

**PHYSICAL ADDRESS:**

1656 SUTTER ROAD  
McKINLEYVILLE, CA 95519

**MAILING ADDRESS:**

P.O. BOX 2037  
McKINLEYVILLE, CA 95519



**MAIN OFFICE:**

PHONE: (707) 839-3251  
FAX: (707) 839-8456

**PARKS & RECREATION OFFICE:**

PHONE: (707) 839-9003  
FAX: (707) 839-5964

**TO: MEMBERS, RECREATION ADVISORY COMMITTEE**

**FROM: LESLEY FRISBEE, PARKS & RECREATION DIRECTOR**

**SUBJECT: STAFF NOTES FOR JUNE 19, 2024 MEETING**

**AGENDA ITEM I- Introductions, Call to Order & Flag Salute**

**AGENDA ITEM II - Communications**

*Staff or members may communicate any pertinent information not already scheduled to be discussed on the agenda.*

**AGENDA ITEM III - Public Comment**

*Any person may address the Committee at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District.*

**AGENDA ITEM IV – Tribal Land Acknowledgement to PARC Procedures**

This item discussed at the May 15th PARC meeting at which one statement was offered and comments made. It was decided to bring the item back in June to give committee members time to propose alternate statements for consideration. The statement below is one option provided by committee member Jane Fusek.

*“We acknowledge that the land we are meeting on, and the territorial jurisdiction of the McKinleyville Community Services District (MCSD) is unceded territory of the Wiyot People who continue to live and thrive here today. MCSD will strive to be good stewards of the land and learn from local indigenous peoples. This will be accomplished through developing respectful relationships with the native community that stem from a recognition of their deep understanding.”*

*Action*

**AGENDA ITEM V – Botanical Garden Update**

Update from Jane Fusek on April’s volunteer workday and other activities at the Botanical Garden

*Discussion*

## **AGENDA ITEM VI – July Meeting**

To have or not to have a meeting in July.

*Action*

## **AGENDA ITEM VII – Community Garden Rehab Planning**

Update on plans for rehabilitating the Community Garden space from Charlie Caldwell.

*Information*

## **AGENDA ITEM VIII – Parks & Recreation Director Report**

### Recreation Program Updates

- Drop-in Pickleball summer schedule is Monday, Wednesday and Friday mornings 9:00am to 11:30pm at the McKinleyville Activity Center. Drop in is \$4 per person. There are some cancelled dates throughout the summer due to summer day camp programming needing to use the Activity Center space. Cancellation dates are: July 8,10,15, 17, 22, 24 and August 5, 7, 12, 14, 19, 21.
- Beginning Pickleball workshops are one time 3-hour workshops. Six workshops are scheduled for the summer on June 5, 12, 19, 26 and August 7, 14, 21, & 28.
- Drop-in Kung Fu is on Tuesday and Thursday evenings 5:30pm-7:00pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class.
- Drop-in Tai Chi is Sundays 11:00am-12:00pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class.
  - The Martial Arts classes are averaging 5-8 people per class.
- Fast Break Friday's, a drop-in basketball program for youth ages 13 to 17. Drop-in is \$5 per participant. It is averaging 18-20 participants per week.
- Sunday Night drop-in Basketball is averaging 8-10 participants per week.
- Playgroup for children 0-5 years old will run through June and then take a break resuming again at the end of August.
- Summer basketball for youth in grades 3<sup>rd</sup> through 8<sup>th</sup> begins June 25<sup>th</sup>.
- The Totletics T-ball program that starts on May 25<sup>th</sup>. This program is for 3-5 year olds and hosts 40 children per class series. Enrollment for this program is full.
- Summer day camp programs kick off June 17 with the first of two cooking camps. Tot camp and Skate camps begin July 8<sup>th</sup>. Basketball camp will be held the week of July 29<sup>th</sup>.

### Park & Facility Maintenance Updates

The Parks crew and NHES continue the routine schedule for landscape maintenance on Central Ave. and Open Space Zone landscaping. We are currently accepting applications for a seasonal park maintenance worker. This position is seasonal, with the potential to become full time permanent in 2025. Staff continue to keep up with daily/weekly routine facility and vehicle maintenance. Monthly inspections were conducted on all facilities and Open Spaces.

### Facility Rentals & Use

- 10 Azalea Hall Rentals plus a weekly and a bi-weekly meeting room rental in June through July.
- 3 parties were booked through the Party Program, June through July
- 18 Pierson Park Rentals June through July

### Vandalism Report

Vandalism in the restrooms at both Pierson and Hiller Park are an on-going issue.

### Hewitt Ranch Property Updates

No updates at this time.

### North Bank River Property Updates

No updates at this time.

### Other updates:

- Interviews for a new Parks & Recreation Director began June 13<sup>th</sup> and continue through June 20<sup>th</sup>.
- Staff preparing for the first McK. Community Forest Committee meeting to be held on July 16<sup>th</sup> 5:30 at Azalea Hall
- Staff is awaiting the signed construction contract from F. Loduca Co. for the construction of the BMX Track and Park. It is anticipated that construction will begin sometime in July.
- Staff continues to participate as members of the McKinleyville Chamber of Commerce Board of Directors, the McKinleyville Family Resource Center Board of Directors and the Boys & Girls Club of the Redwoods Board of Directors.
- Staff continues to provide support to other departments of the District; assisting with accounts payable, and payroll.

### *Information*

#### **AGENDA ITEM IX – Ad Hoc Committee Reports**

Skate Park (Charlie Caldwell)

Fischer Ranch Estuary Project (Johnny Calkins)

BMX Bike Track & Park at School/Washington (Charlie Caldwell)

Community Garden (Charlie Caldwell)

### *Information*

#### **AGENDA ITEM X – Discuss Agenda Topics for Next Meeting**

### *Discussion*

#### **AGENDA ITEM XI – Adjournment**