

# McKINLEYVILLE



## COMMUNITY SERVICES DISTRICT



### **BUDGET**

**For the Fiscal Year Ending June 30, 2020**

Adoption Date: June 5, 2019

### MCS D BOARD OF DIRECTORS

John Corbett, President  
Mary Burke, Vice President  
Shel Barsanti, Director  
David Couch, Director  
Dennis Mayo, Director

**McKINLEYVILLE COMMUNITY SERVICES DISTRICT**  
**1656 Sutter Road**  
**McKinleyville, CA 95519**  
**Capital and Operating Budget**

**For the Fiscal Year Ending June 30, 2020**

**INTRODUCTION AND BUDGET GUIDE**

This budget is intended to serve as a management tool for operation of the McKinleyville Community Services District (MCSD) during fiscal year July 1, 2019 through June 30, 2020. The Budget sets forth goals and priorities for staff to accomplish during the year in the four district operating departments. This budget is dynamic in that it can be amended as the Board adds goals and changes priorities.

- Page 3 includes information about McKinleyville and the McKinleyville Community Services District.
- The Mission Statement, a brief overview of the goals included in MCSD's Strategic Plan, the Organization Chart, and the calculated Full-Time Employee Equivalents for the fiscal year are included beginning at Page 5.
- Budgets and accompanying graphs for the Governmental Funds & the Enterprise Funds are shown beginning at Page 9. Detailed line item budgets are available for review by the Board and the public, but are not included in this policy-level document.
- Historical Data is presented beginning at Page 16.
- MCSD's Capital Improvement Program Budgets, Exhibit 11, start on Page 20. Narratives are shown in Appendix A, beginning at Page 24.
- MCSD's Board approved Strategic Plan Matrix is shown in Appendix B, beginning at Page 29
- The Appropriations Limit calculations required by law for the Fiscal Year 2019-20 are included in Appendix C, starting on Page 34.

## DESCRIPTION OF THE COMMUNITY

McKinleyville is an unincorporated community of Humboldt County in the north coastal region of California 300 miles north of San Francisco. McKinleyville has an approximate population of 15,177 according to 2010 data from the U. S. Census Bureau. It is the third largest community population area in Humboldt County behind Eureka (27,191) and Arcata (17,231). McKinleyville borders the Pacific Ocean and has a mild climate year round with frequent fog and moderate to heavy precipitation mainly between October and April. Because of the combination of coastal, mountain and valley areas, residents have the opportunity for a wide range of recreational activities. Just minutes from McKinleyville, you can surf, fish for salmon and steelhead, hike underneath the world's tallest trees and bike the Pacific Coast Trail.

The original settlers of McKinleyville were the Wiyot Indians who occupied the area for hundreds of years before the first white settlers arrived. Historian Edie Neilson estimates that there were three thousand Wiyots in the vicinity when the first white settlers arrived in the 1850s; by 1900, there were only 150 Wiyots left. Joseph Dow built his cabin in 1862 on the high prairie area near the future site of the Humboldt County Airport. For many years the area from the Mad River to the Little River was known as Dow's Prairie.

Dow's Prairie was isolated from the rest of the north coast communities by the bridgeless rivers to the north and south and the dense forest to the east. When passable, fording the Mad River to get supplies in Arcata was a two-day trip. In 1897, Arcata businessman Isaac Minor built a general store with a post office, a hotel and a creamery here. The general store quickly became the social center for the community and the people decided to call their town Minor in his honor. When President William McKinley was assassinated in 1901, Isaac Minor and the townspeople agreed to change the name of the community to McKinleyville.

The McKinleyville Union School District was founded in 1948 and includes Dow's Prairie School, McKinleyville Middle School and Morris School. MUSD is McKinleyville's largest employer with a payroll of over \$4 million. Graduates of MUSD attend McKinleyville High School, which was opened for the fall 1961 school year. Mack High is one of two high schools in the Northern Humboldt Union High School District.

Opportunities for higher education are nearby. Arcata's Humboldt State University, a four-year college with a full spectrum of curriculum and graduate programs, is a 10-minute drive from McKinleyville. Eureka, located 20 minutes south of McKinleyville, is the largest city and county seat of Humboldt County. The main branch of College of the Redwoods, a community college system offering comprehensive programs in many academic and technical fields, is located in Eureka.

## DESCRIPTION OF THE DISTRICT

McKinleyville Community Services District (MCSD) was created on April 14, 1970 when McKinleyville's residents voted 592 "yes" against 154 "no" to form the District. Initially, the District had authority to serve water and treat sewer wastes. In 1972 the voters added street lighting powers. In 1985 the voters added recreational powers and in 1995 the voters authorized construction of the McKinleyville Library. The District boundaries encompass 12,140 acres ranging from North Bank Road on the south to Patrick Creek on the north. MCSD is an independent governmental unit organized under the Community Services District Law, pursuant to Title 6 Division 3 of the Government Code Section 61000, et seq. A five member Board of Directors elected to four-year rotating terms in even-numbered years governs the District. The Directors meet on the first Wednesday of each month at Azalea Hall, 1620 Pickett Road, to set policy, consider projects and settle disputes. The District office is located at 1656 Sutter Road just east of Central Avenue.

MCSD's principal activities include water, sewer, parks, recreation, street lighting and open space maintenance services. In recent years, the District has dramatically expanded its recreational services by developing approximately 44 acres of community parks: Hiller Park Playground and Picnic Area, Hiller Park Loop Trails, Hiller Sports Complex, Pierson Park and Larissa Park. In addition, the District has constructed state-of-the-art buildings to provide indoor sports and recreation (McKinleyville Activity Center), a community activities center (Azalea Hall), a Teen and Community Center, and a library (a branch of the Humboldt County Library). In 1999, the Mad River Rotary Club completed the fund-raising and construction of a Law Enforcement Facility on District land adjacent to the Library and Azalea Hall. The facility was then donated to the District and is leased to the Humboldt County Sheriff's Department.

MCSD purchases its wholesale water supply from the Humboldt Bay Municipal Water District, which diverts water from its million-gallon tank on Essex Hill under the Mad River to MCSD's Grant A. Ramey Pump Station at North Bank and Azalea Roads. Water is then pumped to storage tanks at McCluski Hill, Cochran Road and Norton Road; MCSD's six storage tanks have a combined capacity of 5.25 million gallons, approximately a 36 hour supply for our 6,300 water customers.

All sewage for MCSD's 5,100 customers is treated at the Wastewater Management Facility at Hiller Park. MCSD maintains approximately 65 miles of sewer mains. MCSD recycles treated wastewater for agricultural irrigation at the Fischer Irrigation Site and at Hiller Park. With a major upgrade of the Wastewater Management Facility completed last fiscal year, MCSD is committed to maintaining its sewage collection, treatment and disposal systems as a model for other communities.

Additional information and photographs of MCSD facilities are available on MCSD's website ([www.mckinleyvillecsd.com](http://www.mckinleyvillecsd.com)). District staff and Directors can be reached by e-mail at [mcsd@mckinleyvillecsd.com](mailto:mcsd@mckinleyvillecsd.com).

## **MISSION STATEMENT**

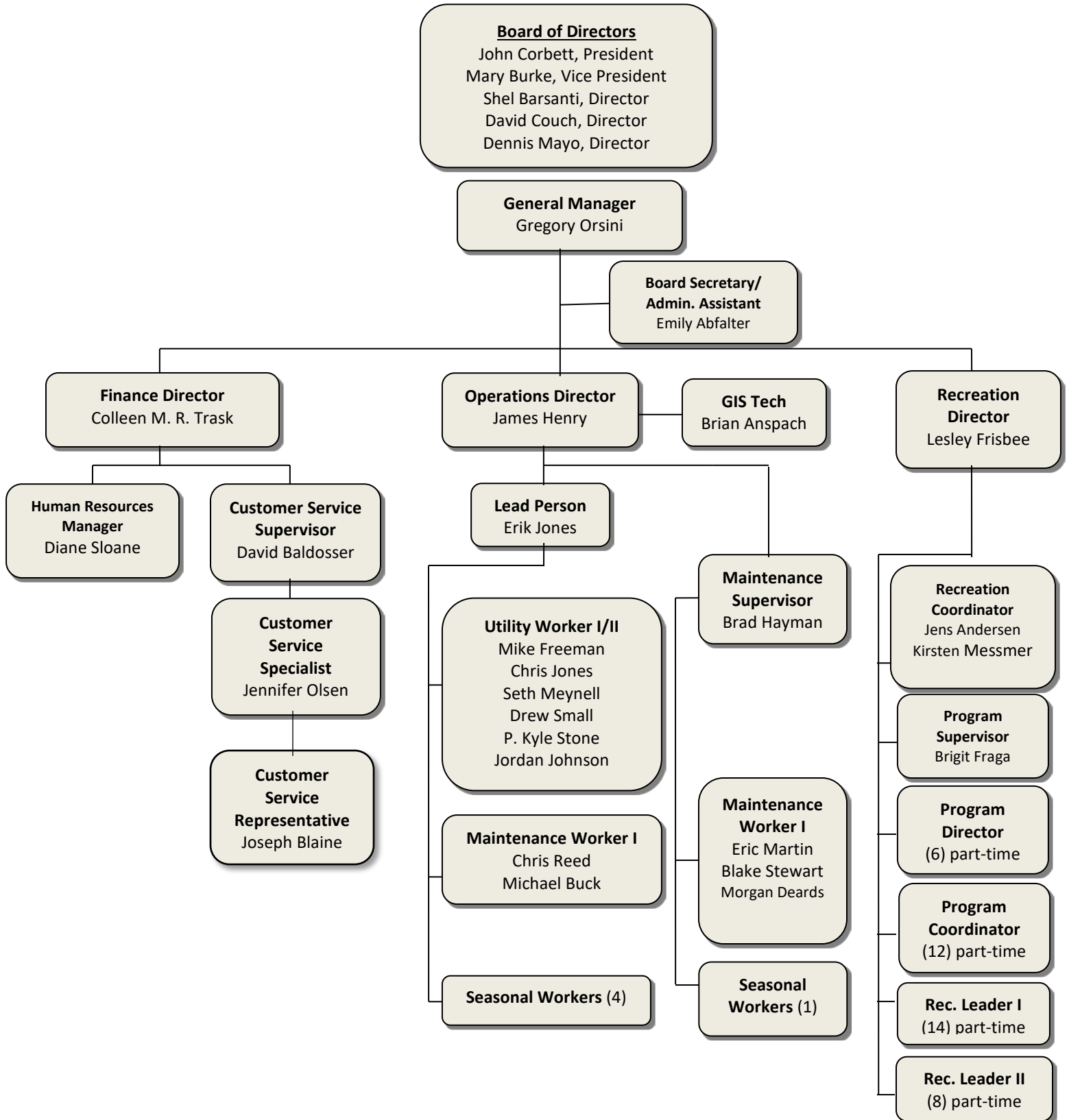
Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner.

## **STRATEGIC PLAN MATRIX**

The District's Goals for any given year derive from the Board-approved Strategic Plan, which has a five-year planning horizon that is updated by the Board in January of each year. The updated Strategic Plan is incorporated into the approved Budget by reference (at the pleasure of the Board) upon annual approval of the budget. The Strategic Plan Elements are summarized below and the complete Matrix, listed by Element, is included as Appendix B:

- 1.0 WATER
- 2.0 WASTEWATER
- 3.0 STREETLIGHTS
- 4.0 PARKS & RECREATION
- 5.0 PARTNERSHIPS
- 6.0 PERSONNEL / ORGANIZATION
- 7.0 ADMINISTRATIVE MANAGEMENT
- 8.0 FINANCE

**McKinleyville Community Services District**  
Organization Chart: Fiscal Year 2019-20  
 Revised May, 2019



**McKINLEYVILLE COMMUNITY SERVICES DISTRICT**  
**Full Time Equivalents**  
**For the Fiscal Year ending June 30, 2019**

	<b>Full-Time Benefitted</b>	<b>Part-Time &amp; Seasonal</b>	<b>Total FTEs</b>
<b>General Manager</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>Support Services</b>	<b>6</b>	<b>0</b>	<b>7</b>
<b>Operations</b>	<b>11</b>	<b>4</b>	<b>12</b>
<b>Parks &amp; Recreation</b>	<b>8</b>	<b>55</b>	<b>14</b>
<b>Total</b>	<b>26</b>	<b>60</b>	<b>34</b>

**McKinleyville Community Services District**  
**Exhibits of Financial Information**  
**Budget for the year ending June 30, 2020**

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**McKinleyville Community Services District**  
**Budget Summary: Net Position - All Funds**  
**FY2019-20**

Exhibit 1

Net Position may serve over time as a useful indicator of a government's financial position. In the case of the District, total assets and deferred outflows of resources are projected in the budget to exceed liabilities and deferred inflows of resources by \$27,885,303 as of June 30, 2020. The District's total net position is made up of three components: (1) net investment in capital assets, (2) restricted net position, and (3) unrestricted net position.

At the end of the Fiscal Year, June 30, 2020, the net position of the District is projected to increase by 4% or \$1,052,740 for a total of \$27,885,303. This compares to this last year's increase of 7% or \$1,697,609 for a total of \$26,829,163

Total revenues are projected to increase at the end of the budget year by 5.3% to \$502,683 for a total of \$9,945,049 from all revenue sources. This compares to this last year's increase of 1.7% or \$156,696 for a total of \$9,442,367 in projected actual revenues for last year.

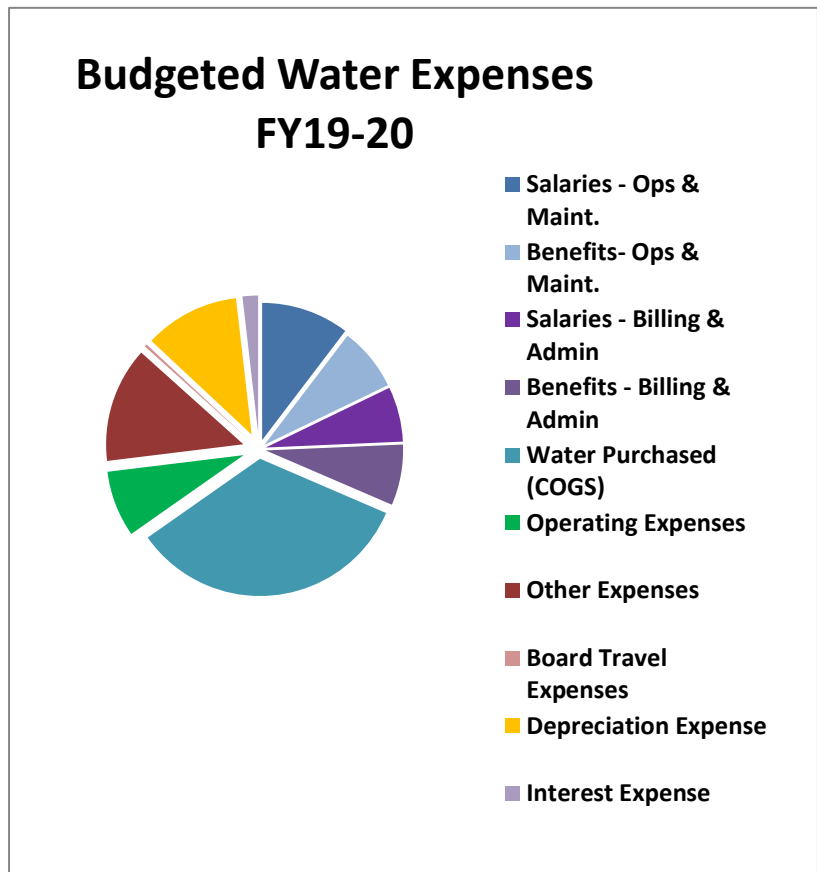
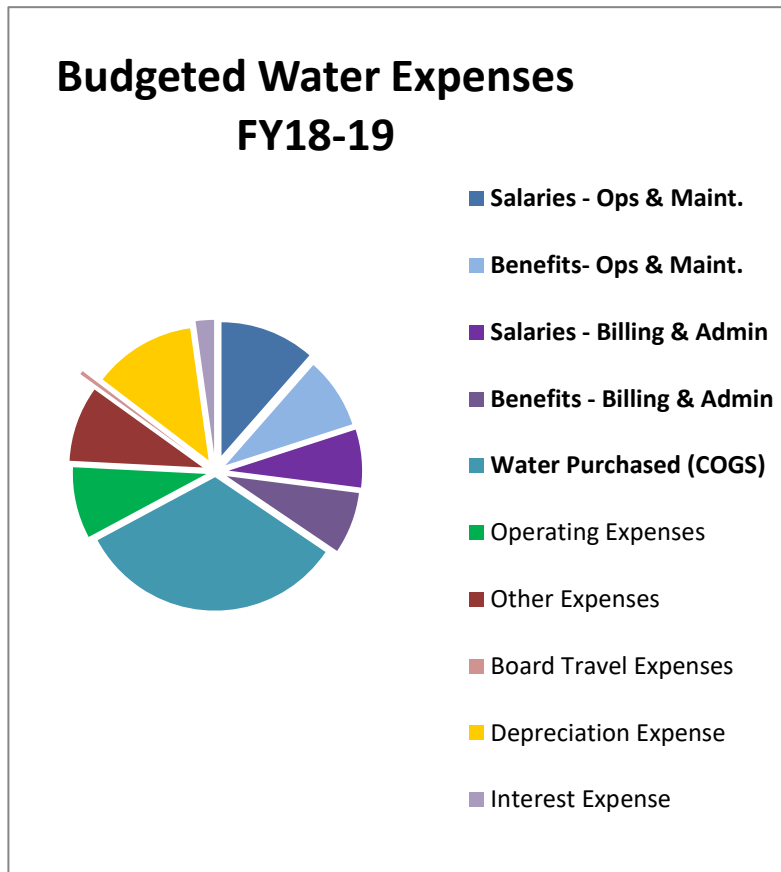
Total expenditures are projected to increase at the end of the budget year by 19.4% to \$1,339,322 for a total of \$8,254,129 for all expenditure types. This compares to this last year's decrease of -7.3% or (\$540,261) for a total of \$6,914,807 projected actual expenditures for this last year.

**McKinleyville Community Services District**  
**Summary Budgets - All Funds**  
**FY 2019-20**

Description	Water Fund	Wastewater Fund	Streetlights Fund	Gen'l/Parks Fund	Measure B Fund	Total (Memorandum Only)
<b>Revenues</b>						
Water Sales	3,650,743					3,650,743
Sewer Service Charges		3,835,860				3,835,860
Capacity Fees	100,000	150,000				250,000
Streetlight Charges			93,695			93,695
Program Fees	-			368,779		368,779
Facility Fees	-			87,375		87,375
Property Taxes	-			631,898		631,898
Measure B Assessment	-				212,512	212,512
Open Space Fees	-			112,162		112,162
Contributions & Other Program	-			1,000		1,000
Other Revenue	140,954	94,814	18,500	17,682		271,950
Contributed Construction	100,000	100,000		-		200,000
Proceeds from Long Term Debt (Gov't only)			-	-		-
Quimby Fees/Capital Proj. Grants	-			77,000		77,000
Interest Revenue	50,000	75,000	75	27,000		152,075
<b>Total Revenues</b>	<b>4,041,697</b>	<b>4,255,674</b>	<b>112,270</b>	<b>1,322,896</b>	<b>212,512</b>	<b>9,945,049</b>
<b>Expenditures</b>						
Salaries & Benefits - Operations & Maint.	576,874	623,429	2,641			1,202,944
Salaries & Benefits - Billing & Admin	441,107	409,311	42,634			893,052
Salaries & Benefits - Rec Programs	-			366,551		366,551
Salaries & Benefits- Parks Maintenance	-			215,857	61,424	277,281
Salaries & Benefits- Parks&Rec Admin	-			353,909		353,909
Water Purchased (COGS)	1,093,102					1,093,102
Water & Electrical Expense	-	160,000	15,750			175,750
Operating Expenses	252,200	290,250	-			542,450
Other Expenses	439,401	509,885	18,554			967,840
Other Expenditures - Rec Programs	-			28,406		28,406
Other Expenditures - Parks Maintenance	-			119,190	20,600	139,790
Other Expenditures - Parks&Rec Admin	-			100,421		100,421
Depreciation Expense	363,000	1,150,000				1,513,000
Board Travel Expense	10,000	6,000	400	1,300		17,700
CalPERS UAL - Gov't Funds only	-			40,000		40,000
Debt Service - Gov't Funds only	-		19,865	-	89,100	108,965
Interest Expense	59,030	255,938		-	41,000	355,968
Parks/Meas.B Capital Expenditures	-		2,000	75,000		77,000
<b>Total Expenditures</b>	<b>3,234,714</b>	<b>3,404,813</b>	<b>101,844</b>	<b>1,300,634</b>	<b>212,124</b>	<b>8,254,129</b>
<b>Excess (Deficit)</b>	<b>806,983</b>	<b>850,861</b>	<b>10,426</b>	<b>22,262</b>	<b>388</b>	<b>1,690,920</b>
<b>Fund Balance - July 1, 2018</b>	<b>7,911,867</b>	<b>16,579,169</b>	<b>(348)</b>	<b>1,223,150</b>	<b>(582,284)</b>	<b>25,131,554</b>
Projected Surplus (Deficit) FY2018-19	1,170,810	1,915,024	16,894	(61,550)	(1,128)	3,040,050
Debt Principal FY2018-19 (Enterprise only)	(153,351)	(475,120)				(628,471)
New Borrowing FY2018-19(Enterprise only)	-	-				-
Capital Expenditure FY2018-19(Enterprise)	(205,657)	(508,313)				(713,970)
<b>Projected Fund Balance June 30, 2019</b>	<b>8,723,669</b>	<b>17,510,760</b>	<b>16,546</b>	<b>1,161,600</b>	<b>(583,412)</b>	<b>26,829,163</b>
Budgeted Excess (Deficit) FY2019-20	806,983	850,861	10,426	22,262	388	1,690,920
Anticipated Borrowing FY2019-20(Enterprise)	-	4,000,000				4,000,000
Capital Project grant funding (contingent)	700,000	2,500,000				3,200,000
Debt Principal FY2019-20 (Enterprise only)	(162,868)	(617,312)				(780,180)
Capital Expenditure FY2019-20(Enterprise)	(1,733,000)	(5,325,000)				(7,058,000)
<b>Projected Fund Balance June 30, 2020</b>	<b>8,334,784</b>	<b>18,919,309</b>	<b>26,972</b>	<b>1,183,862</b>	<b>(583,024)</b>	<b>27,881,903</b>

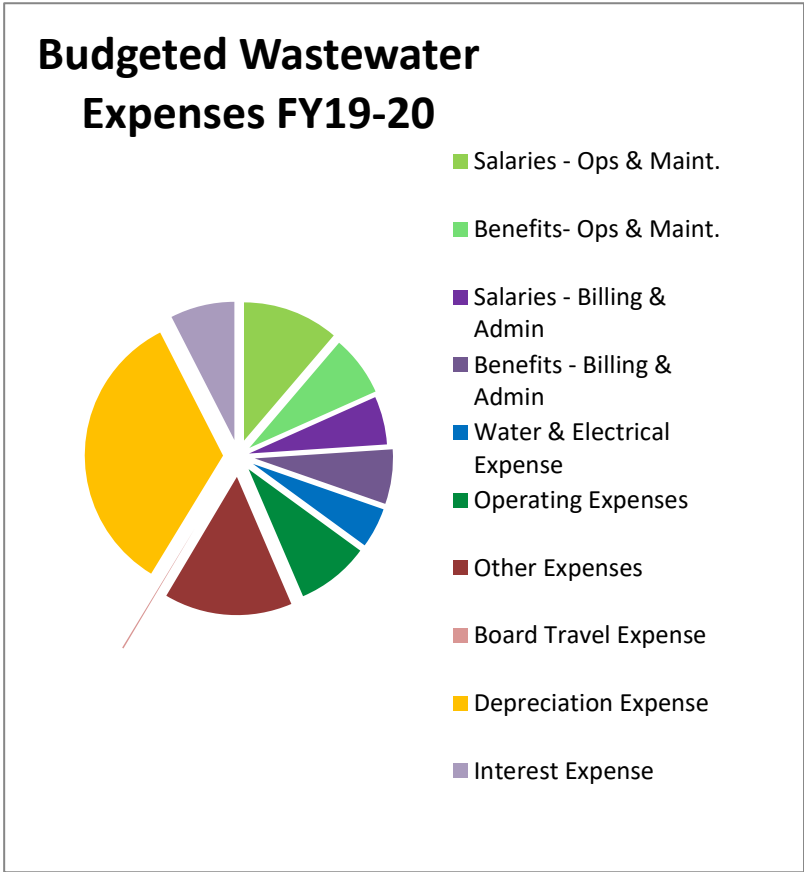
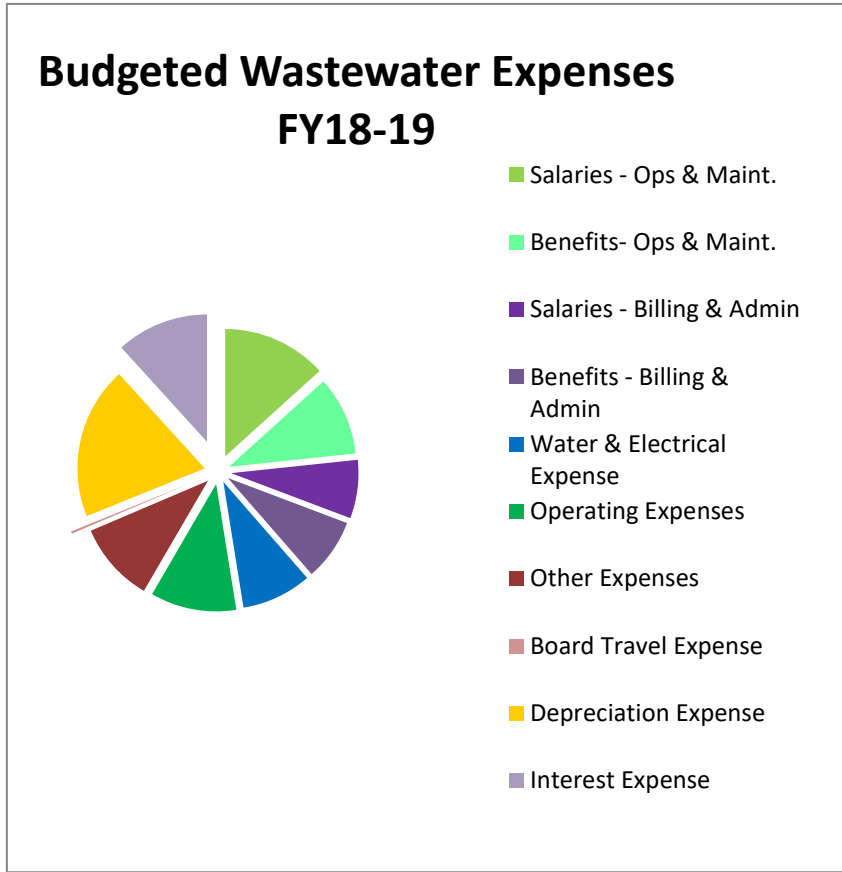
**McKinleyville Community Services District**  
**Enterprise Funds: Water Summary Budget**  
**FY 2019-20**

Description	Water Fund Approved Budget FY18-19		Water Fund Proposed Budget FY19-20		Difference (Memorandum Only)	
<b>Water Revenues</b>						
Water Sales	3,750,845	91%	3,650,743	90%	(100,102)	-3%
Capacity Fees	100,000	2%	100,000	2%	-	0%
Other Revenue	120,564	3%	140,954	3%	20,390	17%
Contributed Construction	141,000	3%	100,000	2%	(41,000)	-29%
Interest Revenue	30,000	0.7%	50,000	1%	20,000	67%
<b>Total Revenues</b>	<b>4,142,409</b>	<b>100%</b>	<b>4,041,697</b>	<b>100%</b>	<b>(100,712)</b>	<b>-2%</b>
<b>Water Expenses</b>						
Salaries - Ops & Maint.	324,074	11%	334,996	10%	10,922	3.4%
Benefits- Ops & Maint.	242,294	9%	241,878	7%	(416)	-0.2%
Salaries - Billing & Admin	198,379	7%	209,506	6%	11,128	5.6%
Benefits - Billing & Admin	210,742	7%	231,601	7%	20,858	9.9%
Water Purchased (COGS)	925,000	33%	1,093,102	34%	168,102	18.2%
Operating Expenses	244,300	9%	252,200	8%	7,900	3.2%
Other Expenses	258,377	9%	439,401	14%	181,024	70.1%
Board Travel Expenses	12,500	0.4%	10,000	0%	(2,500)	-20.0%
Depreciation Expense	351,000	12%	363,000	11%	12,000	3.4%
Interest Expense	62,823	2%	59,030	2%	(3,793)	-6.0%
<b>Total Expenses</b>	<b>2,829,489</b>	<b>100%</b>	<b>3,234,714</b>	<b>100%</b>	<b>405,225</b>	<b>14%</b>
<b>Excess (Deficit)</b>	<b>1,312,920</b>		<b>806,983</b>			



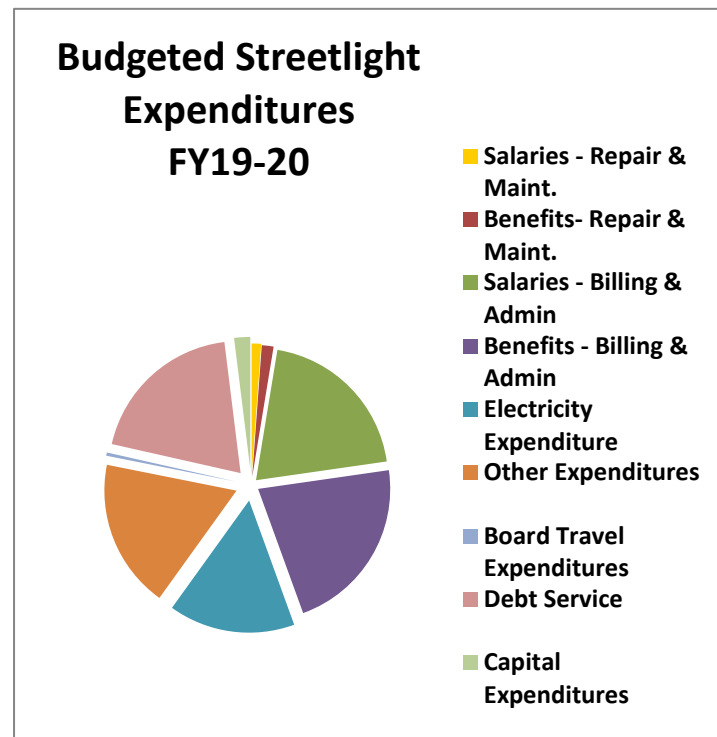
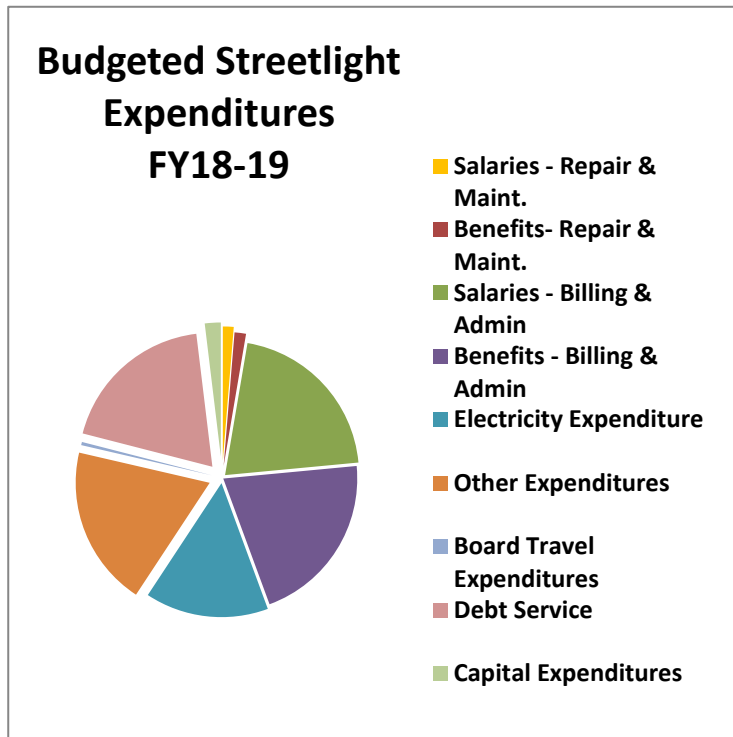
**McKinleyville Community Services District**  
**Enterprise Funds: Wastewater Summary Budget**  
**FY 2019-20**

Description	Wastewater Fund Approved Budget FY18-19		Wastewater Fund Proposed Budget FY19-20		Difference (Memorandum Only)	
<b>Wastewater Revenues</b>						
Sewer Service Charges	3,768,688	92%	3,835,860	90%	67,172	2%
Capacity Fees	100,000	2%	150,000	4%	50,000	50%
Other Revenue	66,164	2%	94,814	2%	28,650	43%
Contributed Construction	130,000	3%	100,000	2%	(30,000)	-23%
Interest Revenue	35,000	1%	75,000	2%	40,000	114%
<b>Total Revenues</b>	<b>4,099,852</b>	<b>100%</b>	<b>4,255,674</b>	<b>100%</b>	<b>155,822</b>	<b>3.8%</b>
<b>Wastewater Expenses</b>						
Salaries - Ops & Maint.	360,202	13%	382,756	11%	22,554	6%
Benefits- Ops & Maint.	271,809	10%	240,673	7%	(31,136)	-11%
Salaries - Billing & Admin	201,111	7%	191,954	6%	(9,157)	-5%
Benefits - Billing & Admin	212,357	8%	217,357	6%	5,000	2%
Water & Electrical Expense	240,600	9%	160,000	5%	(80,600)	-33%
Operating Expenses	296,000	11%	290,250	9%	(5,750)	-2%
Other Expenses	276,339	10%	509,885	15%	233,545	85%
Board Travel Expense	8,000	0%	6,000	0%	(2,000)	-25%
Depreciation Expense	525,000	19%	1,150,000	34%	625,000	119%
Interest Expense	318,117	12%	255,938	8%	(62,179)	-20%
<b>Total Expenditures</b>	<b>2,709,536</b>	<b>100%</b>	<b>3,404,813</b>	<b>100%</b>	<b>695,277</b>	<b>25.7%</b>
<b>Excess (Deficit)</b>	<b>1,390,316</b>		<b>850,862</b>			



**McKinleyville Community Services District**  
**Streetlights Fund Operating Budget**  
**FY 2019-20**

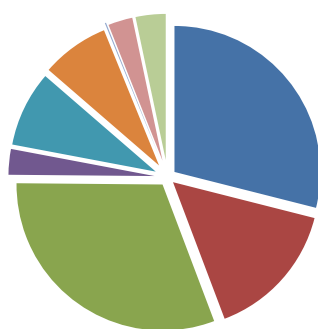
Description	Streetlights Fund Approved Budget FY18-19		Streetlights Fund Proposed Budget FY19-20		Difference (Memorandum Only)	
<b>Streetlight Revenues</b>						
Streetlight Charges	88,816	83%	93,695	83%	4,879	5.5%
Other Charges	18,600	17%	18,500	16%	(100)	-0.5%
Proceeds from Debt	-	0%	-	0%	-	0.0%
Interest Revenue	-	0%	75	0%	75	0.1%
<b>Total Revenues</b>	<b>107,416</b>	<b>100%</b>	<b>112,270</b>	<b>100%</b>	<b>4,854</b>	<b>5%</b>
<b>Streetlight Expenditures</b>						
Salaries - Repair & Maint.	1,354	1%	1,178	1%	(175)	-13.0%
Benefits- Repair & Maint.	1,437	1%	1,463	1%	25	1.8%
Salaries - Billing & Admin	21,683	21%	20,507	20%	(1,175)	-5.4%
Benefits - Billing & Admin	21,746	21%	22,127	22%	381	1.8%
Electricity Expenditure	15,500	15%	15,750	15%	250	1.6%
Other Expenditures	20,151	19%	18,554	18%	(1,597)	-7.9%
Board Travel Expenditures	400	0%	400	0%	-	0.0%
Debt Service	19,865	19%	19,865	20%	-	0.0%
Capital Expenditures	2,000	2%	2,000	2%	-	0.0%
<b>Total Expenditures</b>	<b>104,136</b>	<b>100%</b>	<b>101,844</b>	<b>100%</b>	<b>(2,292)</b>	<b>-2%</b>
<b>Excess (Deficit)</b>	<b>3,280</b>		<b>10,427</b>			



**McKinleyville Community Services District  
Parks/General Fund Proposed Operating Budget  
FY 2019-20**

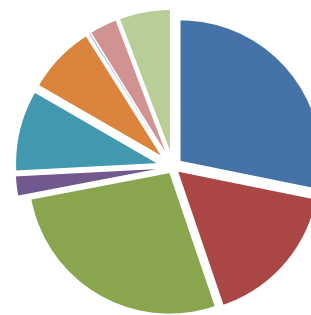
Description	Parks/General Fund Approved Budget FY2018-19		Parks/General Fund Proposed Budget FY2019-20		Difference (Memorandum Only)	
<b>Revenues</b>						
Program Fees	412,684	32%	368,779	28%	(43,905)	-4.0%
Facility Fees	94,100	7%	87,375	7%	(6,725)	-0.7%
Property Taxes	621,077	48%	631,898	48%	10,821	-0.2%
Open Space Fees	113,229	9%	112,162	8%	(1,067)	-0.3%
Contributions & Other Program	1,900	0%	1,000	0.1%	(900)	-0.1%
Other Revenue	18,622	1%	17,682	1%	(940)	-0.1%
Quimby Fees/ Grants/Loans	18,000	1%	77,000	6%	59,000	4.4%
Interest Revenue	16,000	1.2%	27,000	2.0%	11,000	0.8%
<b>Total Revenues</b>	<b>1,295,612</b>	<b>100%</b>	<b>1,322,896</b>	<b>100%</b>	<b>27,284</b>	<b>2.1%</b>
<b>Expenditures</b>						
Salaries & Benefits - Programs	374,929	29%	366,551	28%	(8,377)	-0.8%
Salaries & Benefits- Maintenance	198,067	15%	215,857	17%	17,790	1.3%
Salaries & Benefits- Admin	400,034	31%	353,909	27%	(46,125)	-3.7%
Other Expenditures - Programs	36,700	3%	28,406	2%	(8,294)	-0.7%
Other Expenditures - Maint.	108,510	8%	119,190	9.2%	10,680	0.8%
Other Expenditures - Admin	97,024	7%	100,421	7.7%	3,397	0.2%
Board Travel Expenditures	1,700	0.1%	1,300	0.1%	(400)	0.0%
CalPERS UAL	35,000	3%	40,000	3.1%	5,000	0.4%
Capital Expenditures & Interest	43,000	3%	75,000	6%	32,000	2.4%
<b>Total Expenditures</b>	<b>1,294,965</b>	<b>100%</b>	<b>1,300,635</b>	<b>100%</b>	<b>5,670</b>	<b>0.4%</b>
<b>Excess (Deficit)</b>	<b>647</b>		<b>22,261</b>			

**Budgeted Expenditures FY18-19**



- Salaries & Benefits - Programs
- Salaries & Benefits- Maintenance
- Salaries & Benefits- Admin
- Other Expenditures - Programs
- Other Expenditures - Maint.
- Other Expenditures - Admin
- Board Travel Expenditures
- CalPERS UAL
- Capital Expenditures & Interest

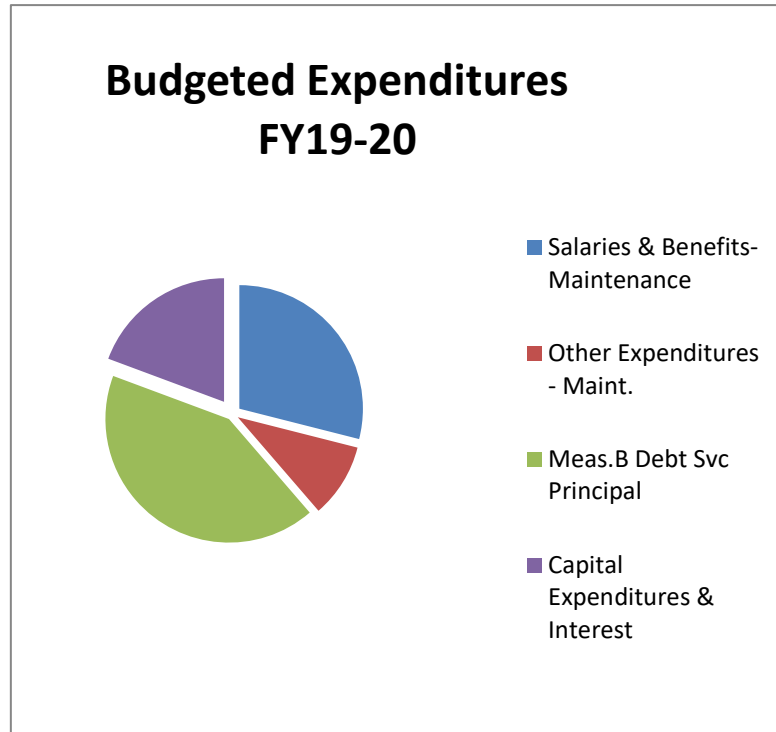
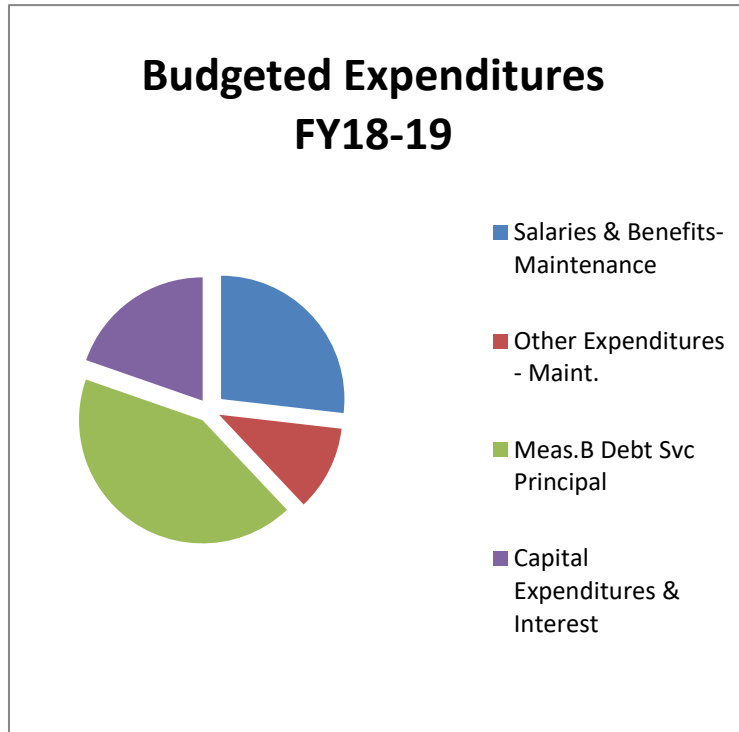
**Budgeted Expenditures**



- Salaries & Benefits - Programs
- Salaries & Benefits- Maintenance
- Salaries & Benefits- Admin
- Other Expenditures - Programs
- Other Expenditures - Maint.
- Other Expenditures - Admin
- Board Travel Expenditures
- CalPERS UAL
- Capital Expenditures & Interest

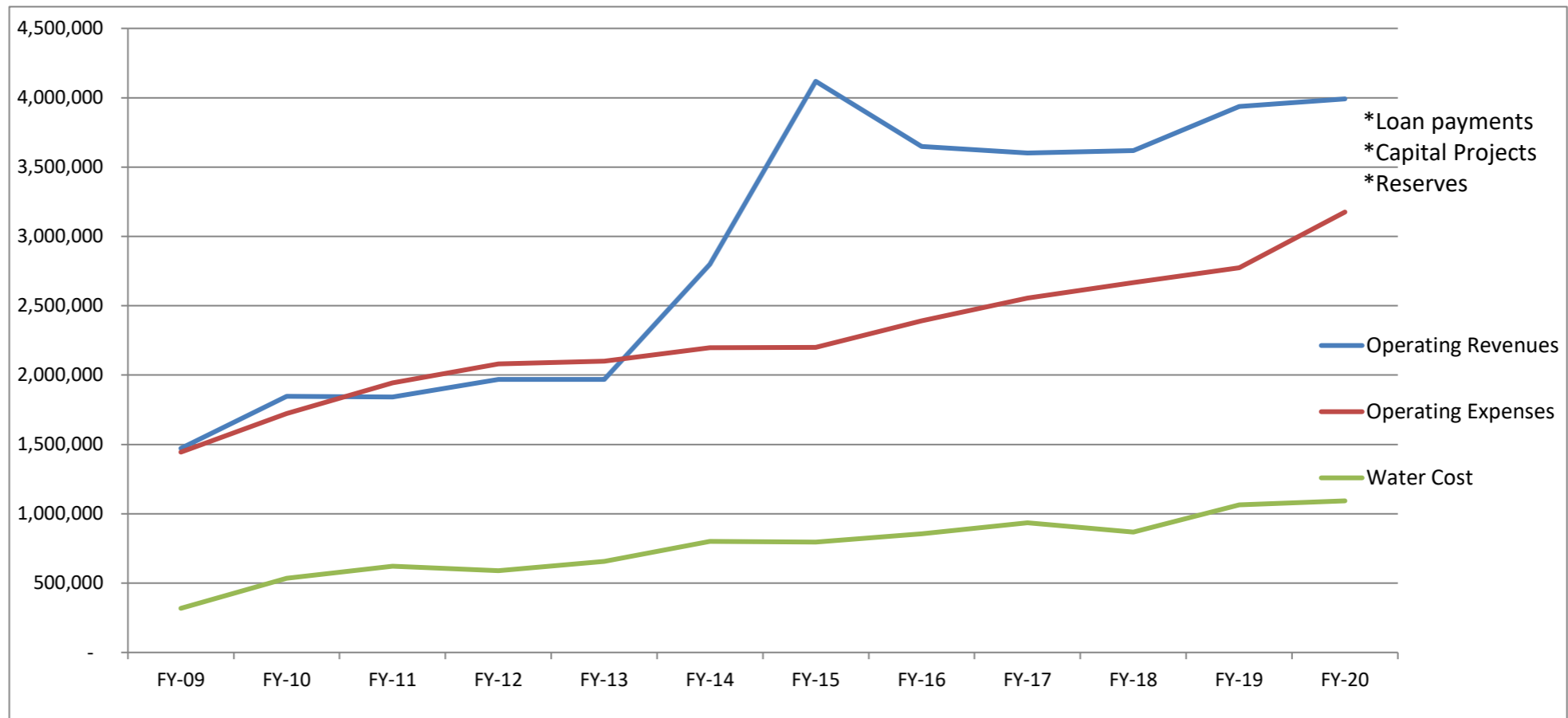
**McKinleyville Community Services District  
Measure B Fund Proposed Operating Budget  
FY 2019-20**

Description	Measure B Fund Approved Budget FY18-19		Measure B Fund Proposed Budget FY19-20		Difference (Memorandum Only)	
<b>Revenues</b>						
Measure B Assessment	210,000	100%	212,512	100%	2,512	0%
Grants/Contributions	-	0%	-	-	-	0%
Other Revenue	-	0%	-	0%	-	0%
Proceeds from Debt	-	-	-	0%	-	0%
Quimby Fees/ ReservesDraw	-	0%	-	0%	-	0%
Interest Revenue	-	0.0%	-	-	-	0%
<b>Total Revenues</b>	<b>210,000</b>	<b>100%</b>	<b>212,512</b>	<b>100%</b>	<b>2,512</b>	<b>1%</b>
<b>Expenditures</b>						
Salaries & Benefits- Maintenance	56,265	27%	61,424	29%	5,159	2%
Other Expenditures - Maint.	23,400	11%	20,600	9.7%	(2,800)	-1%
Meas.B Debt Svc Principal	88,872	42%	89,100	42.0%	228	0%
Capital Expenditures & Interest	41,262	20%	41,000	19%	(262)	0%
<b>Total Expenditures</b>	<b>209,799</b>	<b>100%</b>	<b>212,124</b>	<b>100%</b>	<b>2,325</b>	<b>1%</b>
<b>Excess (Deficit)</b>	<b>201</b>		<b>388</b>		<b>187</b>	



**McKinleyville Community Services District**  
**Water Enterprise Fund**  
**Historical Analysis**  
**Fiscal Years Ended (Ending) June 30, 2009-2020**

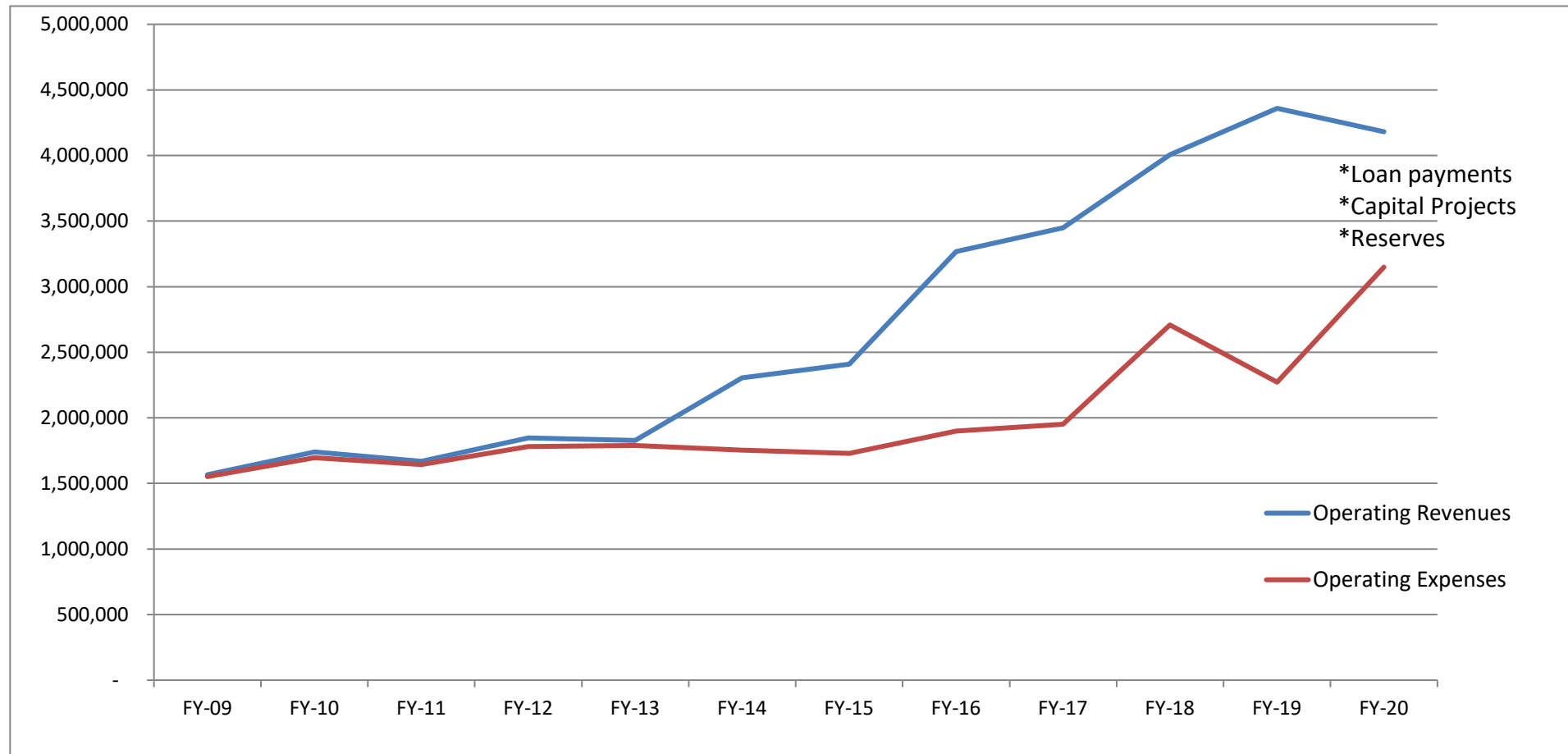
	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual Est.	2020 Budget
<b>Operating Revenues</b>												
Water Sales	1,360,169	1,566,024	1,559,779	1,545,469	1,665,273	2,237,058	2,855,251	2,971,172	3,307,872	3,201,667	3,410,020	3,650,743
Other Water Revenues	111,300	280,648	281,235	422,166	302,600	561,962	1,263,244	677,733	293,149	416,418	527,142	340,954
<b>Total Operating Revenues</b>	<b>1,471,469</b>	<b>1,846,672</b>	<b>1,841,014</b>	<b>1,967,635</b>	<b>1,967,873</b>	<b>2,799,019</b>	<b>4,118,496</b>	<b>3,648,905</b>	<b>3,601,020</b>	<b>3,618,085</b>	<b>3,937,162</b>	<b>3,991,697</b>
<b>Operating Expenses</b>												
Salaries & Benefits	661,031	729,285	737,395	724,139	776,264	766,832	820,713	901,568	961,086	873,905	797,655	999,257
Water Cost	318,159	533,961	620,952	589,650	657,440	801,270	795,098	855,642	933,907	867,122	1,063,406	1,093,102
Other Expenses	243,853	235,842	322,277	477,803	363,133	325,537	258,732	290,102	314,758	562,998	561,171	720,325
Depreciation	221,484	224,099	264,365	288,634	302,545	303,585	325,895	344,400	346,630	363,985	351,000	363,000
<b>Total Operating Expenses</b>	<b>1,444,527</b>	<b>1,723,187</b>	<b>1,944,989</b>	<b>2,080,227</b>	<b>2,099,382</b>	<b>2,197,224</b>	<b>2,200,438</b>	<b>2,391,712</b>	<b>2,556,381</b>	<b>2,668,010</b>	<b>2,773,232</b>	<b>3,175,684</b>
<b>Net Operating Income (Loss)</b>	<b>26,942</b>	<b>123,485</b>	<b>(103,975)</b>	<b>(112,592)</b>	<b>(131,509)</b>	<b>601,796</b>	<b>1,918,057</b>	<b>1,257,193</b>	<b>1,044,639</b>	<b>950,075</b>	<b>1,163,930</b>	<b>816,013</b>
Interest Income	76,662	39,897	19,437	17,492	10,565	11,079	15,510	19,797	31,579	41,491	69,188	50,000
Interest Expense	(56,318)	(54,701)	(53,948)	(82,524)	(86,060)	(81,588)	(75,483)	(72,104)	(68,446)	(64,890)	(63,308)	(59,030)
<b>Net Income (Loss)</b>	<b>47,286</b>	<b>108,681</b>	<b>(138,487)</b>	<b>(177,624)</b>	<b>(207,005)</b>	<b>531,286</b>	<b>1,858,084</b>	<b>1,204,887</b>	<b>1,007,773</b>	<b>926,676</b>	<b>1,169,810</b>	<b>806,983</b>





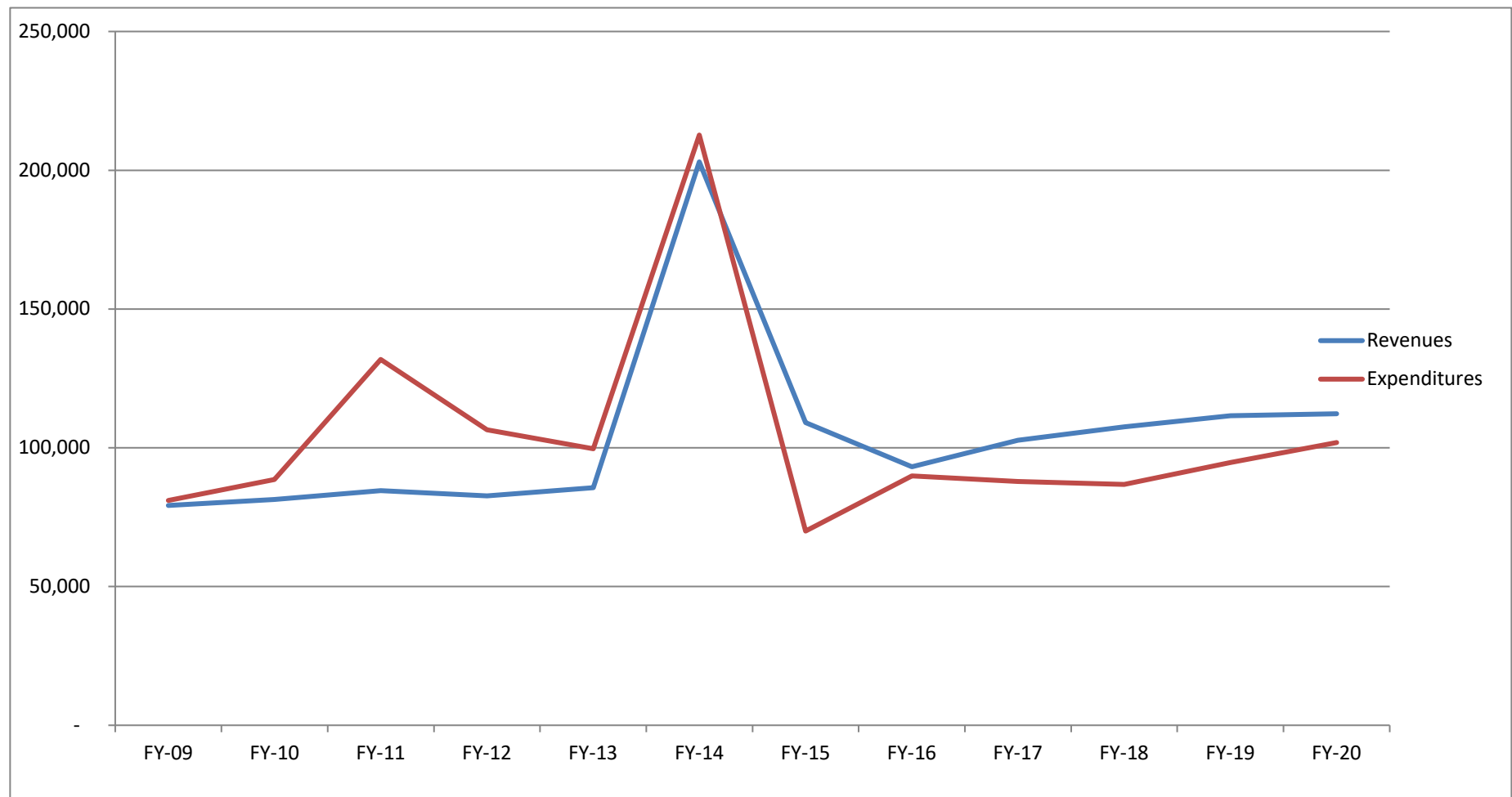
**McKinleyville Community Services District**  
**Wastewater Enterprise Fund**  
**Historical Analysis**  
**Fiscal Years Ended (Ending) June 30, 2009-2020**

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual Est.	Budget
<b>Operating Revenues</b>												
Wastewater Service Charges	1,298,515	1,404,897	1,424,263	1,401,100	1,502,097	1,768,170	2,062,271	2,519,832	3,062,739	3,333,752	3,674,774	3,835,860
Other Wastewater Revenues	267,940	336,252	243,841	445,849	326,569	536,218	345,588	748,865	386,738	671,144	684,544	344,814
<b>Total Operating Revenues</b>	<b>1,566,455</b>	<b>1,741,149</b>	<b>1,668,104</b>	<b>1,846,949</b>	<b>1,828,665</b>	<b>2,304,387</b>	<b>2,407,859</b>	<b>3,268,698</b>	<b>3,449,477</b>	<b>4,004,896</b>	<b>4,359,318</b>	<b>4,180,674</b>
<b>Operating Expenses</b>												
Salaries & Benefits	702,632	755,611	748,348	764,920	798,884	843,382	865,751	966,967	990,442	1,040,516	988,928	1,051,352
Other Expenses	441,707	529,281	447,098	555,245	527,474	446,363	394,667	467,984	505,812	838,285	759,256	947,521
Depreciation	407,597	412,230	448,174	460,549	462,065	462,621	469,397	464,200	453,677	829,508	525,000	1,150,000
<b>Total Operating Expenses</b>	<b>1,551,936</b>	<b>1,697,122</b>	<b>1,643,620</b>	<b>1,780,714</b>	<b>1,788,423</b>	<b>1,752,365</b>	<b>1,729,815</b>	<b>1,899,151</b>	<b>1,949,931</b>	<b>2,708,309</b>	<b>2,273,183</b>	<b>3,148,874</b>
<b>Net Operating Income (Loss)</b>	<b>14,519</b>	<b>44,027</b>	<b>24,484</b>	<b>66,235</b>	<b>40,243</b>	<b>552,022</b>	<b>678,044</b>	<b>1,369,546</b>	<b>1,499,546</b>	<b>1,296,588</b>	<b>2,086,134</b>	<b>1,031,801</b>
Interest Income	89,781	46,165	27,485	28,519	20,701	18,989	20,496	21,382	30,154	48,208	106,572	75,000
Interest Expense	(49,915)	-	(64,670)	(50,190)	(37,857)	(37,521)	(31,558)	(27,900)	(23,803)	(198,112)	(293,392)	(255,938)
<b>Net Income (Loss)</b>	<b>54,386</b>	<b>90,192</b>	<b>(12,701)</b>	<b>44,564</b>	<b>23,087</b>	<b>533,489</b>	<b>666,982</b>	<b>1,363,028</b>	<b>1,505,897</b>	<b>1,146,684</b>	<b>1,899,315</b>	<b>850,863</b>



**McKinleyville Community Services District**  
**Streetlight Fund**  
**Historical Analysis**  
**Fiscal Years Ended (Ending) June 30, 2009-2020**

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual Est	Budget
<b>Revenues</b>	<b>79,207</b>	<b>81,317</b>	<b>84,510</b>	<b>82,665</b>	<b>85,658</b>	<b>203,009</b>	<b>109,123</b>	<b>93,109</b>	<b>102,744</b>	<b>107,557</b>	<b>111,546</b>	<b>112,270</b>
<b>Expenditures</b>												
Salaries & Benefits	28,060	29,290	39,195	32,501	35,260	45,591	35,942	40,767	37,296	36,852	39,075	45,275
Other Expenditures	36,219	38,663	67,679	53,501	47,119	43,141	31,804	29,261	30,719	30,022	34,212	34,704
Debt Service	16,746	17,305	23,056	-	-	-	-	19,865	19,865	19,865	19,865	19,865
Capital Expenditures	-	3,271	1,857	20,520	17,250	123,950	2,229	-	-	-	1,500	2,000
<b>Total Expenditures</b>	<b>81,025</b>	<b>88,529</b>	<b>131,786</b>	<b>106,523</b>	<b>99,629</b>	<b>212,681</b>	<b>69,975</b>	<b>89,893</b>	<b>87,880</b>	<b>86,739</b>	<b>94,652</b>	<b>101,844</b>
<b>Excess (Deficit)</b>	<b>(1,818)</b>	<b>(7,212)</b>	<b>(47,276)</b>	<b>(23,858)</b>	<b>(13,971)</b>	<b>(9,672)</b>	<b>39,148</b>	<b>3,216</b>	<b>14,864</b>	<b>20,817</b>	<b>16,894</b>	<b>10,427</b>



**McKinleyville Community Services District**  
**Parks & Recreation, Measure B Assessment, & General Fund**  
**Historical Analysis**  
**Fiscal Years Ended (Ending) June 30, 2009-2020**

	Fiscal Year Ended (Ending) June 30,											
	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual Est.	2020 Budget
<b>Combined Revenues</b>												
Programs	283,861	265,596	263,409	262,680	309,625	324,140	320,470	360,399	384,959	374,327	241,786	345,329
Rentals	57,921	56,953	60,974	57,321	58,779	66,980	67,407	85,536	89,029	96,868	81,822	87,375
Property Taxes	486,297	460,625	489,313	506,315	560,445	516,221	523,970	547,214	574,220	598,430	613,493	631,898
Measure B Assessment	193,724	201,114	209,068	203,432	205,420	206,270	202,749	204,177	208,775	209,573	210,214	212,512
State Bonds & Grants	47,097	-	12,000	-	-	10,000	25,000	48,876	-	-	3,000	67,000
Other Revenue	87,824	98,611	189,883	120,948	134,120	120,119	1,612,221	296,868	212,637	198,827	167,795	164,294
Interest Revenue	30,308	18,992	5,889	3,047	3,216	6,755	12,773	19,661	16,287	18,799	37,253	27,000
<b>Total Revenues</b>	<b>1,187,032</b>	<b>1,101,891</b>	<b>1,230,536</b>	<b>1,153,743</b>	<b>1,271,604</b>	<b>1,250,484</b>	<b>2,764,590</b>	<b>1,562,731</b>	<b>1,485,907</b>	<b>1,496,824</b>	<b>1,355,362</b>	<b>1,535,408</b>
<b>Combined Expenditures</b>												
Salaries & Benefits	624,909	612,125	738,710	764,022	786,004	846,593	909,802	859,611	920,016	975,993	1,009,861	979,890
Other Expenditures	165,891	180,202	311,230	273,307	309,326	386,777	348,872	2,401,700	458,267	323,053	302,315	368,769
Debt Service	191,609	191,609	255,320	-	-	-	36,228	79,968	82,831	84,288	88,872	89,100
Capital Expenditures	19,138	186,355	27,559	21,902	73,024	177,463	132,323	158,519	80,568	45,473	17,372	75,000
<b>Total Expenditures</b>	<b>1,001,547</b>	<b>1,170,291</b>	<b>1,332,819</b>	<b>1,059,231</b>	<b>1,168,355</b>	<b>1,410,834</b>	<b>1,427,225</b>	<b>3,499,798</b>	<b>1,541,682</b>	<b>1,428,807</b>	<b>1,418,420</b>	<b>1,512,759</b>
<b>Combined Excess (Deficit)</b>	<b>185,485</b>	<b>(68,400)</b>	<b>(102,283)</b>	<b>94,513</b>	<b>103,249</b>	<b>(160,349)</b>	<b>1,337,365</b>	<b>(1,937,067)</b>	<b>(55,775)</b>	<b>68,017</b>	<b>(63,058)</b>	<b>22,648</b>

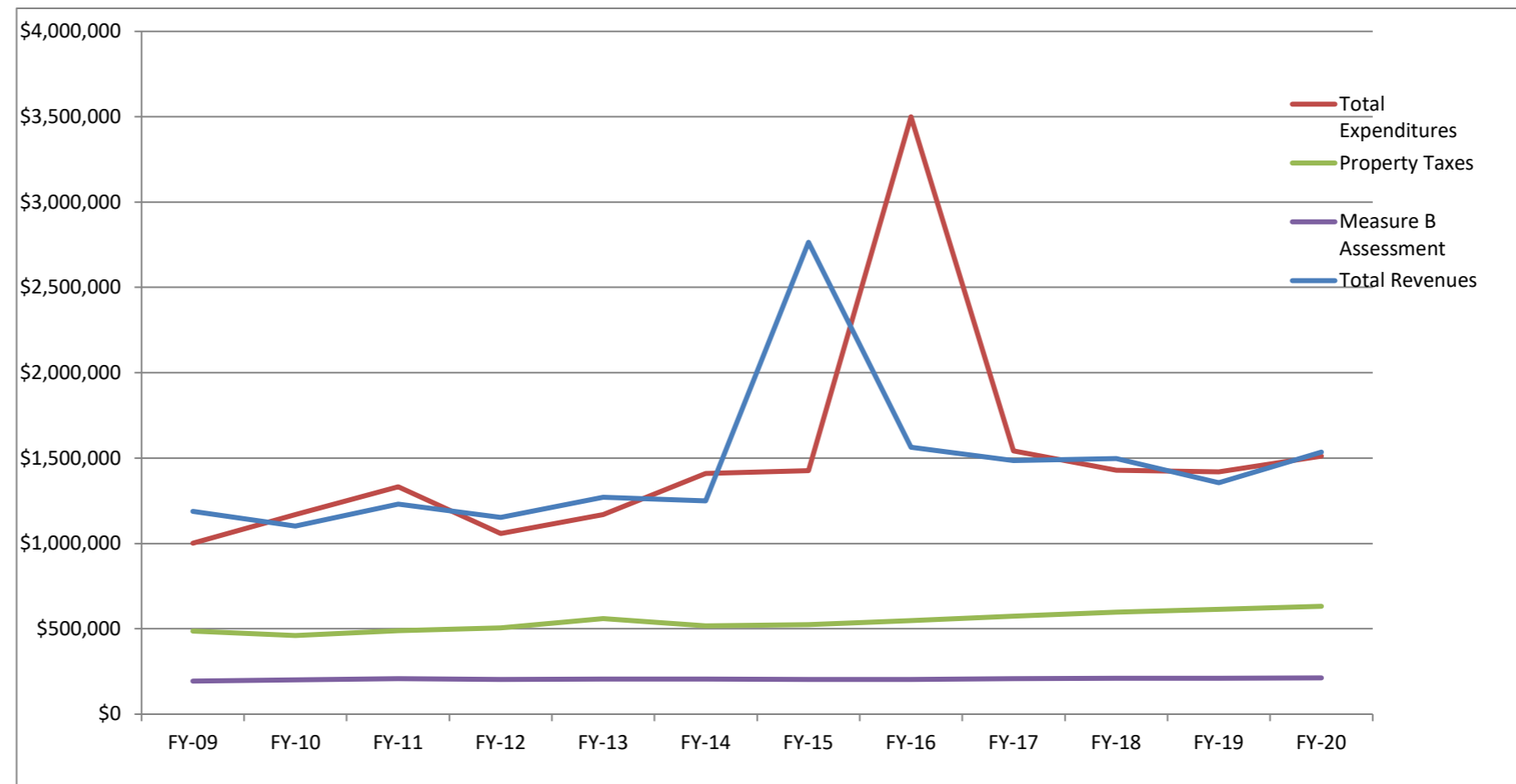


Exhibit 11-1

**McKinleyville Community Services District  
Enterprise Funds Capital Improvement Project Budget  
For the Fiscal Years Ending June 30, 2020 - 2029**

		1	2	3	4	5	6	7	8	9	10
		June 30, 2020	June 30, 2021	June 30, 2022	June 30, 2023	June 30, 2024	June 30, 2025	June 30, 2026	June 30, 2027	June 30, 2028	June 30, 2029
(All numbers in \$000s)											
<b>1. Heavy Equipment</b>											
<b>Totals:</b>		100	120	0	0	10	0	107	0	120	500
<b>2. Utility Vehicles</b>											
<b>Totals:</b>		50	38	38	38	68	38	60	38	60	57
<b>3. Water System</b>											
<b>Totals:</b>		2,618	5,927	1,071	1,007	1,257	1,014	7	7	0	20
<b>4. Sewer System</b>											
<b>Totals:</b>		4,705	2,215	1,348	1,505	2,767	1,240	262	1,346	370	7,812
<b>5. Office, Corporation Yard &amp; Shops</b>											
<b>Totals:</b>		50	300	400	0	10	0	10	0	14	0
<b>6. Computers, Software &amp; Equipment</b>											
<b>Totals:</b>		60	5	131	25	6	5	29	5	7	27
<b>7. Fischer Ranch</b>											
<b>Totals:</b>		175	105	105	127	5	5	5	5	15	5
<b>8. Small Equipment &amp; Other</b>											
<b>Totals:</b>		40	20	15	15	15	20	35	42	20	15
<b>Total Planned Expenditures</b>		<b>7,798</b>	<b>8,730</b>	<b>3,108</b>	<b>2,717</b>	<b>4,138</b>	<b>2,322</b>	<b>515</b>	<b>1,443</b>	<b>606</b>	<b>8,436</b>
<b>Departmental Allocations:</b>											
Water Fund		2,733	6,169	1,363	1,046	1,312	1,046	128	50	111	70
Wastewater Fund		5,065	2,562	1,745	1,671	2,827	1,277	388	1,394	496	8,367
<b>Total</b>		<b>7,798</b>	<b>8,730</b>	<b>3,108</b>	<b>2,717</b>	<b>4,138</b>	<b>2,322</b>	<b>515</b>	<b>1,443</b>	<b>606</b>	<b>8,436</b>

Exhibit 11-2

**McKinleyville Community Services District  
Streetlights Fund Capital Improvement Project Budget  
For the Fiscal Years Ending June 30, 2020 - 2029**

	1	2	3	4	5	6	7	8	9	10
	June 30, 2020	June 30, 2021	June 30, 2022	June 30, 2023	June 30, 2024	June 30, 2025	June 30, 2026	June 30, 2027	June 30, 2028	June 30, 2029
<b>1. Heavy Equipment</b>										
<b>Totals:</b>	0	0	0	0	0	83	0	0	0	0
<b>2. Poles and Lights</b>										
<b>Totals:</b>	2	2	40	7	0	0	0	0	0	0
<b>Total Planned Expenditures</b>	<b>2</b>	<b>2</b>	<b>40</b>	<b>7</b>	<b>0</b>	<b>83</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Exhibit 11-3

**McKinleyville Community Services District  
General Fund (Parks & Recreation) Capital Improvement Project Budget  
For the Fiscal Years Ending June 30, 2020 - 2029**

(All numbers in \$000s)

	1	2	3	4	5	6	7	8	9	10
	June 30, 2020	June 30, 2021	June 30, 2022	June 30, 2023	June 30, 2024	June 30, 2025	June 30, 2026	June 30, 2027	June 30, 2028	June 30, 2029
<b>1. Hiller Park &amp; Sports Complex Projects</b>										
<b>Totals:</b>	0	0	0	0	0	0	0	0	0	0
<b>2. Pierson Park Projects</b>										
<b>Totals:</b>	0	0	0	60	0	12	0	0	0	0
<b>3. Azalea Hall Projects</b>										
<b>Totals:</b>	31	77	19	21	25	31	0	5	0	15
<b>4. McKinleyville Activity Center Projects</b>										
<b>Totals:</b>	6	15	100	32	24	70	10	0	0	0
<b>5. Other Park Projects &amp; Equipment</b>										
<b>Totals:</b>	14	8	10	16	11	0	11	0	12	0
<b>6. Law Enforcement Facility Projects</b>										
<b>Totals:</b>	16	0	0	6	10	0	5	0	21	0
<b>7. McKinleyville Library Projects</b>										
<b>Totals:</b>	8	0	0	6	0	6	0	21	0	0
<b>8. Teen &amp; Community Center - Measure B</b>										
<b>Totals:</b>	0	0	10	0	0	0	14	0	5	0

Exhibit 11-3

**McKinleyville Community Services District  
General Fund (Parks & Recreation) Capital Improvement Project Budget  
For the Fiscal Years Ending June 30, 2020 - 2029**

(All numbers in \$000s)

1            2            3            4            5            6            7            8            9            10

	June 30, 2020	June 30, 2021	June 30, 2022	June 30, 2023	June 30, 2024	June 30, 2025	June 30, 2026	June 30, 2027	June 30, 2028	June 30, 2029
<b>9. Projects Contingent Upon Grant Funding</b>										
<b>Totals:</b>	0	0	0	0	0	0	0	10	0	0
<b>10. Projects Funded by Quimby &amp; Other Funds</b>										
<b>Totals:</b>	0	0	0	0	25	0	0	0	0	0
<b>Total Planned Capital Expenditures</b>	75	100	139	141	95	119	40	36	38	15

## Appendix A

### ***Capital Improvement Plan Water, Sewer and Streetlights Funds Fiscal Year 2019-20***

Water and Sewer Fund capital asset purchases and projects depend largely on grants, loans, and the strategic use of District Reserves. The Board has made a commitment to not defer scheduled maintenance, repair, or replacement of current service delivery systems. This must be balanced against the Board's equal commitment to fiscal responsibility. Under the leadership of the General Manager, the Operations Director, and Finance Director, staff has taken steps to honor both of these commitments in the budget process by ensuring that the potential financing sources of each project are discussed at the time of project proposal and included with each project's detail notes.

#### **CAPITAL IMPROVEMENT PROGRAM PROJECT DISCUSSION**

##### **Heavy Equipment and Utility Vehicles**

In 1998, the Board adopted a Fleet Replacement Plan to insure that MCSD's fleet of heavy equipment and utility vehicles would be replaced in an approximately ten-year cycle. At present, the Water and Wastewater Funds plan to replace one light utility truck and one ¾ ton utility truck. Funds have also been set aside for replacement tractor parts and attachments, as they are needed.

##### **Water System**

The largest Water project for FY2019-20 is the design phase of the proposed 4.5 million gallon new storage tank, which is expected to have grant funding. \$700,000 is budgeted in FY2019-20 for design and \$250,000 for property purchase. \$500,000 is budgeted for a recoating project scheduled for Tank 1A this year. Each tank recoating cycle is approximately 20 to 30 years for preventative maintenance to avoid corrosion and maintain structural integrity.

Other projects currently proposed for the Water Fund include funding for upgrading the Cochran generator (\$50,000). \$35,000 to remove trees around the McCluski Tanks. \$20,000 to replace seismic actuators for Norton and Cochran Tanks. \$50,000 from the Water Fund and \$50,000 from the Wastewater Fund has been budgeted to compete the Alternative Energy Master Plan.

The fire hydrant system is still scheduled to be upgraded. The District will use this \$7,000 budget item to upgrade dry barrel hydrants in commercial areas to wet barrel hydrants.



## **Appendix A**

\$100,000 is budgeted for phase three of the Water Main Rehabilitation/ Replacement Plan along with \$900,000 now being set aside to build up reserves for the replacement project.

### **Sewer System**

\$240,000 is now being set aside annually to pay for the next bio-solids project, which should occur on a five-to-seven year cycle. \$25,000 has been set aside to fund the new National Pollutant Discharge Elimination System (NPDES) permit studies that will be part of the new permit requirements. \$100,000 is budgeted for phase three of the Water Main Rehabilitation/ Replacement Plan along with \$900,000 is now being set aside to build up reserves for the replacement project.

\$100,000 has been budgeted for the basis of design for the Thiel undercrossing. \$240,000 has been earmarked for the design and upgrade of the Hiller lift station pump upgrade. There is grant-funding available for this project. Funding for these listed projects will come from the grant funding or Reserves created by the Board for maintenance and replacement of capital infrastructure.

A significant project being contemplated will be the potential design and implementation of a Photovoltaic and storage project at the WWMF to offset the energy demands for the new treatment process. Staff has obtained funding through the Clean Water State Revolving Fund for energy efficiency. The half grant and half low interest loan will cover the cost of the Solar Project and a Sewer Lift Station Pump Upgrade Project. The current sewer rate structure includes revenue to cover electrical costs which would be used to fund the financing. The projected cost of the project is approximately \$4.9 million.

### **Office, Corporation Yard, Computers and Software**

\$50,000 has been budgeted for architectural design of the District's operations and administrative office, to be renovated next year. \$15,000 has been budgeted to upgrade the file server. \$35,000 has been budgeted for professional services for the enterprise resource planning software. There are also funds budgeted for regularly scheduled upgrades of various operational and administrative computers and printers.

### **Fischer Ranch**

As regulations change, methods for land application will undoubtedly become more stringent. \$100,000 has therefore been budgeted to populate the cells with trees for the Biofiltration (Tree Farm) project. \$1.5 million will be earmarked and moved year to year for land procurement as sites become available with \$100,000 earmarked for underground piping when property is procured. \$30,000 has been budgeted for irrigation pipe and underground piping for reclamation sites. Replacement and maintenance of underground valves and piping is scheduled, along with building and fencing improvements.

## **Appendix A**

### **Small Equipment and Other**

Evaluation and possible replacement of the GPS surveying equipment is scheduled in 2019-20 for \$20,000. Various types of emergency equipment comprise the rest of this line item.

### **Streetlights**

Regular pole replacement is scheduled for fiscal year 2019-20. No further Capital Improvement Projects are planned for this fiscal year in the Streetlights Fund.

### **Note on Exhibit 11 – Water & Sewer Funds Capital Improvement Program**

Exhibit 11 contains the detail of the Water and Sewer Funds Capital Improvement Program's planned capital expenditures (in thousands: 10 = \$10,000). The planning horizon for the Program is 10 years. It should be noted that all estimated replacement costs are in current year dollars, as future inflation is unknown. Since the CIP is a dynamic plan that is updated annually, future costs will be regularly evaluated.

**Capital Improvement Plan  
Parks and General Fund  
Fiscal Year 2019-20**

General Fund capital asset purchases and projects are significantly dependent upon property tax revenues and assessments. The Measure B Maintenance Assessment District -- Renewal for Parks, Open Space, and Recreational Facilities was renewed in FY2012-13 for 20 years.

**CAPITAL IMPROVEMENT PROGRAM PROJECT DISCUSSION**

**Utility Vehicles and Equipment**

In 1998, the Board adopted a Fleet Replacement Plan to insure that MCSD's aging fleet of service vehicles would be replaced in an approximately ten-year cycle. Where possible, the District has started to exchange some of the heavier utility vehicles with light compact trucks for savings in capital and operating costs. The light duty truck scheduled to be replaced in fiscal year 2018-19 has been moved to fiscal year 2020-21.

**Facility Projects**

\$31,000 has been allotted to Azalea Hall. \$9,000 for the replacement of the Kitchen flooring; \$16,000 to remove the wallpaper throughout the Hewitt room and Lobby and apply texture and paint in its stead; \$7,000 to replace the sound system speakers.

\$6,000 has been designated as a placeholder for the McKinleyville Activity Center. The money is earmarked in the event that the needed grant funds to replace the scoreboard in FY 2018-19 are not awarded. There is also a possibility that the aging water heater may fail and require replacement.

\$16,000 has been designated for replacement of the flooring at the Law Enforcement Facility. \$8,000 has been designated for carpet replacement at the Library

The only capital-level budgeted expenditure for the Teen Center going forward is \$127,000 construction debt service. This will appear in the final budget as a debt-service line item, rather than a capital expenditure.

**Parks and Trails Projects**

Staff has committed to greater use of MCSD's Quimby Funds, which are held in trust by the County.

The District will continue to pursue additional grant funding for new projects, which may be included in the budget in future years, but are contingent upon successfully receiving

grants. No specific dollars have yet been allocated for the proposed Community Forest. As more information becomes available for that project, more accurate projections for required funding will be possible.

### **Small Equipment, Contingency and Other**

\$14,000 has been designated for the purchase of a new Toro mower, to replace the aging walker mower, however, this purchase will only be completed if there is a sufficient operating surplus.

Nothing has been set aside in the upcoming fiscal year for unanticipated large capital emergency equipment repair and replacement. Smaller and less expensive (more than \$500 but less than \$5,000) new equipment and emergency replacement of existing equipment cannot generally be anticipated. These are considered expenditures, rather than capital assets, and are included in the repairs/maintenance/supplies line of the Parks & General Fund Operating Budget.

### **Note on Attachment 2 – Parks & General Fund Capital Improvement Plan**

Attachment 2 contains the detail lines of the Parks and General Fund Capital Improvement Program's planned capital expenditures (in thousands: 10 = \$10,000). The planning horizon for the Program is 10 years. It should be noted that all estimated replacement costs are in current year dollars, since future inflation is unknown. Since the CIP is a dynamic plan that is updated annually, future costs will be regularly evaluated.

## McKinleyville CSD Strategic Plan 2019-2022

STRATEGIC PLAN SECTION#	PROJECT NAME	PROJECT MANAGER	CURR. FY CIP\$	CY 2018	CY 2019	CY 2020	CY 2021	CY 2022	EST. COMPLETION	TOTAL PROJECT % COMPLETE	STATUS/COMMENTS
<b>1.0 Water</b>											
1.1	Maintenance Programs	OD	\$ -	Valve exercising/fire hydrant insp. and exercise	Valve exercising/fire hydrant insp. and exercise	Valve exercising/fire hydrant insp. and exercise	Valve exercising/fire hydrant insp. and exercise	Valve exercising/fire hydrant insp. and exercise			
1.2	Water Storage Tank Project	OD	\$ 200,000.00	Pursue grant funding/property purchased	Pursue grant funding/property purchased	Design & build	Build	Place in operation	2020	5%	Geotech complete and complete negotiations
1.3	Emergency Water Crossing	OD	n/a	Test SOP	Test SOP/ Pursue grant funding for North Bank River Crossing	Pursue grant funding for North Bank River Crossing			2019	99%	Waiting for Arcata to add comments
1.4	Emergency Water Supply	GM/OD	\$ 50,000.00	Groundwater Mgmt Plan & Test Wells	Groundwater Mgmt Plan	Design	Emergency Source implementation		2020	10%	
1.5	Digital Control Upgrade	OD	\$ 150,000.00	Install Radios at each site and place into service.					2019	95%	Under contract
1.6	Water Main Rehab and Replacement	OD	\$ 100,000.00	Build up reserves and determine workforce increase or contract work	Build up reserves, prioritize areas of concern, determine whether to do phase 3	Start rehab and replacement	Start rehab and replacement			20%	Reserves will be built up to replace water mains when needed
1.7	Radio Read Meters	OD	\$ 200,000.00	Phase 3 - Testing of larger meters	Phase 3 - Testing of larger meters	Plan replacement schedule for 2025			2019	5%	Will be completed this FY
1.8	F/H upgrade and installation in commercial area	OD	\$ 7,000.00	Install fire hydrants where requested by the fire department and retrofit dry barrel hydrants with wet barrel	Install fire hydrants where requested by the fire department and retrofit dry barrel hydrants with wet barrel				2019	40%	Cost share with Fire Department
1.9	Cochran Emergency Generator Replacement	OD	\$ 50,000.00	Design & implementation		Design & implementation			2020	0%	
<b>2.0 Wastewater</b>											
2.1	20-yr Facility Plan	GM & Board	n/a	Annual review	Annual review	Annual review	Annual review	Update 2032		100%	
2.2	WWMF Improvement Proj/Biosolids Maint./NPDES Update	GM/OD	\$ 200,000.00	Create Biosolids Mgmt Plan	Revised TRE Workplan/ Implement Biosolids Mgmt Plan	Ammonia Study Workplan/ Sludge depths (Biosolids Mgmt Plan)	Ammonia Study (Mussel Survey)/ Sludge depths (Biosolids Mgmt Plan)	Ammonia Study Final Report/ CTR Priority Pollutant Scan/ Report of Waste Discharge/ Sludge depths (Biosolids Mgmt Plan)	2019	5%	Upgrade completed. Implement biosolids management plan
2.3	Collection Sys Upgrades	OD	\$ 10,000.00	Implement tech memo that will be the result of phase 3 of the sewer mainline rehab plan & upgrade monitor capacity of all 3 basin crossings	Implement tech memo that will be the result of phase 3 of the sewer mainline rehab plan & upgrade monitor capacity of all 3 basin crossings	Design for Thiel crossing/ Pursue grant funding for all 3 crossings	Construct of Thiel crossing	Monitor capacity of all 3 basins		20%	This will be scheduled and completed when build-out requires upgrade

## McKinleyville CSD Strategic Plan 2019-2022

STRATEGIC PLAN SECTION#	PROJECT NAME	PROJECT MANAGER	CURR. FY CIP\$	CY 2018	CY 2019	CY 2020	CY 2021	CY 2022	EST. COMPLETION	TOTAL PROJECT % COMPLETE	STATUS/COMMENTS
2.4	Sewer Main Rehab and Replacement	OD	\$ 90,000.00	Implement tech memo for main line rehab & upgrade monitor capacity of all 3 basin crossings	Implement tech memo for main line rehab & upgrade monitor capacity of all 3 basin crossings	Repair I&I when found, prioritize pipe replacement plan/ Central Ave pipe replacement	Repair I&I when found, prioritize pipe replacement plan	Repair I&I when found, implement pipe replacement plan		20%	There is no completion date to this maintenance. I&I will be repaired when found and a plan for replacing pipe will be developed
2.5	Digital Control Upgrade	OD	\$ 150,000.00	Install Radios at each site and place into service.	Install Radios at each site and place into service.				2019	95%	Under contract
2.6	Sewer Lift Stn Gen. Upgrades	OD	\$ 56,000.00	Grant funding has been secured and installation of both generators will be completed.	Implementation				2019	30%	Notice to Proceed issued in 2018
2.7	Pre-Treatment Program	OD	n/a	Issue & administer grease trap permits/Update Sewer Use Ordinance on local limits to reflect capabilities of new process	Issue & administer grease trap permits/Update Sewer Use Ordinance on local limits to reflect capabilities of new process/ 5 Year inspections due	Administering pre-treatment program/ annual testing	Administering pre-treatment program/ annual testing	Administering pre-treatment program/ annual testing		Ongoing	
2.8	I&I Prevention	OD	n/a	Annually insp. and flow testing	Annually insp. and flow testing	Annually insp. and flow testing	Annually insp. and flow testing	Annually insp. and flow testing		Ongoing	Inspected and repaired annually
2.9	Reclamation Site Expansion and Upgrade	OD	\$ 5,000.00	Expand reclamation area/explore purchasing more property and implement findings of bio-filtration pilot study	Expand reclamation area/Finalize purchase of more property and implement findings of bio-filtration pilot study	Finalize procurement of reclamation site	Design irrigation system	Install/implement design	2021	20%	Pilot project placed in service
2.10	Percolation site decommissioning	GM/OD	n/a	Pursue grant funding for permitting	Pursue grant funding for construction	Implementation			2020	30%	Fish & Wildlife and Coastal Conservancy Grant
<b>3.0 Streetlights</b>											
3.1	Maintenance Programs	OD	n/a	Pole inspections on 10-year rotation, due: FY2022			Solicit proposals for pole inspections	Pole Inspections			Poles will be inspected for rot every 10 years. Completed 6/11
<b>4.0 Parks &amp; Recreation</b>											
4.1	Facility Marketing	GM/RD	\$ -							Ongoing	
4.2	Hewitt Ranch Park	OD/RD	to be determined	Pursue access from Cochran Rd.	Pursue access from Cochran Rd.	Funding options brought to Board & consider environmental planning contingent on tank property purchase	Funding options brought to Board & consider environmental planning	Planning for parking area/create plan for development			This project is dependent on access from Cochran Road and tank site development
4.3	Washington Ave. Property	GM/OD/RD	to be determined	Possible park development (depending on funding)	Possible park development (depending on funding)	Possible park development (depending on funding)	Possible park development (depending on funding)	Possible park development (depending on funding)			Invasives have been removed, staff continues to mow quarterly

## McKinleyville CSD Strategic Plan 2019-2022

STRATEGIC PLAN SECTION#	PROJECT NAME	PROJECT MANAGER	CURR. FY CIP\$	CY 2018	CY 2019	CY 2020	CY 2021	CY 2022	EST. COMPLETION	TOTAL PROJECT % COMPLETE	STATUS/COMMENTS
4.4	Community Forest	GM	to be determined	Property has been identified & grant funding pursued & consideration of management opportunities/constraints	Continue discussions with local stakeholders and pursue grant funding	Pursue property acquisition and analyze revenue and expense	Pursue property acquisition		2020		Working with TPL for grant funding
4.5	Mad River Property	GM/OD/RD	to be determined	Consider environmental requirements, get recommendation from RAC, seek Board approval/create access/pursue funding	Develop existing trails	Develop existing trails	Develop existing trails	Open for public use		Ongoing	Maintain Trails
4.6	Standards & Specs for OSMZ/Parks	GM/OD	n/a	Standards and Specifications being developed for all parks, facilities and open space maintenance zones	Standards and Specifications being developed for all parks, facilities and open space maintenance zones	Policy finalized and implemented			2020	25%	
4.7	Maintenance Standards/Checklist	OD	n/a	Develop written SOP's	Determine necessity for checklist & maintenance standards	Staff training	Staff training		2020	50%	
4.8	Annual Cost Benefit Analysis OSMZ	OD	n/a	Conduct annual review	Conduct annual review	Conduct annual review	Conduct annual review	Conduct annual review		Ongoing	
4.9	Annual Cost Benefit Analysis Programs	RD	n/a	Conduct annual review	Conduct annual review	Conduct annual review	Conduct annual review	Conduct annual review		Ongoing	
4.10	Update Parks & Recreation Master Plan	RD	n/a	Complete Community Survey and complete plan	Complete plan	Conduct annual review	Conduct annual review	Update process	2019	95%	Update every 5 years
<b>5.0 Partnerships</b>											
5.1	Foster Regional Cooperation	GM & Board	n/a	Meet with all five Humboldt County Supervisors	Preliminary meeting with 5th District Supervisor	Meet with all five Humboldt County Supervisors	Quarterly meetings with 5th District Supervisor	Meet with all five Humboldt County Supervisors		Ongoing	Continue efforts to gain a seat on the TAC
5.2	Improve Political Ties	GM & Board	n/a	Initiate bi-annual meetings w/new State Senator & Assembly person	Bi-annual meetings with State Representatives	Initiate bi-annual meetings w/new State Senator & Assembly person	Bi-annual meetings with State Representatives	Initiate bi-annual meetings w/new State Senator & Assembly person		Ongoing	Monitor the elections and make contact with newly elected representatives
5.3	Participate in Community Groups	GM /RD	n/a	Ongoing community outreach	Ongoing community outreach	Ongoing community outreach	Ongoing community outreach	Ongoing community outreach		Ongoing	Continue to participate with local groups representing various constituents
5.4	Participate in CSDA Local Chapter	GM & Board	n/a	Continue participation in setting up chapter	Continue attending chapter meetings	Continue attending chapter meetings	Continue attending chapter meetings	Continue attending chapter meetings		Ongoing	
<b>6.0 Personnel/Organization</b>											
6.1	Employee Retention	GM/Dept. Heads	n/a	Complete scheduled survey of salary/benefits due in FY 2017/18	Continue to foster healthy work environment & coaching	Continue to foster healthy work environment & coaching	Continue to foster healthy work environment & coaching	Conduct annual review		Ongoing	Next scheduled salary survey due in FY 2022/23
6.2	Training & Development	GM/Admin Assist.	n/a	Succession Plan completed & implemented/Annual Review & Revision	Annual review & revision	Annual review & revision	Annual review & revision	Annual review & revision		Ongoing	

## McKinleyville CSD Strategic Plan 2019-2022

STRATEGIC PLAN SECTION#	PROJECT NAME	PROJECT MANAGER	CURR. FY CIP\$	CY 2018	CY 2019	CY 2020	CY 2021	CY 2022	EST. COMPLETION	TOTAL PROJECT % COMPLETE	STATUS/COMMENTS
6.3	Employee Communication	GM/Dept. Heads	n/a	Complete review of Supervisors Manual and Employee Handbook	Complete review of Supervisors Manual and Employee Handbook	Next scheduled reviews of Supervisors Manual & Employee Handbook	Next scheduled review Employee Handbook	Next scheduled reviews of Supervisors Manual & Employee Handbook		Ongoing	
6.4	Employee Safety Program	GM/OD	n/a	Annual safety audit & training/Initiate OSHA consultation for corp yard and water system	Initiate OSHA consultation for sewer system & WWMF	Annual safety audit & training	Annual safety audit & training	Annual safety audit & training		Ongoing	
6.5	Eval & Performance Mgmt	GM/Dept. Heads	n/a	Annual evaluations scheduled per hire dates	Annual evaluations scheduled per hire dates	Annual evaluations scheduled per hire dates	Annual evaluations scheduled per hire dates	Annual evaluations scheduled per hire dates		Ongoing	
<b>7.0 Administrative Management</b>											
7.1	District Policies & Procedures	GM & Board	n/a	Annual review Board Policy Manual/development of Benefit Escalation Policy/Inclusion of committee responsibilities	Annual review Board Policy Manual/development of Benefit Escalation Policy	Annual review	Annual review	Annual review		Ongoing	Refocus on Benefit Escalation Policy
7.2	Records Retention	Admin Assist	n/a	Review/update Records Retention Policy & continue management of current documents	Continue management of current documents	Continue management of current documents	Continue management of current documents	Continue management of current documents		Ongoing	
7.3	Customer Service	GM/Dept. Heads	n/a	Ongoing monitoring & training	Ongoing monitoring & training	Ongoing monitoring & training	Ongoing monitoring & training	Ongoing monitoring & training		Ongoing	
7.4	Continue to build upon Public Information Program	RD	n/a	Website, newsletter, PSA's, social networking	Website, newsletter, PSA's, social networking, looking for intern	Website, newsletter, PSA's, social networking	Website, newsletter, PSA's, social networking	Website, newsletter, PSA's, social networking		Ongoing	
7.5	Board Development Policy	GM & Board	n/a	Ongoing annual AB 1234 Ethics training	Ongoing annual AB 1234 Ethics training	Ongoing annual AB 1234 Ethics training	Ongoing annual AB 1234 Ethics training	Ongoing annual AB 1234 Ethics training		Ongoing	Additional continuing education courses encouraged to promote ethical and transparent government
7.6	Review/Update Strategic Plan	GM & Board	n/a	5 Year & Annual review & revision	5 Year Update & Annual review & revision	Annual review & revision	Annual review & revision	Annual review & revision		30%	
7.7	Emergency Preparedness and Response	GM & Dept. Heads	n/a	Conduct table top exercise/training and review EOP	Conduct table top exercise/training and review EOP/public education	Conduct table top exercise/training and review EOP	Conduct table top exercise/training and review EOP	Conduct table top exercise/training and review EOP		50%	EOP Manual Update Complete
7.8	Achieve Best Practices Awards	GM & Board & Board Secretary	n/a	Achieve 6 hours of governance training as required	Re-apply for the SDFL "District of Distinction" accreditation program & re-apply for Transparency Certificate	Achieve 6 hours of governance training as required	Re-apply for the SDFL "District of Distinction" accreditation program & re-apply for Transparency Certificate	Achieve 6 hours of governance training as required		Ongoing	One Board Member still needs Governance Certificate
7.9	Explore Alternative Energy Options	GM & Board	\$100,000.00	Make decision to develop solar energy at WWMF and energy efficiency grant opportunities/Bring to Board a proposal for a solar power generation project	Develop solar energy at WWMF and energy efficiency grant opportunities/Bring to Board proposal for design/build	Complete Climate Action Plan	Implement climate change action plan	Continue to explore opportunities for energy efficiency and reduce reliance on fossil fuel		Ongoing	Continue working towards energy independence

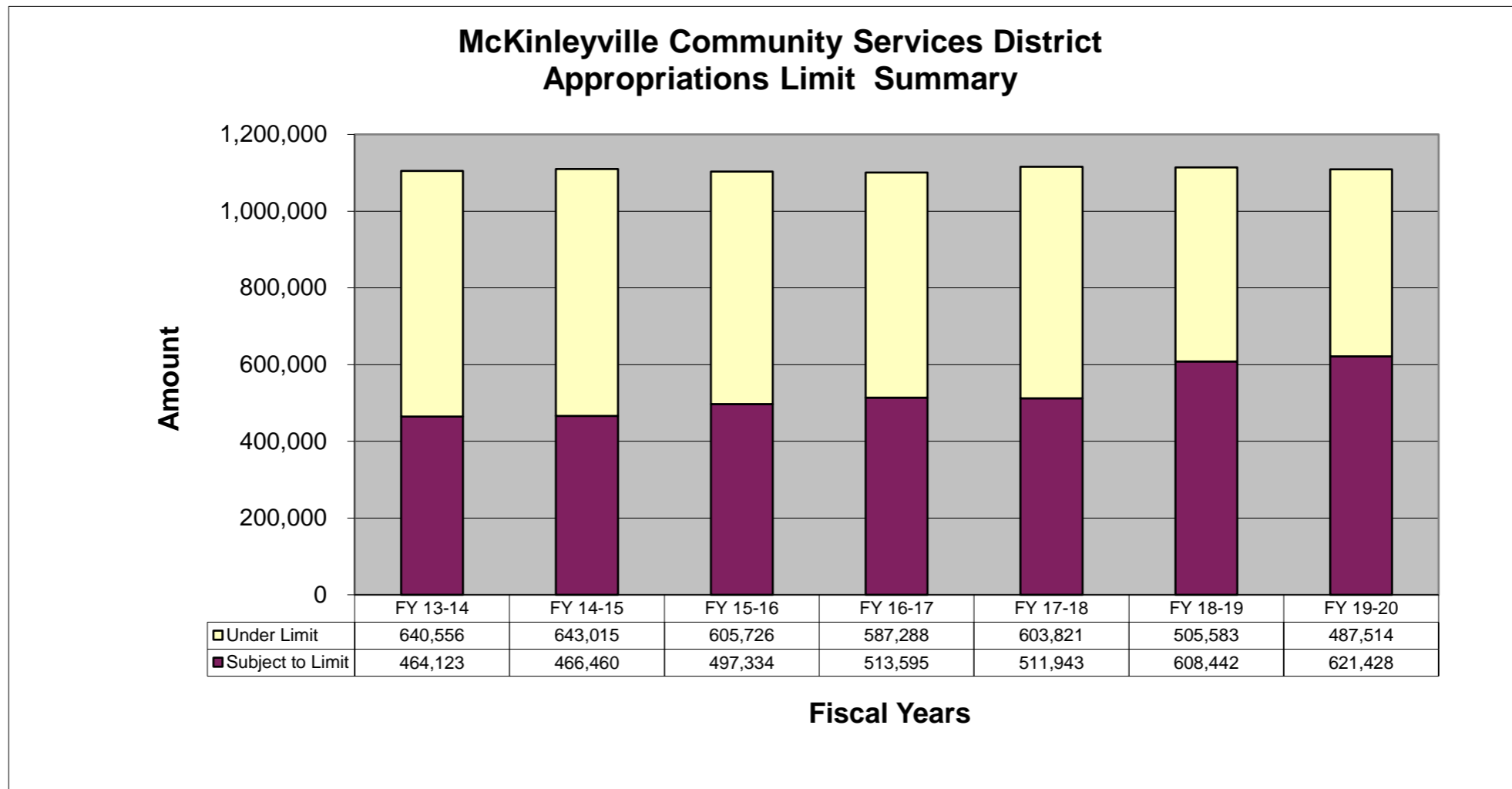


## McKinleyville CSD Strategic Plan 2019-2022

STRATEGIC PLAN SECTION#	PROJECT NAME	PROJECT MANAGER	CURR. FY CIP\$	CY 2018	CY 2019	CY 2020	CY 2021	CY 2022	EST. COMPLETION	TOTAL PROJECT % COMPLETE	STATUS/COMMENTS
7.10	Planning and Latent Powers	GM & Board	n/a	Propose phasing work to allow Board to consider the value of each step related to cost	Propose phasing work to allow Board to consider the value of each step related to cost					Ongoing	Review and report to Board annually
7.11	Integrated Pest Mgmt Plan	GM/OD	n/a	Annual Review, monitoring and report	Annual Review, monitoring and report	Annual Review, monitoring and report	Annual Review, monitoring and report	5 year update due Jan. 2023		Ongoing	Review and update every 5 years
<b>8.0 Finance</b>											
8.1	Reserve Policy Implementation	GM/FD	n/a	Review & monitor	Review & monitor	Review & monitor	Review & monitor			Ongoing	Review and Update as required
8.2	Budget Development	FD	n/a	Review & adjust	Review & adjust	Review & adjust	Review & adjust			Ongoing	
8.3	Capital Budget Mgmt	GM/FD	n/a	Review & adjust	Review & adjust	Review & adjust	Review & adjust			Ongoing	
8.4	Development of Financial Mgmt System	GM/FD	n/a	RFP, choose vendor, lay out implementation plan	RFP to choose ERP Eval vendor, choose vendor, lay out implementation plan	Begin implementation	Complete implementation		2020	3%	Enterprise Resource Planning (ERP)
8.5	Financial Audit	FD	n/a	Conduct annual audit	Conduct annual audit	Conduct annual audit	3-yr RFP for audit completed			Ongoing	
8.6	Investment Policy	Board, GM & FD	n/a	Develop Board Investment Oversight Committee	Develop Board Investment Oversight Committee	Research, write, & implement Investment Best Practices Policy	Review, monitor, & adjust	Review, monitor, & adjust	2020	0%	
8.7	Rate Studies	GM & Board	n/a	Water & sewer rate analysis			Capacity fee review and Prop 218			Ongoing	

## McKinleyville Community Services District Appropriations Limit Calculation Summary FY 19-20 Budget

<b>Prior Year Final Appropriation Limit</b>		<b>\$ 1,108,942</b>
<b>Allowed Compounded Percentage Increase from Prior Year <sup>(1)</sup></b>		
Non-Residential Assessed Valuation Percent Change	0.145%	
MCSD Unicorporated County Population Percent Change	-0.600%	
Compounded Percentage as an Adjustment Factor	-0.456%	
Annual Adjustment Amount to Appropriation Limit		(5,059)
<b>Current Year Appropriation Limit</b>		<b>1,103,883</b>
<b>Current Year Adopted Budget Appropriations From Proceeds of Taxes <sup>(2)</sup></b>		
Proceeds of Taxes From Adopted Budget <sup>(3)</sup>	642,189	
Less Allowable Exclusion of Certain Appropriations <sup>(3)</sup>	(19,911)	
<b>Current Year Appropriations Subject to Appropriation Limit</b>		<b>622,279</b>
<b>Current Year Appropriations Under the Appropriation Limit <sup>(3)</sup></b>		<b>\$ (481,604)</b>
<b>Percentage Under the Limit</b>		<b>-44%</b>



(1) From State Department of Finance, as required by State Law

(2) Proceeds of Taxes are certain revenues as defined by State Law and League of California Cities Article XIII B Appropriations Limit Uniform Guidelines - March 1991. See Worksheets for details.

(3) Summary of worksheets for above calculations of Appropriations Limit and Appropriations Subject to Limit.

Summary of Appropriations From Proceeds of Taxes	From Non Proceeds of Taxes	From Proceeds of Taxes	Total Appropriations
General Fund	893,219	642,189	1,535,408
Street Lighting Fund	115,595	-	115,595
Water Fund	4,041,697	-	4,041,697
Wastewater Fund	4,255,674	-	4,255,674
<b>Total Proceeds and Non Proceeds of Taxes</b>	<b>9,306,185</b>	<b>642,189</b>	<b>9,948,374</b>
<b>Summary of Exclusions</b>			
Court Order Costs	-		
Federal Mandates	19,911		
Qualified Capital Equipment	-		
Qualified Debt Service	-		
<b>Total Exclusions to Appropriations Subject to Limit</b>	<b>19,911</b>		

**McKinleyville Community Services District**  
**APPROPRIATIONS LIMIT CALCULATION**  
**FY 19-20 Budget**

**User Fees in Excess of Costs Analysis**  
**(Worksheet #1 of Guidelines)**

	Estimated User Fees Revenues & Expenditures	Allocation By Activity			
		Parks	Street Lighting	Water Operations	Wastewater Operations
<b>GENERAL FUND - Parks</b>					
Charges for Services	431,339	431,339			
Miscellaneous Fees & Reimbursements	17,032	17,032			
<b>Total General Fund</b>	<b>448,371</b>	<b>448,371</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Street Lighting Fund</b>	115,595		115,595		
<b>Water Operations Fund</b>	4,041,697			4,041,697	
<b>Wastewater Operations Fund</b>	4,255,674				4,255,674
<b>Total Estimate of User Fees</b>	<b>8,861,337</b>	<b>448,371</b>	<b>115,595</b>	<b>4,041,697</b>	<b>4,255,674</b>
<b>Current Year Adopted Budget</b>					
Operations & Equipment	8,183,504	1,461,764	101,218	3,225,208	3,395,314
Allocations for Improvements	-				
<b>User Fees (Under) or in Excess of Costs</b>	<b>677,833</b>	<b>(1,013,393)</b>	<b>14,377</b>	<b>816,489</b>	<b>860,360</b>

**McKinleyville Community Services District**  
**APPROPRIATIONS LIMIT CALCULATION**  
**FY 19-20 Budget**

**Calculation of Proceeds of Taxes and Interest Allocation (Worksheets #2 & #3 of Guidelines)**

PROCEEDS AND NON-PROCEEDS OF TAXES REVENUE ANALYSIS	Revenue Estimates (1)	Use of Reserves or Fund Balances (2)	Net of Other Uses or Transfers To Other Funds	Net of Other Sources or Transfers From Other Funds	Total Appropriation of Funds (3)	Appropriations From	
						Non-Proceeds of Taxes	Proceeds of Taxes
<b>General Fund</b>							
Property Tax	631,898				631,898	-	631,898
Special Assessment	212,512				212,512	212,512	-
Charges for Services	431,339				431,339	431,339	-
Grants	93,465				93,465	93,465	-
Development Fees	122,162				122,162	122,162	-
Interest (4)	27,000				27,000	16,709	-
Miscellaneous Fees & Reimbursements	17,032				17,032	17,032	10,291
Other Financing Sources					-	-	-
Other Sources					-	-	-
<b>TOTAL GENERAL FUND REVENUES</b>	<b>1,535,408</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,535,408</b>	<b>893,219</b>	<b>642,189</b>
<b>Street Lighting Fund</b>	115,595	(10,427)				115,595	
<b>Water Fund</b>	4,041,697	(806,983)				4,041,697	
<b>Wastewater Fund</b>	4,255,674	(850,862)				4,255,674	
<b>Debt Service Fund</b>	-					-	
<b>Total All Funds</b>	<b>9,948,374</b>	<b>(1,668,272)</b>	<b>-</b>	<b>-</b>	<b>1,535,408</b>	<b>9,306,185</b>	<b>642,189</b>

(1) See Worksheet 2.1 for Detail to all Funds

(2) Use of reserves or fund balances are considered non-proceeds of taxes due to prior year appropriation of all fund balances to reserves. A (negative) amount reflects a budgetary increase to reserves or ending fund balance which will be reflected in the final budget appropriations.

(3) Includes all appropriations from all funds to reconcile to adopted budget resolutions.

(4) Interest is allocated between Proceeds and Non-Proceeds on a proportional basis.

**McKinleyville Community Services District  
Revenue Estimates Detail  
FY 19-20 Budget**

**Proceeds Detail (Worksheet 2.1  
of Guidelines)**

Fnd	Acct	Estimated Revenue (2)	Less Non- Proceeds of Taxes	Net Proceeds of Taxes	Comments
<b>General Fund - Parks</b>					
41050	ADMIN FEE	5,000	5,000		Reimbursement for Services
42020	PROC. FEES	1,650	1,650		User Fees for Services
42030	BAD CHECK FEES	60	60		Miscellaneous Fees and Reimbursements
43002	REFUNDS/REBATES	100	100		Miscellaneous Fees and Reimbursements
43195	OTHER OP. REV.	7,700	7,700		Miscellaneous Fees and Reimbursements
43197	LEASE REVENUE	2,172	2,172		Use of Property fees
44000	OPEN SPACE FEES	93,912	93,912		Development Fees
45000	OPEN SPACE FEES	18,250	18,250		Development Fees
47050	MSC PAYROLL REM	-	-		Miscellaneous Fees and Reimbursements
47999	EVENT RENTALS	30,145	30,145		User Fees for Services
48000	COMM. EVENTS	-	-		User Fees for Services
48001	VENDOR CONTRACT	52,165	52,165		User Fees for Services
48002	EVENT SERVICES	4,150	4,150		User Fees for Services
48010	INSURANCE FEES	615	615		User Fees for Services
48020	AD INCOME	300	300		User Fees for Services
48040	COMMISSIONS VND	-	-		User Fees for Services
48050	REC. PROGRAMS	345,329	345,329		User Fees for Services
48051	FRF DISCOUNT	(3,015)	(3,015)		User Fees for Services
48055	PROGRAM GRANTS	26,465	26,465		Related to Restricted Grants
48070	SALE OF SCRAP	-	-		Use of Property fees
50001	INT. REVENUE	27,000	16,709	10,291	Allocated
51001	SECURED TAXES	631,898		631,898	
51060	MEASURE B ASSMT	212,512	212,512		Special Assessment Restricted Specific Use
52000	OTHER INCOME	1,000	1,000		Miscellaneous Fees and Reimbursements
53001	CONTRIBUTIONS	1,000	1,000		Donations
53002	QUIMBY FEES	10,000	10,000		Development fees
54001	STATE GRANTS	67,000	67,000		Related to Restricted Grants
56000	GAIN ON DISPOSAL	-	-		Miscellaneous Fees and Reimbursements
<b>Total General Fund</b>		<b>1,535,408</b>	<b>893,219</b>	<b>642,189</b>	
<b>Street Lighting</b>					
41050	ADMIN FEE	15,000	15,000		
42020	PROC. FEES	3,500	3,500		
43195	OTHER OP. REV.	-	-		
47001	ST. LIGHT CHGS	90,845	90,845		
47001	ST. LIGHT CHGS	6,250	6,250		
50001	INT. REVENUE	-	-		
<b>Total Street Lighting</b>		<b>115,595</b>	<b>115,595</b>	<b>-</b>	User Fees for Services
<b>Water Fund</b>					
40000	WATER BASE CHG	1,538,380	1,538,380		
40001	MTR. WATER SALE	2,112,363	2,112,363		
41001	NEW SVC. FEES	27,000	27,000		
41002	INSTALLATION FEES	-	-		
41020	PL. CK. FEE DEP	1,000	1,000		
42001	PERMIT FEES	1,000	1,000		
42010	CONN. FEES	100,000	100,000		
42020	PROC. FEES	17,500	17,500		
42030	BAD CHECK FEES	500	500		
42040	RECONN. FEES	17,000	17,000		
42050	DCV INSPECTION	22,000	22,000		
43010	REC. BAD DEBTS	750	750		
43190	CELL TOWER REV.	15,304	15,304		
43195	OTHER OP. REV.	10,000	10,000		
43197	LEASE REVENUE	3,600	3,600		
43198	PAVING FEES	3,000	3,000		
43199	SERVICE UPGRADE	-	-		

**McKinleyville Community Services District  
Revenue Estimates Detail  
FY 19-20 Budget**

**Proceeds Detail (Worksheet 2.1  
of Guidelines)**

Fnd	Acct	Estimated Revenue (2)	Less Non- Proceeds of Taxes	Net Proceeds of Taxes	Comments
46000	AFTER HRS CHGS	1,000	1,000		
48060	EQUIP USAGE FEE	450	450		
48070	SALE OF SCRAP	350	350		
50001	INT. REVENUE	50,000	50,000		
50005	LATE CHARGES	15,500	15,500		
51011	CONTRIB CONST	100,000	100,000		
52000	OTHER INCOME	1,000	1,000		
56000	GAIN ON DISPOSAL	4,000	4,000		
57000	UNREALIZED GAIN/LOSS	-	-		
<b>Total Water</b>		<b>4,041,697</b>	<b>4,041,697</b>	<b>0</b>	User Fees for Services
<b>Wastewater Fund</b>					
40002	SWR SVC CHGS.	3,835,860	3,835,860		
40010	STORM WATER FEE	350	350		
41001	NEW SVC. FEES	21,000	21,000		
41002	INSTALLATION FEES	-	-		
41020	PL. CK. FEE DEP	1,000	1,000		
41040	SWR CONST PRMT	1,500	1,500		
42001	INSPECTION FEES	-	-		
42010	CONN. FEES	150,000	150,000		
42020	PROC. FEES	-	-		
42030	BAD CHECK FEES	300	300		
42040	RECONN. FEES	-	-		
42050	DCV INSPECTION	-	-		
43010	REC. BAD DEBTS	900	900		
43190	CELL TOWER REV.	15,304	15,304		
43195	OTHER OP. REV.	7,500	7,500		
43197	LEASE REVENUE	25,960	25,960		
43198	PAVING FEES	1,000	1,000		
46000	AFTER HRS CHGS	-	-		
48060	EQUIP USAGE FEE	-	-		
48070	SALE OF SCRAP	-	-		
50001	INT. REVENUE	75,000	75,000		
50005	LATE CHARGES	14,000	14,000		
51011	CONTRIB CONST	100,000	100,000		
52000	OTHER INCOME	1,000			
56000	GAIN ON DISPOSAL	5,000	5,000		
57000	UNREALIZED GAIN/LOSS	-	-		
<b>Total Wastewater</b>		<b>4,255,674</b>	<b>4,254,674</b>	<b>0</b>	User Fees for Services
<b>Debt Service</b>					
<b>Total Debt Service</b>		<b>-</b>	<b>-</b>	<b>-</b>	Debt Related
<b>Total All Funds</b>		<b>9,948,374</b>	<b>9,305,185</b>	<b>642,189</b>	

**McKinleyville Community Services District**  
**APPROPRIATIONS LIMIT CALCULATION**  
**FY 19-20 Budget**

<b>Calculation of Appropriations Subject to  Limit (Worksheet #4 of Guidelines)</b>
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	<u>Adopted Budget</u>
Total Appropriations From Proceeds of Taxes (From Worksheet # 2)	\$ 642,189
Less Allowed Exclusions (From Worksheet #7)	(19,911)
Current Year Appropriations Subject to Limit	<u>\$ 622,279</u>
Current Year Appropriations Limit (From Worksheet #6)	1,103,883
Current Year Appropriations Over or (Under) Limit	<u>\$ (481,604)</u>
Percentage Over or (Under) Limit	<u>-44%</u>



McKinleyville Community Services District

APPROPRIATIONS LIMIT CALCULATION

FY 19-20 Budget

Population and Growth Factors (Worksheet #5 of Guidelines)

	Percent Change Indices		Percent Change in Population [1]		Allowed Annual Percent Growth in Appropriations Limit	Revised Appropriations Limit [2]
	Percent Change in Per Capita Personal Income [3]	Percent Change in Annual Non-Residential Assessed Valuation growth to Total Growth [4]	MCS D (Unincorporated County)	Humbolt County Total		
FY 06-07	3.96	21.98	0.10	0.38	122.44352%	418,429
FY 07-08	4.42	-14.41	0.17	0.44	104.87945%	438,846
FY 08-09	4.29	22.13	0.83	0.64	123.14368%	540,411
FY 09-10	0.62	12.02	0.57	0.45	112.65851%	608,820
FY 10-11	-2.54	37.77	0.69	0.53	138.72061%	844,558
FY 11-12	2.51	10.50	0.72	0.66	111.29560%	939,956
FY 12-13	3.77	16.80	0.10	0.00	116.91680%	1,098,967
FY 13-14	3.10	0.02	0.50	0.40	100.51970%	1,104,678
FY 14-15	-0.23	0.50	-0.1	-0.03	100.43433%	1,109,476
FY 15-16	3.82	-0.08	-0.5	-0.30	99.42169%	1,103,060
FY 16-17	5.37	-0.30	0.1	0.00	99.80269%	1,100,883
FY 17-18	3.69	0.25	1.1	1.00	101.35177%	1,115,765
FY 18-19	3.67	0.25	-0.4	-0.30	99.84407%	1,114,025
FY 19-20	3.85	0.14	-0.6	-0.54	99.54377%	1,108,942

[1] From State Department of Finance per Article XIII B of the California Constitution every May 1st for following Fiscal Year Appropriations Calculation. A 1991 amendment to Article XIII-B dropped use of the CPI and allowed for revising limit with PCI or Growth in non-residential assessed valuation and City or County population growth factors back to FY 87-88. The MCS D may selection by resolution the growth factors to be used to calculate the annual Appropriations Limit. The **Bold type** indicate Factor used in calculation for the individual Fiscal Year.

[2] Appropriations Limit calculation have been revised to correct factors and mathematical calculations. Previous Appropriations limits and combined percentage growth from June 20, 2007 Board Agenda report.

[3] PCI = Per Capita Personal Income - California 4th Quarter - Calculated by State Department of Finance. See Price-Population Letter, Annual

[4] Percent of annual growth in non-residential assessed valuation is from information provided by the Humboldt County Assessor's office on values and property classifications and is calculated as the percent of change in non-residential property valuation to the change in total valuation. Application of the percent change in non-residential valuation is from the prior fiscal year change. For example, the percent change in FY 03-04 of 8.14% was the change in non-residential assessed valuation in FY 02-03 from FY 01-02.

**McKinleyville Community Services District**  
**APPROPRIATIONS LIMIT CALCULATION**  
**FY 19-20 Budget**

<b>Appropriations Limit Calculation (Worksheet #6 of Guidelines)</b>
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<b>Prior Year Appropriations Limit (From Worksheet #5)</b>	<b>\$ 1,108,942</b>
<b>Current Year Growth Factors (From Worksheet #5)</b>	
<b>Non-Residential Assessed Valuation Percent Change</b>	<b>0.14%</b>
<b>MCSD Unicorporated County Population Percent Change</b>	<b>-0.60%</b>
	<hr/>
<b>Compounded Total Percentage Adjustment Factor</b>	<b>-0.456%</b>
<b>Current Year Annual Adjustment Amount</b>	<b>\$ (5,059)</b>
<b>Other Adjustments to Limit (see detail worksheets)</b>	
Reduction In Limit	
Loss of Responsibility	0
Transfer of Services to Private Sector	0
Transfer of Services to Fees	0
Increase in Limit	
Assumed Responsibility of Services	0
	<hr/>
<b>Total Adjustments to Limit</b>	<b>\$ -</b>
	<hr/>
<b>Current Year Appropriations Limit</b>	<b>\$ 1,103,883</b>
	<hr/> <hr/>

**McKinleyville Community Services District**  
**APPROPRIATIONS LIMIT CALCULATION**  
**FY 19-20 Budget**

<b>Exclusions to Appropriations Limit (Worksheet #7 of Guidelines)</b>
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	<b>Exclusions</b>
<b>Court Orders</b>	-
<b>Federal Mandates</b>	
Fair Labor Standards Act Payments	-
FICA and Medicare Payments	16,292
Unemployment Payments	3,618
<b>Total Federal Mandates</b>	<b>19,911</b>
<b>Qualified Capital Outlays (Assets of over \$100,000 )</b>	-
<b>Total Qualified Capital Outlays Paid From Proceeds of Taxes</b>	-
<b>Qualified Debt Service</b>	
<b>Total Qualified Debt Service Paid From Proceeds of Taxes</b>	-
<b>Total Exclusions</b>	<b>19,911</b>