

MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY
FOREST MANAGEMENT PLAN, FUNDING, AND BUDGET SUBCOMMITTEE HELD ON TUESDAY,
AUGUST 4, 2026 at 4:30 P.M.

IN PERSON AT THE MCSD OFFICE CONFERENCE ROOM – 1656 SUTTER ROAD,
MCKINLEYVILLE, CALIFORNIA

and

TELECONFERENCE Via ZOOM & TELEPHONE:

Use ZOOM MEETING ID: 843 3939 9410 (<https://us02web.zoom.us/j/84339399410>)
or DIAL IN TOLL FREE: 1-888-788-0099 (No Password Required!)

AGENDA ITEM A. CALL TO ORDER:

1.a Call to Order: The meeting was called to order at 4:31 p.m. by Kevin Creed.

1.b Roll Call: The following members and staff in attendance in person at the MCSD Conference Room:

Kevin Creed, Subcommittee Chair
Jess Elm, MCSD Environmental Programs Coordinator
Patrick Kaspari, MCSD General Manager
Jennifer Ortega, Committee Member

Subcommittee members absent:
Joel Rink, Committee Member

Subcommittee members attending remotely via Zoom:
Maya Conrad, Subcommittee Vice Chair

2. Pledge of Allegiance: The Pledge of Allegiance was led by Jess Elm.

3. Additions or Changes to the Agenda

There were no additions or changes to the agenda.

4. Approval of Agenda

Motion: It was moved to approve the agenda.

Motion by: Patrick Kaspari **Second:** Jennifer Ortega

Roll Call: Ayes: Kevin Creed, Jess Elm, Patrick Kaspari, Jennifer Ortega

Nays: None

Absent: Maya Conrad, Joel Rink

Motion Summary: Motion passed.

5. Public Comment and Written Communications

There was no public comment.

6. Review and Approval of Minutes from June 2, 2026 Subcommittee Meeting

Motion: It was moved to approve the June 2, 2026 meeting minutes.

Motion by: Jennifer Ortega **Second:** Patrick Kaspari

Roll Call: Ayes: Kevin Creed, Jess Elm, Patrick Kaspari, Jennifer Ortega

Nays: None

Absent: Maya Conrad, Joel Rink

Motion Summary: Motion passed.

7. Discuss Memorial Grove Program in the McKinleyville Community Forest

Item presented by Jess Elm, Environmental Programs Coordinator. She recommended that the Forest Management Plan (FMP) Subcommittee begin establishing an official Memorial Grove Program within the McKinleyville Community Forest (MCF). Subcommittee members discussed logistics and considerations and requested Staff to make a Rough Draft of the Rules and Regulations that would be used to regulate the MGP, and to bring the Rough Draft back to the FMP Subcommittee for review.

The Subcommittee commented, discussed, and asked clarifying questions.

There was no public comment.

This was an information only item. No action was taken.

8. Discuss Outreach and Coordination with the Humboldt County Sheriff's Office on McKinleyville Community Forest Patrols

Item presented by Jess Elm, Environmental Programs Coordinator. She recommended that the FMP Subcommittee discuss the potential next steps regarding conversations on outreach and coordination with the Humboldt County Sheriff's Office on patrolling the MCF. This is due to the increased number of motorized vehicles that do not fall under Class 1 and Class 2 ebikes riding in the forest, along with trash dumping, and the building of encampments.

The Subcommittee commented, discussed, and asked clarifying questions.

There was no public comment.

This was an information only item. No action was taken.

9. Discuss Potential Educational Partnership with McKinleyville High for Research in the McKinleyville Community Forest

Item presented by Jess Elm, Environmental Programs Coordinator. The FMP Subcommittee began conversations on creating a potential partnership with McKinleyville High to conduct research within the MCF. Subcommittee members gave ideas on potential projects for students to participate in within the MCF and reviewed Kevin Creed's discussion points.

The Subcommittee commented, discussed, and asked clarifying questions.

There was no public comment.

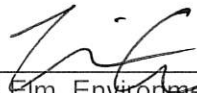
This was an information only item. No action was taken.

10. Committee Member Announcements and Future Agenda Items

- CAL FIRE Forest Health Program Grant Update
- Huffman Appropriation Update
- Next FMP Subcommittee Meeting: September 1, 2026 @ 4:30pm
- Next MCF Committee Meeting: August 18, 2026 @ 5:30pm
- Next TICS Subcommittee Meeting: August 25, 2026 @ 5:15pm

11. Adjournment

Meeting Adjourned at 5:45 p.m.



Jess Elm, Environmental Programs Coordinator