

**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY  
FOREST COMMITTEE (MCFC) HELD ON TUESDAY, AUGUST 20, 2024 at 5:30 P.M.  
IN PERSON AT AZALEA HALL – 1620 PICKETT ROAD, MCKINLEYVILLE, CALIFORNIA**

**and**

**TELECONFERENCE Via ZOOM & TELEPHONE:**

**ZOOM MEETING ID: 848 9634 6527 (<https://us02web.zoom.us/j/84896346527>) or DIAL IN TOLL FREE:  
1-888-788-0099**

**Item I**

**a. Call To Order & Flag Salute**

The meeting was called to order at 5:30 p.m. with following committee members and staff in attendance in person at Azalea Hall.

Gregory Orsini, Chair, MCSD Board Director (Non-Voting Member)  
James Biteman, MCSD Board Director (Non-Voting Member)  
Joseph Blaine, MCSD Board Secretary (Clerk)  
James Henry, MCSD Operations Director  
Kirsten Messmer, MCSD Parks and Recreation Director  
Jens Andersen, MCSD Recreation Coordinator  
Maya Conrad, MMAC Appointee Member  
Jennifer Ortega, PARC Appointee Member  
Joel Rink, Forester/RPF Member  
Tyler Brown, Natural Resources Services Agency Member  
Desiree Early Dorvall, Natural Resources/Biologist Member  
Michele Stephens, McKinleyville Resident Member  
Todd Truesdell, At-Large Member  
Kevin Creed, At-Large Member

Absent: Pat Kaspari, MCSD General Manager

**Alternates:**

Mersadies Campbell, Alternate Forester Member  
Christopher Collier, Alternate Natural Resources Agency Member,  
Nicole West, Alternate Natural Resources/Biologist Member

Absent: Kevin Dreyer

The Pledge of Allegiance was led by Director Biteman.

**b. Approval of Agenda**

**Motion:** It was moved to approve the agenda.

**Motion by:** Conrad **Second:** Creed

**Roll Call:** Ayes: Henry, Messmer, Andersen, Conrad, Ortega, Rink, Brown, Dorvall, Stephens, Truesdell, Creed, Campbell

Nays: None

Absent: Kaspari

**Motion Summary:** Motion passed.

**c. Approval of July 16, 2024 Meeting Minutes**

Michele Stephens asked for the spelling of her name to be corrected.

**Motion:** It was moved to approve the July 16, 2024 meeting minutes.

**Motion by:** Stephens **Second:** Campbell

**Roll Call:** Ayes: Henry, Messmer, Andersen, Conrad, Ortega, Rink, Brown, Dorvall, Stephens, Truesdell, Creed, Campbell

Nays: None

Absent: Kaspari

**Motion Summary:** Motion passed.

### **Item II – Hybrid Meeting Etiquette (Information)**

Board Secretary Blaine presented information regarding best practices for hybrid meetings.

There was no public comment.

This was an information only item. No action was taken.

### **Item III – Public Comment**

Public comment was given by the following individuals:

Alyssa Alvarez, Arcata Fire District  
Tracy Antonsen, McKinleyville resident  
Karen Dorman, McKinleyville resident  
Lauren West, California State Horsemen's Association  
Karen Brooks, Redwood Empire Endurance Riders  
Shaun Fyfe, Mountain Bike Tribal Trail Alliance  
Julia Peterson, Local Equestrian  
Charlie Caldwell, Humboldt Skate Park Collective  
Billy Moore, Backcountry Horsemen  
Joan Clark, Northern California Horsemen Association

### **Item IV – Framework Plan Presentation by BBW**

Parks and Recreation Director Messmer presented the item and introduced Greg Bloomstrom and Mark Andre from BBW & Associates.

BBW & Associates provided the committee and the public with a presentation of the McKinleyville Community Forest Framework Plan.

The committee asked clarifying questions.

There were no comments from the public.

This was an information only item. No action was taken.

### **Item V – Presentation of MCFC Budget (Information)**

Parks and Recreation Director Messmer presented the item.

Committee members asked clarifying questions.

Public comment was given by John Williams, McKinleyville resident.

This was an information only item. No action was taken.

**Item VI – Consider Establishment of Subcommittees (Action)**

Parks and Recreation Director Messmer gave a summary of the item.

Committee discussion ensued.

Public comment was given the following individuals:

Karen Brooks, Redwood Empire Endurance Riders

Julia Peterson, Local Equestrian

Charlie Caldwell, Humboldt Skatepark Collective

Shaun Fyfe, Mountain Bike Tribal Trail Alliance

**Motion:** It was moved to create two subcommittees. A subcommittee for Trails, Infrastructure, and Security and another for the McKinleyville Community Forest Management Plan and Funding/Budget

**Motion by:** Conrad **Second:** Creed

**Roll Call:** Ayes: Henry, Messmer, Andersen, Conrad, Ortega, Rink, Brown, Dorvall, Stephens, Truesdell, Creed, Campbell

Nays: None

Absent: Kaspari

**Motion Summary:** Motion passed.

Appointments to the subcommittees were as follows:

Trails, Infrastructure, and Security Subcommittee

James Henry, MCSD Operations Director

Jens Andersen, MCSD Recreation Coordinator

Desiree Early Dorvall

Tyler Brown

Michele Stephens

Christopher Collier

Nicole West (Alternate)

McKinleyville Community Forest Management Plan and Funding/Budget Subcommittee

Pat Kaspari, MCSD General Manager

Kirsten Messmer, MCSD Parks and Recreation Director

Joel Rink

Jennifer Ortega

Maya Conrad

Kevin Creed

Parks and Recreation Director Messmer noted that an advertisement for 0 to 5 public member seats will go out in the coming weeks and the public appointees would be selected by the respective subcommittees.


**Item VII – Discuss Agenda Topics for Next Meeting (Action)**

Tyler Brown requested an overview of work done regarding the Community Forest by staff to date. Director Biteman and Maya Conrad concurred.

Public comment was given by the following individuals:

Donna Biteman, McKinleyville resident  
Shaun Fyfe, Mountain Bike Tribal Trail Alliance

**Agenda Item VIII - ADJOURNMENT**  
**Meeting Adjourned at 7:45 p.m.**



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Joseph Blaine, Board Secretary