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TO: MEMBERS, RECREATION ADVISORY COMMITTEE

FROM: LESLEY FRISBEE, PARKS & RECREATION DIRECTOR

SUBJECT: STAFF NOTES FOR NOVEMBER 17, 2022 MEETING

AGENDA ITEM I- Introductions, Call to Order & Flag Salute

AGENDA ITEM II - Communications

Staff or members may communicate any pertinent information not already scheduled to be discussed on the agenda.

AGENDA ITEM III - Public Comment

Any person may address the Committee at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District.

AGENDA ITEM IV — Parks & Recreation Director Report

Recreation Program Updates

- Breakout Vacation Camp will run November 21-23 during the Thanksgiving break week; January 3-6 during the school winter break; February 21-24 during the President's week break and April 10-14 during Spring break week. Registration is currently being accepted for all weeks.
- Drop-in Pickleball is running on Monday & Wednesday mornings 9:30am to 1:00pm and on Friday evenings 6:30pm-8:30pm. \$4 per person. Pickleball is run by volunteers.
- Drop-in Kung Fu is on Tuesday and Thursday evenings 6:00pm-7:00pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class
- Drop-in Tai Chi is Sundays 11:00am-12:00pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class
 - The Martial Arts classes are averaging 8-12 people per class.
- Tot-letics Basketball begins Oct. 22nd and runs through Nov. 19th. Both sessions of this program are full with 20 participants in each.
- Beginning Pickleball class October 26th through December 7th is currently taking registration. Class will be on Wednesday evenings 6:00pm-8:00pm.
- Sunday Night drop-in Basketball is averaging 13 participants per week.
- Youth Basketball Registration is now open. The basketball league runs January through March for youth in 3rd-12th grades.
- Playgroup for children 0-5 runs weekly on Thursdays from 10:30am-12:30pm. This program is funded by a grant through First 5 of Humboldt.

Park & Facility Maintenance Updates

Hiller Sports Site fields have been closed for the winter. Staff is preparing to do interior painting and maintenance of the concession stands and storage bays at the site. The Parks crew and NHES continue the routine schedule for maintenance on Central Ave. and Open Space Zone landscaping. Staff continue to keep up with daily/weekly routine facility and vehicle maintenance. Monthly inspections were conducted on all facilities and Open Spaces.

Staff is still working to get quotes for interior renovations at Azalea Hall as funded by the Prop 68 Per Capita Grant program. The renovations will include new flooring in the Hewitt room and Lobby, renovated walls and new window coverings, a new front door and HVAC replacement. It is anticipated that all renovations will be complete by the end of the 2023 calendar year.

Facility Rentals & Use

13 Azalea Hall Rentals plus a weekly kitchen rental in October through December. 11 Pierson Park rentals October through December. Hiller Sports Site field use is closed for the winter. Youth Sport season concluded at the end of October.

The Boys & Girls Club of the Redwoods Teen Club at the Teen & Community Center is averaging 25-35 youth per day.

Vandalism Report

The District office was recently the victim of vandalism with several windows and doors tagged by an unidentifiable person. The tagging was quickly cleaned up and no structural damage was done. The security camera footage and photos were shared with the Sheriff as well as the principal at McKinleyville High School.

Hewitt Ranch Property Updates

No updates at this time.

North Bank River Property Updates

No updates at this time.

Other updates:

- Staff participated in an annual Emergency Operations training this month.
- Staff attended flail mower training for the shared flail mower recently purchased by the Humboldt Trails Council for use on trails throughout Humboldt County. MCSD will have access to the flail mower for two weeks roughly twice per year.
- Staff is co-coordinating the McKinleyville Teen Boys & Girls Club fundraiser which will be held on Nov. 18th at the Teen & Community Center.
- Staff continues to participate as members of the McKinleyville Chamber of Commerce Board of Directors, the McKinleyville Family Resource Center Board of Directors and the Boys & Girls Club of the Redwoods Board of Directors.
- Staff continues to provide support to other departments of the District; assisting with accounts payable, and payroll.

Action: Information

AGENDA ITEM V – Community Forest

The monthly meeting with Green Diamond Resource Co. and Trust for Public Lands was held on November 7th during which we continued to discuss the access request, expansion/property line adjustment request at Murray Rd. and the status of the appraisal. We are currently awaiting a formal response to the access and expansion request submitted in August. The appraisal came in

at less than the grant amount. GDRC is considering adding an additional 30-40 acres to the community forest property to maximize the use of the grant amount.

Action: Information

AGENDA ITEM VI – BMX Track & Park Project

Melton Design Group provided an updated timeline. It is anticipated that a concept presentation will be made at the December 5th MCSD Board meeting. And a second presentation will be made to the PARC in January. A final design plan is expected to be complete by March of 2023.

Action: Information

AGENDA ITEM VII – Dog Park Improvement

Committee member Jane Fusek requested to discuss strategies for improving user experience at the dog park.

Action: Discussion/Action

AGENDA ITEM VIII – Intermodal Transportation Committee Report

A draft report is out for review.

Action: Information

AGENDA ITEM IX – Report on Actions of MCSD Board from November 2, 2022

E.2 Consider Approval of the Memorandum of Understanding between McKinleyville Community Services District and Pacific Union Parent Teacher Organization of the Collaborative Provision of Dances for Middle School Youth

Parks and Recreation Director Lesley Frisbee opened this item. Director Orsini asked clarifying questions regarding net revenue and Director Mayo asked clarifying questions on costs.

Motion: To approve the MOU between MCSD and the Pacific Union PTO for collaborative provision of dances for middle school youth in grades 6-8 and authorize the General Manager to execute the MOU.

Motion by: Director Orsini; **Second:** Director Mayo

Roll Call: Ayes: Binder, Clark-Peterson, Mayo, Orsini and Couch Nays: None Absent: None

Motion Summary: Motion Passed

Action: Information

AGENDA ITEM X – Ad Hoc Committee Reports

Skate Park (Charlie Caldwell)

Fischer Ranch Estuary Project (Johnny Calkins)

BMX Bike Track & Park at School/Washington (Charlie Caldwell) **Agenda Item VI**

Community Garden (Ben Winker)

Action: Information

AGENDA ITEM XI – Discuss Agenda Topics for Next Meeting

Action: Discussion

AGENDA ITEM XII– Adjournment