November 12, 2026 Special Meeting of the McKinleyville Community Services District Board of Directors

Time: 2:00 p.m.

Location: District Conference Room, 1656 Sutter Road, McKinleyville, California

The public may submit written comments to the Board Secretary at: comments@mckinleyvillecsd.com up until 4:30 p.m. on Monday, November 9.

All Public Comment received before the above deadline may be provided to the Board at 9 a.m. on Tuesday, November 10 in a supplemental packet that will also be posted on the website for public viewing.

Agenda

1 Roll Call

2 Pledge of Allegiance

3 Additions or Changes to the Agenda

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.

4 Approval of the Agenda

5 Closed Session Discussion

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

CLOSED SESSION — THREAT TO PUBLIC SERVICES OR FACILITIES (Government Code § 54957(a)(1))

Consultation with: Joey Blaine, Board Secretary/Administrative Assistant; Gabriel Manigat Jr., Cybersecurity Engineer, Infinite Consulting Services

Subject: Consultation regarding cybersecurity threats, vulnerabilities, and protective measures affecting District critical infrastructure and essential public services, including security-sensitive aspects of cybersecurity policies and procedures developed under the California Office of Emergency Services State and Local Cybersecurity Grant Program.

6 Consider Adoption of Resolution 2026-33 Adopting the Cybersecurity Policies and Procedures Manual Developed Under the California Office of Emergency Services State and Local Cybersecurity Grant Program

Attachment 1 – Resolution 2026-33

7 Board Member Comments, Announcements, Reports and Agenda Item Requests

8 Adjournment

Posted 5:00 p.m. on November 6, 2026

Pursuant to California Government Code Section 54957.5. this agenda and complete packet are available for public inspection upon request at the MCSD office, 1656 Sutter Road, McKinleyville. If you would like to receive the complete packet via email, free of charge, contact the Board Secretary at (707) 839-3251 to be added to the mailing list.

McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in

implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.

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McKinleyville Community Services District

BOARD OF DIRECTORS

November 12, 2026 TYPE OF ITEM: **ACTION**

ITEM: 6 **Consider Adoption of Resolution 2026-33 Adopting the Cybersecurity Policies and Procedures Manual Developed Under the California Office of Emergency Services State and Local Cybersecurity Grant Program**

PRESENTED BY: **Joey Blaine, Board Secretary**

TYPE OF ACTION: **Roll Call**

Recommendation:

Staff recommends that the Board review the information provided, discuss, take public comment, and adopt Resolution 2026-33.

Discussion:

As the Board is aware, the District has received $250,000 of funding through the State and Local Cybersecurity Grant Program (SLCGP), administered by the California Office of Emergency Services, to bring the District into alignment with National Institute of Standard and Technology (NIST) Cybersecurity Framework 2.0.

Throughout this process, Board Secretary Blaine partnered closely with Gabriel Manigat Jr., Cybersecurity Engineer with Infinite Consulting Services, to create a robust framework of policies and procedures to enhance the District's cybersecurity posture and threat readiness. The Cybersecurity Ad Hoc Committee, consisting of Director Binder, Director Orsini, and key District staff, has met twice this year to review the developed policies and procedures and provided feedback that was incorporated into the final drafts. It is staff's intention for the committee to meet one more time this year to review an updated snapshot of our cybersecurity readiness.

These policies and procedures have been compiled into the District's Cybersecurity Policies and Procedures Manual. The policies and procedures therein are:

- Acceptable Risk Acknowledgement
- Acceptable Use Policy
- Business Continuity/Disaster Recovery Plan
- Cybersecurity Plan
- Data Classification Standard
- Enterprise Asset Inventory Standard
- Password Policy

- Secure Configuration Baseline
- Secure Network Architecture Standard
- Technology & Computer Use Standard
- Vulnerability Management Program

Because the manual contains sensitive information related to the District's cybersecurity controls, systems, and response protocols, it is considered confidential and is not available for public distribution.

Resolution 2026-33 **(Attachment 1)** provides the instrument to adopt the Cybersecurity Policies and Procedures Manual.

Alternatives:

Staff analysis consists of the following potential alternative.

- Take No Action

Fiscal Analysis:

According to IBM's "Cost of Data Breach Report", the average cost of a cybersecurity incident in the public sector is $3.5 million. Our hardened cybersecurity posture will assist the District in avoiding such a costly event.

Environmental Requirements:

Not applicable

Exhibits/Attachments:

- Resolution 2026-33

RESOLUTION 2026-33

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MCKINLEYVILLE COMMUNITY SERVICES DISTRICT ADOPTING CYBERSECURITY POLICIES AND PROCEDURES MANUAL DEVELOPED UNDER THE CALIFORNIA OFFICE OF EMERGENCY SERVICES STATE AND LOCAL CYBERSECURITY GRANT PROGRAM

WHEREAS, the McKinleyville Community Services District (MCSD) recognizes the increasing risk of cybersecurity threats to public agencies and the importance of protecting public information, operational technology, critical infrastructure, and information systems; and

WHEREAS, the State and Local Cybersecurity Grant Program (SLCGP) was established to assist local governments in strengthening cybersecurity capabilities and improving resilience against cyber threats; and

WHEREAS, the District has participated in cybersecurity planning and implementation efforts supported through the SLCGP and related state initiatives; and

WHEREAS, District staff have developed and/or updated cybersecurity policies and procedures and compiled them into the District's Cybersecurity Policies and Procedures Manual; and

WHEREAS, adoption of these policies and procedures will strengthen the District's alignment with the National Institute of Standard and Technology (NIST) Cybersecurity Framework 2.0 and ability to prevent, detect, respond to, and recover from cybersecurity incidents while supporting regulatory compliance and protection of public resources.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of McKinleyville Community Services District hereby adopts the Cybersecurity Policies and Procedures Manual developed under the California Office of Emergency Services State and Local Cybersecurity Grant Program.

ADOPTED, SIGNED AND APPROVED at a duly called meeting of the Board of Directors of the McKinleyville Community Services District on the 12th day of November 2026 by the following polled vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Dennis Mayo, Board President

Attest:

_____
Joey Blaine, CMC, Board Secretary