

**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY
FOREST TRAILS, INFRASTRUCTURE, SECURITY, AND CLEAN-UPS SUBCOMMITTEE HELD ON
TUESDAY, FEBRUARY 24, 2026 at 5:15 P.M.
IN PERSON AT THE MCSD OFFICE CONFERENCE ROOM – 1656 SUTTER ROAD,
MCKINLEYVILLE, CALIFORNIA
And Use ZOOM MEETING ID: 899 1001 6069 (<https://us02web.zoom.us/j/89910016069>)
or DIAL IN TOLL FREE: 1-888-788-0099 (No Password Required!)**

AGENDA ITEM A. CALL TO ORDER:

- 1.a Call to Order:** The meeting was called to order at 5:15 p.m. by Michele Stephens.
- 1.b Roll Call:** The following members and staff in attendance in person at the MCSD Conference Room:

Jens Andersen, Recreation Coordinator
Justin Brown, At-Large Member
Ken Burton, Subcommittee Vice-Chair, At-Large Member
Charlie Caldwell, At-Large Member
Christopher Collier, Natural Resources Service Agency Member
Phil Heidrick, At-Large Member
James Henry, Operations Director
Nancy Morelli, At-Large Member
Michele Stephens, Subcommittee Chair, McKinleyville Resident Member
Nicole West, Natural Resources/Biologist Member
Patrick Courtney, Alternate, At-Large Member

The following members were absent:

Tyler Brown, Subcommittee Secretary, Natural Resources Service Agency Member

The following members were present via Zoom:

Shaun Fyfe, Alternate, At-Large Member

Staff in Attendance:

Jess Elm

Patrick Courtney was seated as a voting member in the absence of Tyler Brown.

- 2. Flag Salute:** The Pledge of Allegiance was led by Michele Stephens.
- 3. Additions or Changes to the Agenda**

There were no changes to the agenda.

4. Approval of the Agenda

Motion: It was moved to approve the agenda.

Motion by: Charlie Caldwell **Second:** Nicole West

Roll Call: Ayes: Jens Andersen, Justin Brown, Ken Burton, Charlie Caldwell, Christopher Collier, Phil Heidrick, James Henry, Nancy Morelli, Michele Stephens, Nicole West, Patrick Courtney

Nays: None Absent: Tyler Brown

Motion Summary: Motion passed.

5. Public Comment and Written Communications

There was no public comment.

6. Review and Approval of Minutes from January 27, 2026 Subcommittee Meeting

Motion: It was moved to approve the January 27, 2026 meeting minutes.

Motion by: Jens Andersen **Second:** Ken Burton

Roll Call: Ayes: Jens Andersen, Justin Brown, Ken Burton, Charlie Caldwell, Christopher Collier, Phil Heidrick, James Henry, Nancy Morelli, Michele Stephens, Nicole West, Patrick Courtney

Nays: None Absent: Tyler Brown

Motion Summary: Motion passed.

7. Disc Golf User Group Individual Meeting

Item presented by Michele Stephens, TICS Chair. The TICS Subcommittee took public comment from the Disc Golf user group about measures to be implemented into the Trail Plan.

The Subcommittee commented, discussed, and asked clarifying questions.

There were forty-five written Public Comments submitted to MCSD in support of a disc golf course in the McKinleyville Community Forest (MCF).

Eleven disc golfers made Public comment in person during the meeting, all in support of a disc golf course in the MCF and gave different ideas of locations of a possible course, preferences, and input on the logistics.

This was an information only item. No action was taken.

8. Review of Draft Trail Plan v. 2_17_2026.

Item presented by Nicole West. The Subcommittee continued reviewing and updating the Draft Trail Plan. Members were comparing the Forest Management Plan goals with the goals listed in the Draft Trail Plan. The deadline to submit proposed additions and revisions for the next TICS meeting is March 13, 2026.

The Subcommittee commented, discussed, and asked clarifying questions.

There was no public comment.

This was an information only item. No action was taken.

9. Committee Member Announcements and Future Agenda Items

- Jess Elm, MCSD Environmental Programs Coordinator, let the Subcommittee know that the Volunteer Trail Stewards Workday for February 21, 2026.
- Charlie Caldwell, Mountain Bike Tribal Trail Alliance (MBTTA) member, gave a report on MBTTA Workday
- Nicole West gave a Trails Plan Chapter 4 Meeting Recap
- Next TICS Subcommittee Meeting: March 24, 2026 at 5:15 p.m.
- Next FMP Subcommittee Meeting: March 3, 2026 at 4:30 p.m.
- Next MCF Committee Meeting: March 17, 2026 at 5:30 p.m.

There was Public comment from Shaun Fyfe.

10. Adjournment

Meeting Adjourned at 7:17 p.m.



Jess Elm, Environmental Programs Coordinator