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TO: MEMBERS, RECREATION ADVISORY COMMITTEE

FROM: LESLEY FRISBEE, PARKS & RECREATION DIRECTOR

SUBJECT: STAFF NOTES FOR DECEMBER 20, 2023 MEETING

AGENDA ITEM I- Introductions, Call to Order & Flag Salute

AGENDA ITEM II - Communications

Staff or members may communicate any pertinent information not already scheduled to be discussed on the agenda.

AGENDA ITEM III - Public Comment

Any person may address the Committee at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District.

AGENDA ITEM IV – Officer Election

Elect Chair and Vice Chair officers for 2024

Action

AGENDA ITEM V – PARC Member Applicant

Patti Stuart submitted a PARC application on Oct. 23, 2023, which can be reviewed in **Attachment 1**. There is currently one alternate member seat available.

Action

AGENDA ITEM VI – Community Garden Rehab Planning

Garden Needs:

Need	Cost estimates
New fence	\$ 5,000.00
Garden Boxes	\$ 3,000.00
Storage Shed	\$ 1,500.00
Topsoil	\$ 500.00
TOTAL	\$ 10,000.00

Discussion

AGENDA ITEM VII – Parks & Recreation Director Report

Recreation Program Updates

- Drop-in Pickleball is on Monday, Wednesday and Friday mornings 9:30am to 12:30pm at the McKinleyville Activity Center. Drop in is \$4 per person.
- Drop-in Kung Fu is on Tuesday and Thursday evenings 5:30pm-7:00pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class.
- Drop-in Tai Chi is Sundays 11:00am-12:00pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class.
 - The Martial Arts classes are averaging 10-14 people per class.
- Fast Break Friday's, a drop-in basketball program for youth ages 13 to 17. Drop-in is \$5 per participant. It is averaging 18-20 participants per week.
- Sunday Night drop-in Basketball is averaging 8-10 participants per week.
- Playgroup for children 0-5 years old is running every Thursday from 10:30am-12:30pm.
- The 2024 Youth Basketball League registration has been open since October. Three out of 6 divisions are full with waitlists. It is estimated the league will host a total of 26 teams, which is a record number of teams for this program. The league will run January 8-March 2nd.
- Registration for the Breakout: Skate Camp January 2-5, 2024 is now open. Breakout is a day camp program for youth age 6-11.

Park & Facility Maintenance Updates

The Parks crew and NHES continue the routine schedule for maintenance on Central Ave. and Open Space Zone landscaping. Staff continue to keep up with daily/weekly routine facility and vehicle maintenance. Hiller Sports Site fields are now closed for the winter. Monthly inspections were conducted on all facilities and Open Spaces.

Facility Rentals & Use

- 10 Azalea Hall Rentals plus a weekly and a bi-weekly meeting room rental in December through January.
- 2 sport league vendors are utilizing the Activity Center Monday, Wednesday and Thursday evenings through December.

Vandalism Report

Vandalism and misuse of Pierson Park has lessened in the last month but has not disappeared altogether.

Hewitt Ranch Property Updates

No updates at this time.

North Bank River Property Updates

No updates at this time.

Other updates:

- Staff has been participating in weekly training for a Recreation database software program upgrade.
- Staff continues to work with MUSD to provide staff for the school districts after school programs.
- Staff continues to participate as members of the McKinleyville Chamber of Commerce Board of Directors, the McKinleyville Family Resource Center Board of Directors and the Boys & Girls Club of the Redwoods Board of Directors.

- Staff continues to provide support to other departments of the District; assisting with accounts payable, and payroll.

Action: Information

AGENDA ITEM VIII – Ad Hoc Committee Reports

Skate Park (Charlie Caldwell)

Fischer Ranch Estuary Project (Johnny Calkins)

BMX Bike Track & Park at School/Washington (Charlie Caldwell)

Community Garden (Charlie Caldwell)

AGENDA ITEM IX – Discuss Agenda Topics for Next Meeting

Action: Discussion

AGENDA ITEM X – Adjournment