



May 6, 2026 Regular Meeting of the McKinleyville Community Services District Board of Directors

Time: 6:00 p.m.

Location: Azalea Hall, 1620 Picket Road, McKinleyville, California

Or

Teleconference via ZOOM or Telephone

Use ZOOM MEETING ID: 859 4543 6653 (<https://us02web.zoom.us/j/85945436653>)

or DIAL IN TOLL FREE: 1-888-788-0099 (No Password Required!)

To participate by teleconference, please use the toll free number listed above, or join through the internet at the Zoom App with weblink and ID number listed above, or the public may submit written comments to the Board Secretary at: comments@mckinleyvillecsd.com up until 4:30 p.m. on Tuesday, May 5.

All Public Comment received before the above deadline may be provided to the Board at 9 a.m. on Wednesday, May 6 in a supplemental packet that will also be posted on the website for public viewing.

Agenda

A. Call to order

1 Roll Call

2 Pledge of Allegiance

3 Additions or Changes to the Agenda

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body

present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.

4 Approval of the Agenda

5 Closed Session Discussion

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

There is no closed session scheduled.

B. Public Hearings

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

1 Conduct Public Hearing for the Annual Levy of Assessments (Fiscal Year 2026/2027) for the Measure B Maintenance Assessment District – Renewal for Parks, Open Space, and Recreational Facilities.

Consider Adopting Resolution 2026-16 Amending and/or Approving the Final Engineer’s Annual Levy Report for the Measure B Maintenance Assessment District - Renewal for Parks, Open Space, and Recreational Facilities for Fiscal Year 2026/2027

Consider Adopting Resolution 2026-17 Ordering the Levy and Collection of Assessments within the Measure B Maintenance Assessment District - Renewal for Parks, Open Space, and Recreational Facilities for Fiscal Year 2025/2026

Attachment 1 – Resolution 2026-16

Attachment 2 – Resolution 2026-17

Attachment 3 – Annual Engineer’s Report Fiscal Year 2025/2026

Attachment 4 – PSA for Notice of Hearing

Attachment 5 – Measure B Preliminary Assessment Roll

C. Public Comment and Written Communications

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. Comments are limited to 3 minutes. Letters should be used for complex issues.

D. Consent Calendar

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

1 Consider Approval of Draft Minutes of the Board of Directors Regular Meeting on April 1, 2026

Attachment 1 – Draft Minutes from April 1, 2026

2 Consider Approval of March 31, 2026 Treasurer’s Report

Attachment 1 – March 31, 2026 Treasurer’s Report

3 Compliance With State Double Check Valve (DCV) Law

4 Consider Approval of Hiller Sports Complex Facility Use Agreement Contracts Between MCSD and the Mad River Youth Soccer League (MRYSL)

Attachment 1 – HSC Agreement between MCSD and Mad River Youth Soccer League

Attachment 2 – Supplemental Maintenance Agreement Between MCSD and Mad River Youth Soccer League

5 Consider Approval of the 2025 Consumer Confidence Report (CCR)

Attachment 1 – 2025 Consumer Confidence Report

6 Consider Adoption of Proclamation: May 3 through May 9, 2026 Professional Municipal Clerks Week

Attachment 1 – Proclamation

7 Consider Approval of Agreement Between McKinleyville Union School District (MUSD) and the McKinleyville Community Services District (MCSD) for the Provision of After School Leaders to the 21st Century Community Learning Center After School Program at McKinleyville Union School District Schools

Attachment 1 – MUSD and MCSD Memorandum of Understanding 2026-27

8 Consider Adoption of a Notice of Exemption as required for the Financial Assistance Application from the State Water Resources Control Board for the Planning and Design of the Fischer, B Street, Kelly, and Letz Lift Station Upgrades including associated Force Mains, an Alternative Disinfection Study for the Wastewater Management Facility, and the Office Seismic Retrofit Projects

Attachment 1 – Notice of Exemption for Projects detailed in CWSRF Planning Grant Application

9 Consider Supporting Life Plan Humboldt Application for Simpson Family Fund Grant

E. Continued and New Business

1 Consider Adoption of Resolution 2026-18 Recognizing, Honoring, and Thanking Erik Jones for His 23 Years of Service Upon His Retirement

Attachment 1 – Resolution 2026-18

2 Water and Wastewater Bond Financing Update

Attachment 1 – Identified Projects to be Funded

Attachment 2 – April 27, 2026 Financing Summary

Attachment 3 – DRAFT S&P Credit Presentation

Attachment 4 – DRAFT District Resolution

Attachment 5 – DRAFT Water Installment Purchase Contract

Attachment 6 – DRAFT Water Trust Agreement

Attachment 7 – DRAFT Water Certificate Purchase Agreement

Attachment 8 – DRAFT Official Statement

Attachment 9 – DRAFT Continuing Disclosure Certificate

Attachment 10 – Time and Responsibility Schedule

3 Consider Second Reading and Adoption of Ordinance 2026-01 Amending Regulation Community Forest Committee of the McKinleyville Community Services District Rules and Regulations

Attachment 1 – 2026-03-17 Regulation 46 in Track Changes

Attachment 2 – Ordinance 2026-01

4 Consider Second Reading and Adoption of Ordinance 2026-02 Amending the District’s Rules and Regulations Regarding Collection of Delinquent Charges

Attachment 1 – Ordinance 2026-02

Attachment 2 – Regulation 1 Draft Changes

Attachment 3 – California Government Code Section 61115-Collection and Enforcement of Rates and Charges

5 Consider Support for AB (Assembly Bill) 1866 (Rogers) California Disaster Assistance Act: Minimum Damages Thresholds

Attachment 1 – AB 1866 Text

Attachment 2 – Letter of Support

6 Review Operations Draft Budget for Water, Wastewater, and Streetlight Funds, FY2026-27

Attachment 1 – FY2026-27 Draft Operating Budget for Water

Attachment 2 – FY2026-27 Draft Operating Budget for Wastewater

Attachment 3 – FY2026-27 Draft Operating Budget for Streetlights

7 Approval of FY2025-26 Budget Revision

Attachment 1 – FY2025-26 Revised Budget Summaries

8 Discuss and Consider Approval of Resolution 2026-15 Adopting the Amended Mitigated Negative Declaration and the Mitigation Monitoring and Reporting Program for the Highway Sewer Crossing Project

Attachment 1 – An Addendum to the 2025 Initial Study and Mitigated Negative Declaration, Sewer Highway Crossings Project

Attachment 2 – Addendum to the Mitigation, Monitoring and Reporting Program

Attachment 3 – Revised Notice of Determination

Attachment 4 – Resolution 2026-15

9 Discuss and Decide on District Preferences for the November 3, 2026 Election

Attachment 1 – Letter from County Elections Office

10 Consider Approval of the McKinleyville BMX (MCKBMX) Memorandum of Understanding (MOU) to the McKinleyville Community Services District (MCSD) Board of Directors

Attachment 1 – MCKBMX & MCSD MOU

11 Consider First Reading of Ordinance 2026-03 Amending the District's Rules and Regulations Generalizing Specific Fees to Reference Appendix A: Current Special Fee Schedule and Appendix B: Facility & Park Rental Fee Schedule

Attachment 1 – 2026-05-06 MCSD Rules 5.01, 5.04, 5.11, 8.03, 8.04, 8.05, 9.04, 10.03, 10.09, 14.05, 14.08, 16.01(c), 19.03, 21.02, 27.08, 45.01.a, 45.02, 45.03.a, 45.03.c, 45.04.a, 45.05, 45.08, 52.03, and 73.11 in Track Changes

Attachment 2 – Ordinance 2026-03

Attachment 3 – Draft Appendix A: Current Special Fee Schedule

Attachment 4 – Draft Appendix B: Facility & Park Rental Fee Schedule

12 Consider First Reading of Ordinance 2026-04 Amending the District's Rules and Regulations Rule 7.07 Cross-Connections

Attachment 1 – 2026-05-06 MCSD Rules and Regulations Rule 7.07 in Track Changes

Attachment 2 – Ordinance 2026-04

F. Reports

No specific action is required on these items, but the Board may discuss any particular item as required.

1 Active Committee Reports

a. Standing Committees

1. Parks and Recreation Committee (Binder/Biteman)
2. Audit and Finance Committee (Orsini/Biteman)
3. Employee Negotiations Committee (Couch/Mayo)
4. McKinleyville Community Forest Committee (Orsini/Biteman)

b. Ad-Hoc Committees

1. Cyber Security Governance Ad-Hoc Committee (Binder/Orsini)

c. Board Liasons

1. McKinleyville Area Fund (John Kulstad/Binder)
2. Redwood Region Economic Development Commission (Biteman/Mayo)
3. McKinleyville Municipal Advisory Committee (Binder/Orsini)
4. McKinleyville Senior Center (Binder/Couch)

2 Legislative and Regulatory Reports

3 Staff Reports

a. Finance & Administration Department (Samantha Howard)

b. Operations Department (James Henry)

c. Parks & Recreation Department (Kirsten Messmer)

Attachment 1 – Parks and Recreation Committee Approved Meeting Minutes from January 21, 2026

Attachment 2 – McKinleyville Community Forest Committee Approved Meeting Minutes from March 17, 2026

d. **General Manager (Pat Kaspari)**

Attachment 1 – WWMF Monthly Self-Monitoring Report

4. President’s Report

5. Board Member Comments, Announcements, Reports and Agenda Item Requests

G. Adjournment

Posted 5:00 p.m. on May 1, 2026

Pursuant to California Government Code Section 54957.5. this agenda and complete packet are available for public inspection upon request at the MCSD office, 1656 Sutter Road, McKinleyville. A complete packet is also available for viewing at the McKinleyville Library at 1606 Pickett Road, McKinleyville. If you would like to receive the complete packet via email, free of charge, contact the Board Secretary at (707)839-3251 to be added to the mailing list.

McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.