

**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY  
FOREST COMMITTEE (MCFC) HELD ON TUESDAY, JULY 16, 2024 at 5:30 P.M.  
IN PERSON AT AZALEA HALL – 1620 PICKETT ROAD, MCKINLEYVILLE, CALIFORNIA**

**Agenda Item I – Introductions, Call To Order, & Flag Salute**

The meeting was called to order at 5:30 p.m. with following committee members in attendance in person at Azalea Hall.

Gregory Orsini, Chair, MCSD Board Director  
James Biteman, MCSD Board Director  
Patrick Kaspari, MCSD General Manager  
James Henry, MCSD Operations Director  
Kirsten Messmer, MCSD Parks and Recreation Director  
Jens Andersen, MCSD Recreation Coordinator  
Maya Conrad  
Jennifer Ortega (arrived at 5:37 p.m.)  
Tyler Brown  
Desiree Early Dorvall (arrived at 5:34 p.m.)  
Michele Stephens  
Todd Truesdell  
Kevin Creed  
Christopher Collier

Absent: Joel Rink

The Pledge of Allegiance was led by Recreation Coordinator Jens Andersen.

Committee members introduced themselves and gave brief summaries of their backgrounds.

**Agenda Item II – Establish Meeting Agreements**

- Brown Act

Board Secretary Blaine presented information on Brown Act Compliance. This was an information only item with no action taken.

- Meeting Days & Times, Calendar Dates

Parks and Recreation Director Messmer presented the item. The committee discussed the provided information.

**Motion:** It was moved to hold future meetings on the third Tuesday of the month at 5:30 p.m.

**Motion by:** Conrad **Second:** Stephens

There were no comments from the committee or public.

**Roll Call:** Ayes: Kaspari, Henry, Messmer, Andersen, Conrad, Ortega, Brown, Dorvall, Stephens, Truesdell, Creed, Collier Nays: None Absent: Rink

**Motion Summary:** Motion passed.

- Location
- Hybrid Option

Parks and Recreation Director Messmer presented information on possible locations for future meetings. The committee discussion was a segway into a discussion about having a hybrid option for future meetings, which would influence meeting location. General Manager Kaspari gave a brief summary of AB 2449 rules for public meetings by teleconference.

**Motion:** It was moved to hold future meetings in the Hewitt Room at Azalea Hall in a hybrid meeting format.

**Motion by:** Stephens **Second:** Andersen

There were no comments from the committee or public.

**Roll Call:** Ayes: Kaspari, Henry, Messmer, Andersen, Conrad, Ortega, Brown, Dorvall, Stephens, Truesdell, Creed, Collier Nays: None Absent: Rink

**Motion Summary:** Motion passed.

### Agenda Item III – Form 700

Board Secretary Blaine presented information regarding the Fair Political Practices Commission (FPPC) Form 700 Statement of Economic Interests that had been distributed to committee members that would be required to complete it. This was an information only item. No action was taken.

### Agenda Item IV – Update on Current Status

General Manager Kaspari presented the item, giving a brief summary of the fruition of the Community Forest. This was an information only item. No action was taken.

### Agenda Item V – Priorities & Goals

Parks and Recreation Director Messmer presented the item and overviewed staff-identified priorities for the community forest. Committee discussion ensued, including clarifying questions about grant funding opportunities. GM Kaspari suggested a future subcommittee dedicated to Funding. A brief discussion of possible subcommittees was held. Chair Orsini directed staff to prioritize the potential subcommittees and brief the committee at the August meeting.

### Agenda Item VI – Public Comment

Public comment was given by:

Deborah, McKinleyville Resident

Kevin, McKinleyville Resident and Mountain Bike Tribal Trail Alliance Member

Shawn Fyfe, Mountain Bike Tribal Trail Alliance Member

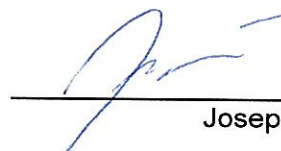
Jesse Miles, Executive Director of the McKinleyville Chamber of Commerce

Mark Andre, BBW & Associates

David Flores, Redwood Coast Mountain Bike Association

### Agenda Item VII - ADJOURNMENT

Meeting Adjourned at 7:04 p.m.



Joseph Blaine, Board Secretary