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TO: MEMBERS, RECREATION ADVISORY COMMITTEE

FROM: LESLEY FRISBEE, RECREATION DIRECTOR

SUBJECT: STAFF NOTES FOR NOVEMBER 19, 2020 MEETING

AGENDA ITEM I- Introductions, Call to Order & Flag Salute

AGENDA ITEM II - Communications

Staff or members may communicate any pertinent information not already scheduled to be discussed on the agenda.

AGENDA ITEM III - Public Comment

Any person may address the Committee at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District.

AGENDA ITEM IV – Recreation Director Report

The Recreational Afternoon Program is running smoothly currently serving 16 elementary school children per day.

Statewide Park Development and Revitalization Grant application deadline has been extended to March 12, 2021.

The Teen Center Kitchen has a new vendor, and staff have taken several calls from other potential kitchen vendors in the last month.

We are currently hiring Leaders for the MUSD Expanded Learning Program that will offer support and assistance during the school day to students participating in distance learning classes.

The Activity Center lobby got a new floor!



Action: Information

AGENDA ITEM V – Review Committee Description in MCSD Rules and Regulations

Rule 40 in the MCSD Rules and Regulations defines the scope of the Park and Recreation Committee. The description has been reviewed and revised to ensure that the scope encompasses not only all things recreation and parks, but also includes open space and natural resource management within the District. The DRAFT Revision shown in track changes can be reviewed in **Attachment 1**.

Action: Recommendation to the Board of Directors

AGENDA ITEM VI – BMX Track Project, Right of Entry Agreement and Draft Operating Agreement

Staff has drafted a Right of Entry Agreement (**Attachment 2**) and DRAFT Operating Agreement (**Attachment 3**) for the BMX track project. Wendy and Jason Orlandi have reviewed the documents and provided comments/questions. The attachments show the drafts with the comments.

Staff hopes to have finalized drafts to present to the MCSD Board in January.

Action: Discussion

AGENDA ITEM VII – Community Garden

Currently 20 out of 23 plots are rented. Ben Winker to report on recent conversations with community members and garden users

Action: Discussion

AGENDA ITEM VIII –Community Forest

Trust for Public Lands has still not received notice regarding the grant for the purchase of the property. Staff met with Directors Corbett and Mayo on November 9th and discussed the development of the Community Forest Committee. Staff has drafted a committee description and when the adhoc committee gives its approval the draft will be presented to the PARC for review.

Action: Discussion

AGENDA ITEM IX – Virtual Tour/Social Media Campaign Project for MCSD Parks Properties

Jeff and Beth had a meeting with Jenn Tarlton at HSU last month to discuss the potential for a Capstone project partnership with her class. She is interested but has a full load for Spring 2021. However, she said she will be able to accept 1-2 projects for Spring 2022. We brainstormed ideas including a mapping project and a website. The mapping tool would detail our local parks and open spaces using an interactive map. The campaign to rollout the map and/or website to the public would depend on COVID-19 and I'd like to strategically kickoff these tools incorporating lots of community partners. So, spring 2022 is ideal since we can't interact with this tool as a community safely at this time.

Action: Discussion

AGENDA ITEM X – Committee Vacancies

Current Vacancies: Two Regular voting member seats; Two Alternate member seats. Staff received 3 emails expressing interest but no formal letters of application have been received.

Action: Discussion

AGENDA ITEM XI – Report on Actions of MCSD Board

D.6 Consider Approval of the Amendment to Existing Right of Entry and Design Agreement between Humboldt Skatepark Collective and McKinleyville Community Services District Extending the Agreement for an Additional 12 Months

Motion: It was moved to approve Consent Calendar item D.4.

Motion by: Director Corbett; **Second:** Director Barsanti

There were no comments from the Board or public.

Roll Call: Ayes: Barsanti, Corbett, Couch, Mayo and Burke Nays: None Absent: None

Motion Summary: Motion Passed

E.1 Consider Approval of Submittal of North Coast Resource Partnership Grant Application for Community Forest Technical Assistance submitted October 15, 2020

Recreation Director Lesley Frisbee gave an overview of the grant and application process. The language that was presented in the grant was discussed.

Motion: Approve the submittal of the North Coast Resource Partnership Grant application.

Motion by: Director Corbett; **Second:** Director Mayo

There were no comments from the Board or public.

Roll Call: Ayes: Barsanti, Corbett, Couch, Mayo and Burke Nays: None Absent: None

Motion Summary: Motion Passed

E.7 Consider Approval of Resolution No. 2020-24 Changing the Name of the Recreation Advisory Committee in the MCSD Rules and Regulations to “Park and Recreation Committee” (PARC)

Recreation Director Frisbee presented this item for Board consideration. The public and Board were given an opportunity to ask questions and give comments.

Motion: Approve Resolution 2020-24 renaming the Recreation Advisory Committee the “Park and Recreation Committee (PARC)”

Motion by: Director Couch; **Second:** Director Corbett

Roll Call: Ayes: Corbett, Couch, Mayo and Burke Nays: None Absent: Barsanti

Motion Summary: Motion Passed

E.8 Consider Approval of Additions of General Public Members to the Community Forest Committee

After a presentation of the item by Recreation Director Frisbee, the Board gave comments regarding forest management and tribal input. There was no public comment given on this item.

Motion: Approve adding a seat for a member of the general public to sit on the Community Forest Committee.

Motion by: Director Corbett; **Second:** Director Mayo

Roll Call: Ayes: Barsanti, Corbett, Couch, Mayo and Burke Nays: None Absent: None

Motion Summary: Motion Passed

Information

AGENDA ITEM XII – Ad Hoc Committee Reports

Hewitt Ranch (John Kulstad)

Skate Park (Charlie Caldwell)

Property at School Road and Washington Ave (Chad Sefcik)
Riverfront property (Jeff Dunk)
Fischer Ranch Estuary Project (Johnny Calkins)
BMX Bike Track (Charlie Caldwell)

Action: Information

AGENDA ITEM XIII – Discuss Agenda Topics for Next Meeting

AGENDA ITEM XIV – Adjournment