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TO: MEMBERS, RECREATION ADVISORY COMMITTEE

FROM: LESLEY FRISBEE, PARKS & RECREATION DIRECTOR

SUBJECT: STAFF NOTES FOR MAY 19, 2022 MEETING

AGENDA ITEM I- Introductions, Call to Order & Flag Salute

AGENDA ITEM II - Communications

Staff or members may communicate any pertinent information not already scheduled to be discussed on the agenda.

AGENDA ITEM III - Public Comment

Any person may address the Committee at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District.

AGENDA ITEM IV— Recreation Director Report

Recreation Program Updates

- Drop-in Pickleball is running on Friday evenings 6:30pm-8:30pm. \$4 per person
- Drop-in Kung Fu is on Tuesday and Thursday evenings 5:30pm-6:30pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class
- Drop-in Tai Chi is Sundays 11:00am-12:00pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class
 - The Martial Arts classes are averaging 8-12 people per class.
- Pee Wee basketball for kindergarten through 2nd grade is in full swing. The Program will run through May 21, 2022.
- We are currently taking registration for Tot-letics T-ball, the Kids Camp Summer Day Camp program and the Summer Basketball program. These programs will begin in June and July.

Park & Facility Maintenance Updates

Several open space zones received mowing, hedging and weeding maintenance and detention basins received clearing as part of the Open Space Maintenance Zone agreements. A broken pipe at Hiller Sports Site baseball fields had to be repaired after being broken by coaches. One field was closed for a week to accommodate the repair. The Parks crew and NHES continue the routine schedule for maintenance on Central Ave. landscaping. Staff continues to keep up with daily/weekly routine facility and vehicle maintenance. Monthly inspections were conducted on all facilities and Open Spaces.

Facility Rentals & Use

17 Azalea Hall Rentals in May through July. 16 Pierson Park rentals May through July. Activity Center use is primarily recreational programs 5 days per week, with two to three birthday parties scheduled each month.

The Boys & Girls Club of the Redwoods Teen Club at the Teen & Community Center is averaging 18-21 youth per day. The kitchen at the teen center continues to be underutilized by vendors. We still do not have anyone on staff with skills or capacity to offer cooking classes.

Vandalism Report

In the last month the only vandalism staff have had to respond to has been on mid-town trail. Additionally there have not been any homeless encampments discovered or requiring clean-up in any of the District's open space maintenance zones or park properties.

Hewitt Ranch Property Updates

No updates at this time.

North Bank River Property Updates

No updates at this time.

Other updates:

- Staff is drafting the Summer/Fall Newsletter and Activity Guide. It will be mailed the week of June 13th.
- Staff continues to participate as members of the McKinleyville Chamber of Commerce Board of Directors, the McKinleyville Family Resource Center Board of Directors and the Boys & Girls Club of the Redwoods Board of Directors.
- Staff continues to provide support to other departments of the District; assisting with accounts payable, payroll, and facilitating professional development workshops.

Action: Information

AGENDA ITEM V – Proposed Facility Use Fee Increases

Facility use fees have not been adjusted since 2020. Typically use fees are adjusted annually. In 2021 we did not adjust fees as a result of the COVID-19 pandemic and the fact that for much of that time we did not allow use of facilities. Now that we have opened up use of facilities it is time to adjust the use fees. Staff is proposing a 2%-2.25% increase to fees. Please see **Attachment 1** for an outline of existing fees and proposed increases.

Action: Information

AGENDA ITEM VI – Community Forest

The monthly meeting with Green Diamond Resource Co. and Trust for Public Lands was held on May 2nd. We discussed the next steps for identifying the third access point. GDRC is awaiting the final appraisal of the forest property as per the requirements of the grant funding the purchase. The determination of status is complete and GDRC is now working on the legal description for the title.

GDRC staff and MCSD staff will be doing field walks at each of the potential access points in the coming months to gather more specific data related to feasibility of development for each point.

Action: Information

AGENDA ITEM VII – BMX Track & Park Project

Staff met with Mike McIntyre of Action Sports Design on May 11th. He is drafting the planning concept layout and language for the RFP. We hope to have the drafts by May 25th. Then we will review with McKinleyville BMX before finalizing. Hoping to release the RFP by July.

Action: Information

AGENDA ITEM VIII – Dog Park Fencing

Staff have received public requests for the development of a fenced area for small dogs at the dog park. At this time funding for such a project does not exist.

Action: Discussion

AGENDA ITEM IX – Intermodal Transportation Committee Report

Ben Winker to report on work of County Intermodal Transportation Committee.

Action: Information

AGENDA ITEM X – Report on Actions of MCSD Board

AGENDA ITEM B. PUBLIC HEARINGS:

B.1 Conduct Public Hearing for the Annual Levy of Assessments (Fiscal Year 2022/2023) for the Measure B Maintenance Assessment District – Renewal for Parks, Open Space, and Recreational Facilities.

Consider Adopting Resolution 2022-13 Amending and/or Approving the Final Engineer's Annual Levy Report for the Measure B Maintenance Assessment District - Renewal for Parks, Open Space, and Recreational Facilities for Fiscal Year 2022/2023

Consider Adopting Resolution 2022-14 Ordering the Levy and Collection of Assessments within the Measure B Maintenance Assessment District - Renewal for Parks, Open Space, and Recreational Facilities for Fiscal Year 2022/2023

President Couch opened the public hearing at 7:08 p.m.

Recreation Director Frisbee opened with a review of the item.

There was no public comment.

The public hearing closed at 7:12 p.m.

Motion: *It was moved to adopted Resolutions 2022-13 and 2022-14.*

Motion by: *Director Orsini; **Second:** Director Binder*

Roll Call: *Ayes: Binder, Clark-Peterson, Mayo, Orsini, and Couch Nays: None Absent: None*

Motion Summary: *Motion Passed*

Action: Information

AGENDA ITEM XI– Ad Hoc Committee Reports

Skate Park (Charlie Caldwell):

Fischer Ranch Estuary Project (Johnny Calkins)

BMX Bike Track & Park at School/Washington (Charlie Caldwell)

Community Garden (Ben Winker)

Action: Information

AGENDA ITEM XII – Discuss Agenda Topics for Next Meeting

Action: Discussion

AGENDA ITEM XIII – Adjournment