of \$953,601.94 in Federal funding and a \$317,868.06 District match. It now is assumed that the Phase 2 portion of the grant for the construction of the project will likely never be awarded and would have to be funded by the sale of COPs and/or the pursuit of additional grant funding. The District budgeted \$1M for FY 26/27.

Letz Forcemain Replacement – This project is part of the mainline replacement projects to refurbish existing water and sewer mainlines. This project will replace the Letz forcemain, from where it starts at the Station to where it discharges back into the gravity system on Murray Road. This was one of the highest priority projects in the 20-year Main Line Replacement Report, given that the forcemain runs adjacent to Widow White Creek for a portion of its length. The Basis of Design Report has been completed, and the Recommended Alternative was to replace the forcemain along the alignment of the Hammond Trail through this section. The District ran this alternative by, and have gotten approval in concept, from the County and CalTrans for this alignment and have submitted Encroachment Permit applications to both entities. We are now just waiting on the encroachment permits to be issued and then District Staff will perform the work in the summer of 2026.

The Engineer's Estimate of Probably Construction Cost for this project was \$1,431,000. This project was included in the CIP Budget for FY 26/27 and is being funded by the Mainline Replacement funds being set aside. It will also be included in the Certificate of Participation (COP) sale expected to occur in July 2026. It is anticipated that with District staff performing the work, the work will be completed for around \$250,000.

Recycled Water Project - the Recycled Water project consists of upgrading the irrigation systems at Fischer and Pjalorsi. The pipelines at Fischer, which Staff must move around manually when recycled water is being delivered in the summer, would be replaced by two pivot systems. The irrigation system on the Pjalorsi property would be completely upgraded to install mainlines, and pivots on the lower parcel and flood cells on the upper terrace. The project design was funded by a State Water Resources Control Board Recycled Water Grant. The final design was submitted to the State in 2024, along with a Construction Grant Application.

The District was informed in October 2025 that we will receive a **\$5,473,558 Construction grant** from the SWRCB to construct this project, although we are still

going back and forth with the State on this grant, it does look like we will receive it. The Board approved Capital Improvement Project (CIP) budget has \$3M budgeted for the 2026/27 FY, and \$2M for the 27/28 FYs. The District will need to determine whether we will bid this work or install it ourselves. Construction will likely commence in 2026/27.

4x4 Meetings with County & MMAC – A regular meeting has been scheduled with the MCSD Board President, Director Mayo, GM Kaspari, Board Secretary Blaine, Supervisor Madrone, the MMAC Representative- Scott Binder, and the MMAC Chair, Mary Burke. Jesse Miles, the Executive Director of the McKinleyville Chamber of Commerce, also regularly joins us for these meetings. These meetings occur on the fourth Monday of every month to discuss various topics of concern to all organizations and the community. This month the meeting was held with Humboldt County Planning Director, John Ford and consisted of discussions around the update to the County Housing Element in the General Plan to address the State mandated Regional Housing Needs Assessment (RHNA) number. As the Board is aware, and as everyone except the State agrees, these numbers are highly inflated for all of Humboldt County and will be extremely difficult if not impossible to achieve. Director Ford has agreed to present the Housing Element update to both the MCSD and MMAC Boards and we are working on picking a date, likely in August or September. We also discussed the status of the Amazon warehouse project potential Development Agreement options for benefits to the community.

Humboldt County Associations of Government (HCAOG) – District Staff attended the Technical Advisory Committee (TAC) meeting on June 4th. Items discussed were the 2025/26 Regional Surface Transportation (RSTP) allocations as well as a presentation on the PAACT (Partnering Assets and Authorities for Comprehensive Transit) looking at transit route concepts for ridership versus coverage alternatives.

The HCAOG Board Meeting was held on June 18th and the agenda included the report of the Transit Audits, approval of the TAC recommendations for the RSTP allocations as well as approval of State of Good Repair (SGR funding allocations).

Grant Applications – As discussed with the Board at the December 7, 2022, Board Meeting, we have submitted a Clean Water SRF application for funding the retrofit of the Fischer and B Street Lift Stations, which are two of our highest priority Capital Improvement Projects. As further discussed at the April & May 2026 Board Meetings, we have also submitted SRF grant applications for the replacement of all the sewer forcemains in the system, as well as retrofits of the Letz and Kelly Lift Stations, the remodeling of the office and performing an alternative disinfection study. We had a meeting with SWRCB Staff to review the application and discuss the projects. We are hopeful that there is sufficient funding to fund these projects through the CWSRF.

We have finally started to make progress on the Huffman Appropriations for the Community Forest. We have gotten contact information for the grant managers at USDA and are working on completing the grant scope and costs and provided the updated grant application at the end of June 2026.

We continue to work with Green Diamond and the Humboldt County Resource Conservation District on the CalFIRE wildfire grant to perform wildfire protection work along Murray Road adjacent to the Community Forest. They made a presentation for the McKinleyville Community Forest Committee at the Committee's June meeting.

Attachments: Attachment 1 – WWMF Monthly Self-Monitoring Report

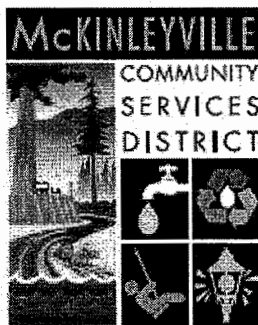
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R.W.Q.C.B. NORTH COAST REGION
5550 SKYLANE BLVD., SUITE A
SANTA ROSA, CA 95403

June 24, 2026

RE: MONTHLY MONITORING REPORT

Dear Sabrina:

Enclosed is the Monthly Monitoring Report for May 2026 for McKinleyville Community Services District Wastewater Management Facilities WDID NO. 1B82084OHUM, operating under Order Number R1-2024-0023.

The normal discharge of effluent was 11 days going to 001 and 21 days going to 003, 004 and 006. The required monitoring and water quality constituents that were tested and reported was in compliance in May.

Effluent Limitations Parameters	Units	Average Monthly	Average Weekly	Avg. % Removal	Max Daily	Instant Min	Instant Max	Results
Monitoring Location EFF- 001								
BOD	mg/L	30	45	>85				Compliance
TSS	mg/L	30	45	>85				Compliance
PH	s.u.					6.5	8.5	Compliance
Settleable Solids	ml/L	0.1			0.2			Compliance
Chlorine Total Residual	mg/L	0.01			0.02			Compliance
Bis(ethyly-hexy) Phthalate	ug/L	1.8			3.0			Compliance
Total Chromium	ug/L	50			100			Compliance
Ammonia Impact Ratio	ratio	1.0			1.0			Compliance
Monitoring Location REC-001								
BOD	mg/L	30	45	>85				Compliance
TSS	mg/L	30	45	>85				Compliance
Nitrate		10						Compliance
PH						6.0	9.0	Compliance

Total Coliform Organisms MPN/100 ml. The Monthly Median not to exceed MPN of 23 and the daily maximum not to exceed MPN of 240. The reported results for the current month are as follows. Median was <1.8 and a Maximum of <1.8. Four samples were collected in the month of May and was in compliance.

Monthly River Monitoring was conducted in May.

Quarter 2 sampling was conducted in April.

Semi Annual Chronic Testing was conducted in January.

**McKINLEYVILLE COMMUNITY SERVICES DISTRICT
WASTEWATER MANAGEMENT FACILITY
EFFLUENT DISCHARGE DISPOSAL**

May 2026

Discharge Monitoring DATE	M-INF INFLUENT MGD	M-001 EFFLUENT MGD	MAXIMUM GPM	004 REC-001 FISCHER UPPER MGD	003 REC-001 FISCHER LOWER MGD	006 REC-001 PIALORSI MGD	005 REC-001 HILLER MGD	IRRGATE TOTAL MGD	001 EFF-001 RIVER MGD
1	0.817	1.289	1336					0.000	1.289
2	0.836	1.317	1436					0.000	1.317
3	0.901	1.242	1338					0.000	1.242
4	0.831	1.222	1410					0.000	1.222
5	0.804	1.142	1275					0.000	1.142
6	0.821	1.143	1280					0.000	1.143
7	0.804	0.938	1316					0.000	0.938
8	0.802	0.794	838					0.000	0.794
9	0.811	0.797	843					0.000	0.797
10	0.867	0.793	814					0.000	0.793
11	0.828	0.681	850	0.317	Stopped River Discharge			0.317	0.364
12	0.791	0.704	962	0.531	0.089	0.084		0.704	0.000
13	0.809	0.663	1033	0.570	0.093			0.663	0.000
14	0.802	0.659	915	0.522	0.072	0.065		0.659	0.000
15	0.792	0.649	900	0.510	0.071	0.068		0.649	0.000
16	0.804	0.518	708	0.518				0.518	0.000
17	0.861	0.518	712	0.518				0.518	0.000
18	0.817	0.665	905	0.516		0.149		0.665	0.000
19	0.796	0.696	937	0.531		0.165		0.696	0.000
20	0.801	0.731	929	0.572		0.159		0.731	0.000
21	0.796	0.729	1156	0.477	0.168	0.084		0.729	0.000
22	0.759	0.671	839	0.545	0.126			0.671	0.000
23	0.741	0.608	765	0.608				0.608	0.000
24	0.770	0.608	714	0.608				0.608	0.000
25	0.849	0.609	826	0.609				0.609	0.000
26	0.814	0.714	984	0.558	0.156			0.714	0.000
27	0.807	0.691	970	0.549	0.078	0.064		0.691	0.000
28	0.781	0.707	939	0.512	0.136	0.059		0.707	0.000
29	0.760	0.691	959	0.480	0.148	0.063		0.691	0.000
30	0.810	0.603	789	0.603				0.603	0.000
31	0.855	0.604	754	0.604				0.604	0.000
TOTAL	25.137	24.396		11.258	1.137	0.960	0.000	13.355	11.041
AVERAGE	0.811	0.787	982	0.000	0.000	0.000	0.000	0.431	0.356
MAXIMUM	0.901	1.317	1436	0.609	0.168	0.165	0.000	0.731	1.317
MINIMUM	0.741	0.518	708	0.317	0.000	0.059	0.000	0.000	0.000
DAYS	31	31		21	10	10	0	21	11

DAYS WITH NO DISCHARGE = 0